**Charter Renewal for the**
**President's Commission on White House Fellowships**

1. **The Committee's Official Designation.** The President's Commission on White House Fellowships.

2. **Authority.** Executive Order 11183 (as amended), establishing the President's Commission on White House Fellowships. The Commission is renewed in accordance with the provisions of the Federal Advisory Committee Act (FACA), 5 U.S.C., App.

3. **Objectives and Scope of Activities.** To provide highly motivated Americans with firsthand experience in the process of governing the nation and a sense of personal involvement in the leadership of society.

4. **Description of Duties.** The Commission is advisory. Its primary responsibilities are to: 1) identify prospective candidates for White House Fellowships, and 2) recommend to the President, candidates for selection as White House Fellows.

5. **Agency or Official to Whom the Committee Reports.** The President of the United States.

6. **Support.** The United States Office of Personnel Management is responsible for providing administrative services and support for the Commission, as necessary.

7. **Estimated Annual Operating Costs and Staff Years.** The estimated annual operating expenses for the Commission are $82,000. These expenses include .3 FTE staff support and funds to cover expenses for preparing and printing materials.

8. **Designated Federal Officer.** The Director of the President's Commission on White House Fellowships, as appointed by the President, will serve as the Designated Federal Officer (DFO). The DFO will approve or call all of the Commission and subcommittee meetings, prepare and approve all meeting agendas, attend all Commission and subcommittee meetings, adjourn any meeting when the DFO determines adjournment to be in the public interest, and chair meetings when directed to do so by the President.

9. **Estimated Number and Frequency of Meetings.** The Commission meets twice a year for durations from one to four days.

10. **Duration.** Continuing.

11. **Termination.** September 30, 2015, unless extended by the President.

12. **Membership and Designation.** The Commission shall consist of approximately 27 members, all of whom will be appointed as Special Government Employees (SGEs).

13. **Subcommittees.** The President's Commission on White House Fellowships, in coordination with the DFO, has the authority to create subcommittees.

14. **Recordkeeping.** All records for the committee, formally and informally established subcommittees, or other subgroups of the committee, shall be handled in accordance with General Records Schedule 26, Item 2 or other approved agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.

15. **Filing Date:** SEP - 3 2013

**Approved:**

Elaine Kaplan
Acting Director
Office of Personnel Management

AUG 30 2013
Date