Membership Balance Plan
Advisory Committee for Education and Human Resources

1. Name
Advisory Committee for Education and Human Resources ("the Committee"), #1119

2. Authority
This committee is established in accordance with the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C., App. and the National Science Foundation Act of 1950, as amended, 42 U.S.C. §1861 et. seq.

3. Mission/Function
Provide advice and recommendations regarding the National Science Foundation's (NSF) programs for education and human resource development. Advise on effective and efficient strategies for meeting the challenges of science, math, engineering, and technology education at all levels both formal and informal, in the United States. Advise in areas related to human resource development enhancing the individual and institutional capacity to perform. Advise on priorities for research, evaluation, and communication of outcomes in these areas.

The Committee will advise and counsel concerning long-term strategic planning for the Directorate for Education and Human Resources (EHR), addressing all areas of Directorate responsibility and including all levels of education, both formal and informal. The Committee may advise EHR on program design, overall program balance, and other aspects of program performance. The Committee may advise on the policies and procedures on EHR collaboration with other NSF Directorates and Offices.

4. Points of View
The Committee consists of members who are appointed by the Assistant Director, EHR. The Committee will consist of approximately 24 members. There will be a regular rotation of members. Primary considerations are:

- Members should have recognized pertinent knowledge, expertise or demonstrated ability.
- Within reasonable limits, members' field of specialty should be complementary within the group.

Federal employee members will be designated as Regular Government Employees (RGEs). Individuals outside the federal government will be designated Special Government Employees (SGE). The members will provide committees with their own best independent judgment based on their individual expertise.

5. Other Balance Factors
To the extent practicable, other factors considered are:

- Qualified individuals reflecting small, medium, and large organizations, as well as public and private organizations

- Qualified individuals reflecting underrepresented groups, such as ethnic minorities, women, and individuals with disabilities
- Qualified individuals reflecting a range of ages
- Qualified individuals reflecting different geographical areas

6. Candidate Identification Process
On behalf of the Assistant Director, EHR staff will solicit suggestions for potential members from a wide range of sources, including but not limited to: senior NSF management, knowledgeable NSF program staff, other Federal agencies, and recommendations from the public.

Suggestions will be reviewed and potential candidates will be identified taking into consideration professional and personal qualifications, experience, fields of expertise, and other balance factors. A short list of the best qualified candidates will be developed and discussed. The Assistant Director, EHR will identify the top candidates and they will be contacted for interest and availability.

When a vacancy occurs and it is determined that a replacement is necessary, the list of suggestions will be used as a source for potential replacements.

7. Subcommittee Balance
The process used to determine advisory committee member balance for the Committee will be used for subcommittees that may be created.

8. Other
There are currently no other known factors affecting the balance of the Committee.

9. Date Reviewed
This Membership Balance Plan reviewed on 5/29/2015

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