U.S. DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

CARRIZO PLAIN NATIONAL MONUMENT ADVISORY COMMITTEE

CHARTER

1. **OFFICIAL DESIGNATION:** Carrizo Plain National Monument Advisory Committee (Committee).

2. **AUTHORITY:** The Committee is established pursuant to the Presidential Proclamation (March 25, 2013), and is consistent with Section 309 of the Federal Land Policy and Management Act (FLPMA), as amended (43 U.S.C. 1739); the Forest and Rangeland Renewable Resources Planning Act of 1974 (16 U.S.C. 1600); Section 14 of the National Forest Management Act of 1976 (16 U.S.C. 472a); the Wilderness Act (16 U.S.C. 1131); and all other applicable provisions of law. The Bureau of Land Management (BLM) is subject to standards and procedures for the creation, operation, and termination of BLM resource advisory committees. Refer to the 1995 amended BLM regulations (43 CFR 1784) for specific regulations regarding: avoidance of conflict of interest (1784.2-2); calls for nominations (1784.4-1); notice of meetings (1784.4-2); open meetings (1784.4-3); records (1784.5-3); course of instruction for members (1784.6-1(f)); and quorum requirements (1784.6-1(h)). The Committee is regulated by the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C. Appendix 2.

3. **OBJECTIVES AND SCOPE OF ACTIVITIES:** The Committee will serve in an advisory capacity concerning the implementation of the comprehensive plan for the Carrizo Plain long-range management plan.

4. **DESCRIPTION OF DUTIES:** Committee duties and responsibilities are generally as follows:

    a. Develop recommendations for BLM regarding the development, revision, and implementation of the management plan for the Monument. Among these responsibilities are, at the request of the Designated Federal Officer (DFO), to gather and analyze information, conduct studies and field examinations, and seek public input.

    b. Advise BLM in establishing resource management priorities for the Monument.

    c. Advise BLM in establishing landscape goals and objectives for the Monument.

    d. Assist BLM in developing recommendations for implementation of

d. Assist BLM in developing recommendations for implementation of ecosystem approaches to management by advising the BLM in establishing goals and objectives within the Monument.

e. Advise BLM regarding ongoing local efforts to develop and achieve collaborative approaches to management of the Monument.

f. Advise BLM on encouraging cooperation with local volunteers to provide for the protection of important resources of the Monument.

g. Advise BLM on opportunities to enhance and expand existing partnerships and volunteer efforts.

h. Advise BLM on opportunities to enhance and expand existing educational outreach efforts.

Except for purposes of long-range planning and the establishment of resource management priorities, the Committee shall not provide advice on the allocation and expenditure of funds, or on personnel actions.

5. **OFFICIAL TO WHOM THE COMMITTEE REPORTS:** The Committee reports to the Secretary of the Interior through the DFO.

6. **SUPPORT:** Administrative support and funding for activities of the Committee will be provided by BLM.

7. **ESTIMATED OPERATING COSTS AND STAFF YEARS:** The annual operating costs associated with supporting the Committee's activities are estimated to be $40,000, including all direct and indirect expenses and 0.30 of Federal staff years support.

8. **DESIGNATED FEDERAL OFFICER:** The DFO is the Bakersfield Field Manager, who is a full-time Federal employee appointed in accordance with Agency procedures. The DFO will approve or call all Committee and subcommittee meetings, prepare and approve all meeting agendas, attend all Committee and subcommittee meetings, adjourn any meeting when the DFO determines adjournment to be in the public interest, and chair meetings when directed to do so by the Secretary.

9. **ESTIMATED NUMBER AND FREQUENCY OF MEETINGS:** The Committee will meet approximately one to four times annually, and at such other times as designated by the DFO.

10. **DURATION:** Continuing.

11. **TERMINATION:** The Committee will be inactive 2 years from the date the charter is filed, unless prior to that date, it is renewed in accordance with Section 14 of the FACA. The Committee will not meet or take any action without a valid current charter.

12. **MEMBERSHIP AND DESIGNATION:**

a. Committee members appointed by the Secretary will be representative of the following interest groups:

GROUP 1 – PERSONS REPRESENTING:

(1) the San Luis Obispo Board of Supervisors;

(2) the Kern County Board of Supervisors;

(3) the Carrizo Native American Advisory Council;

(4) the Central California Resource Advisory Council; and

(5) individuals or companies authorized to graze livestock within the Monument.

GROUP 2 – FIVE MEMBERS WHO REPRESENT:

(1) the purposes for which the Monument was established; and

(2) the interests of other stakeholders, including community members, who are affected by or interested in the planning and management of the Monument.

b. The Committee will be comprised of 10 members.

c. Members will be appointed to the Committee to serve 3-year terms.

13. **ETHICS RESPONSIBILITIES OF MEMBERS**: No Committee or subcommittee member will participate in any specific party matter including a lease, license, permit, contract, claim, agreement, or related litigation with the Department in which the member has a direct financial interest.

As provided in 43 CFR 1784.2-2, members of the Committee shall be required to disclose their direct or indirect interest in leases, licenses, permits, contracts, or claims that involve lands or resources administered by BLM, or in any litigation related thereto. For the purposes of this paragraph, indirect interests include holdings of a spouse or dependent child.

14. **SUBCOMMITTEES:** Subject to the DFO's approval, subcommittees may be formed for the purposes of compiling information or conducting research. However, such subcommittees must act only under the direction of the DFO and must report their recommendations to the Committee for consideration. Subcommittees must not provide advice or work products directly to the Agency. Subcommittees will meet as necessary to accomplish their assignments, subject to the approval of the DFO and the availability of resources.

15. **RECORDKEEPING**: The Records of the Committee, and formally and informally subcommittees of the Committee, shall be handled in accordance with General Records Schedule 6.2, and other approved Agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.

Sally Jewell
Secretary of the Interior

JUN 30 2016
Date

JUL 15 2016
Date Filed