## COMMITTEE CHARTER

## National Council on the Arts

1. **Committee's Official Designation (Title).** This Committee is officially designated as the National Council on the Arts.

2. **Authority.** This Committee is authorized under 20 U.S.C. 955 and was established in accordance with the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C. App. 2.

3. **Objectives and Scope of Activities**. The Committee's objectives and scope of activities include the formulation of expert advice and recommendations to the Chairman, National Endowment for the Arts with respect to: a) applications submitted to the National Endowment for the Arts for Federal financial assistance under the National Foundation on the Arts and Humanities Act of 1965, as amended and b) policies, programs, and procedures of the National Endowment for the Arts.

4. **Description of Duties**. The Council will (1) advise the Chairperson regarding policies, programs, and procedures for carrying out the Chairperson's functions, duties, or responsibilities; (2) make recommendations to the Chairperson concerning applications for financial assistance; and (3) recommend to the President individuals or groups to receive the National Medal of Arts.

5. **Agency or Official to Whom the Committee Reports**. This Committee shall report to Chairman of the National Endowment for the Arts, National Foundation on the Arts.

6. **Support**. The National Endowment for the Arts' Office of the Chief of Staff is responsible for the support of this Committee.

7. **Estimated Annual Operating Costs and Staff Years**. It is estimated that the annual operating cost of the National Council on the Arts will be $300,000 and will require up to two person-years of staff support.

8. **Designated Federal Officer**. The Chief of Staff, appointed in accordance with agency procedures, will serve as the DFO, who will approve all of the advisory committee's meetings, prepare and approve all meeting agendas, attend all committee-meetings, adjourn any meeting when the DFO determines adjournment to be in the public interest, and chair meetings when directed to do so by the official to whom the advisory committee reports.

9. **Estimated Number and Frequency of Meetings**. The Council will meet at the call of the Chairperson but not less than twice during each calendar year.

10. **Duration**. Continuing.

11. **Termination.** The Council will terminate two years from the date this Charter is filed unless renewed by the Arts Endowment for a successive two-year period in accordance with the provisions of the Federal Advisory Committee Act.

12. **Membership and Designation.** The National Council on the Arts will be composed of Presidentially-appointed, Senate-confirmed (PAS) members. Members will serve as Special Government Employees (SGE). In addition, the Council will include the Chairperson of the National Endowment for the Arts, who will be Chairperson of the Council, and *ex officio* Congressional Members. The exact number of members is determined by legislation.

    The PAS members will --

    (1) Be selected from among private citizens of the United States (A) who are widely recognized for their broad knowledge of, or expertise in, or for their profound interest in, the arts and (B) have established records of distinguished service, or achieved eminence in, the arts;

    (2) Include practicing artists, civic cultural leaders, members of the museum profession, and others who are professionally engaged in the arts; and

    (3) Collectively provide an appropriate distribution of membership among the major art fields.

    Appointments will be made with regard to equitable representation of women, minorities, and individuals with disabilities who are involved in the arts and representation of all geographical areas in the United States.

    Each PAS member will serve for six years, and the terms of office will be staggered. The terms of office will expire on the third day of September in the year of expiration. Members will not be eligible for reappointment for two years after the expiration of their term. Any member appointed to fill a vacancy will serve for the remainder of the term for which the original member was appointed. Notwithstanding other provisions, a PAS member will serve after the expiration of his or her term until a successor takes office.

    Congressional members of the Council will be nonvoting members of the Council and shall generally serve two-year terms.

13. **Recordkeeping.** Records of the committee and informally established subcommittees or other subgroups of the committee shall be handled in accordance with General Records Schedule 6.2 or other approved agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.

**14. Filing Date.** October 14, 2016

13 OCTOBER 2016
Date

Jane Chu
Hon. Jane Chu
Chairman
National Endowment for the Arts