ADVISORY COMMITTEE FOR COMPUTER AND INFORMATION SCIENCE AND ENGINEERING
NATIONAL SCIENCE FOUNDATION

Advisory Committee Charter

1. **Committee's Official Designation** Advisory Committee for Computer and Information Science and Engineering (the Committee), #1115

2. **Authority** This Committee is established in accordance with the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C., App. and the National Science Foundation Act of 1950, as amended, 42 U.S.C. §1861 et. seq.

3. **Objective and Scope of Activities** To provide advice and recommendations to the National Science Foundation concerning support for research, education, and infrastructure; to facilitate policy deliberations, program development and management; and to identify disciplinary needs and areas of opportunities within the Directorate for Computer and Information Science and Engineering (CISE).

4. **Description of Duties** Review and advise on the impact of its support policies, programs, and activities in the disciplines and fields encompassed by CISE. Advise CISE on program management, overall program balance, and other aspects of program performance. Advise as to the impact of overall NSF-wide policies on the CISE community.

5. **Official to Whom the Committee Reports** The Committee reports to the Assistant Director Computer and Information Science and Engineering Directorate.

6. **Agency Responsible for Providing the Necessary Support** The National Science Foundation will be responsible for financial and administrative support.

7. **Estimated Annual Operating Costs and Staff Years** The estimated annual operating cost of the Committee is about $100,000 that includes about $25,000 in staff support costs. Staff support is approximately .2 person-year.

8. **Designated Federal Officer** A full-time or permanent part-time NSF employee will serve as the Designated Federal Officer (DFO). The DFO will approve or call the Committee and subcommittee meetings, prepare and approve meeting agendas, attend committee meetings, and adjourn any meeting when the DFO determines adjournment to be in the public interest. The Assistant Director of CISE will serve as DFO. Alternate DFOs may be appointed.

9. **Estimate Number and Frequency of Meetings** The committee will meet approximately two times a year.

10. **Duration** It is expected that the Committee will continue indefinitely with renewals of the charter every two years as required under FACA.

11. **Termination** The committee is subject to biennial review and will terminate 2 years from the date the charter is filed, unless the charter is renewed in accordance with Section 14 of FACA.

12. Memberships and Designation The standing membership of the full committee consists of about 20 persons. In addition, ad hoc members are selected to convene as Committees of Visitors for oversight reviews of CISE programs in accord with NSF policy. Members are selected to achieve a balance of viewpoints and expertise in scientific areas and types of institutions encompassed by CISE activities. Every effort is made to achieve a balanced membership that includes individuals from underrepresented groups and different geographic regions U.S.

Members will either be Special Government Employees (SGE) or Regular Government Employees (RGE).

13. Subcommittees NSF may form subcommittees for any purpose consistent with this charter. Such subcommittees may not work independently and must report their recommendation and advice to the full committee for full deliberation and discussion.

14. Recordkeeping The records of the Committee shall be handled according to section 2, General Records Schedule 26 or applicable agency records disposition schedule.

15. Certification This Committee is determined to be necessary and in the public interest.

Farnam Jahanian
Assistant Director for Computer and Information
Science and Engineering

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