COMMITTEE CHARTER
OF THE
HUMANITIES PANEL

1. Committee's Official Designation (Title)

This Committee is officially designated as the Humanities Panel to the National Endowment for the Humanities (NEH).

2. Authority

In accordance with the provisions of the Federal Advisory Committee Act (FACA) as amended, 5 U.S.C. App. 2, this Charter is provided for the continuation of the above named and previously existing Advisory Committee of the National Endowment for the Humanities (NEH) as authorized by 20 U.S.C. § 959(a)(4) of the National Foundation on the Arts and the Humanities Act of 1965, as amended.

3. Objectives and Scope of Activities

The objectives and scope of activities of the Humanities Panel include: (1) advising the National Council on the Humanities and the Chairperson of NEH on policies, programs, and procedures of NEH as requested; and (2) making recommendations on applications for financial support submitted to NEH under the National Foundation on the Arts and the Humanities Act of 1965, as amended.

4. Description of Duties

The Humanities Panel is responsible for (1) advising the National Council on the Humanities and the Chairperson of NEH on policies, programs, and procedures of NEH as requested; and (2) making recommendations on applications for financial support submitted to NEH.

5. Agency or Official to Whom the Committee Reports

The Humanities Panel will report to NEH.

6. Support

NEH will provide the necessary support for the Humanities Panel.

7. Estimated Annual Operating Costs and Staff Years

It is estimated that the annual operating costs of the Humanities Panel will be $3,022,887, and that its operation will require 17.10 staff years of services.

8. Designated Federal Officer

The NEH General Counsel or his/her designee, who is a full-time permanent employee and appointed in accordance with agency procedures, serves as the Designated Federal Officer (DFO). The DFO approves or calls all of the advisory committee's and subcommittees' meetings, prepares and approves all meeting agendas, attends all committee and subcommittee meetings, adjourns any meeting when the DFO determines adjournment to be in the public interest, and chairs meetings when directed to do so by NEH.

9. Estimated Number and Frequency of Meetings

It is estimated that the Humanities Panel will hold approximately 235 meetings per year.

10. Duration

Continuing.

11. Termination Date

The termination date of this advisory committee will be November 25, 2017.

12. Membership and Designation

Members of the Humanities Panel are selected on the basis of their subject matter expertise in a humanities discipline or on the basis of their experience in a humanities institution, or both, in order to ensure that all applications are reviewed under the highest standards of excellence in the humanities. Members are selected from a broad range of humanities disciplines (including languages, literature, history, jurisprudence, philosophy, archaeology, comparative religion, ethics, and the history, criticism, and theory of the arts). Members also are selected from a wide range of humanities institutions (including colleges, universities, archives, libraries, museums and historical societies). To the extent practicable, NEH strives to form panels reflecting wide ethnic,

racial, gender, and age representation. Additional considerations include equitable geographic representation of panelists and inclusion of panelists whose location, type of institution, or status of institution may be underrepresented in humanities funding. Members serve as Representative members, and it is estimated that 800-900 individuals will serve as panelists each year.

13. Subcommittees

NEH has the authority to create subcommittees. Subcommittees must report back to the parent committee, and must not provide advice or work products directly to the agency.

14. Recordkeeping

The records of the committee, formally and informally established subcommittees, or other subgroups of the committee, shall be handled in accordance with General Records Schedule 6.2, Item 010 or other approved agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. § 552.

15. Filing Date

November 25, 2015

William D. Adams
Chairman
National Endowment for the Humanities