CHARTER

INFORMATION REPORTING PROGRAM ADVISORY COMMITTEE

1. Official Committee Title. Information Reporting Program Advisory Committee (IRPAC).

2. Authority. The establishment and operation of this advisory committee is based on the authority to administer Internal Revenue laws as conferred upon the Secretary of the Treasury, pursuant to section 7801 of the Internal Revenue Code and delegated to the Commissioner of Internal Revenue. This charter is prepared and filed in accordance with the provisions of the Federal Advisory Committee Act (FACA), 5 U.S.C. App 2.

3. Objective and Scope of Activities. The purpose of the IRPAC is to provide an organized public forum for discussion of relevant information reporting issues of mutual concern to Internal Revenue Service (IRS) officials and representatives of the public. Advisory committee members convey the public's perception of IRS activities, advise with respect to specific information reporting administration issues, provide constructive observations regarding current or proposed IRS policies, programs and procedures, and propose improvements to information reporting operations.

4. Description of Duties. Designed to promote reduction of taxpayer burden and improvement of overall administration of information reporting, the IRPAC serves as an advisory body to the Commissioner of Internal Revenue. The duties of IRPAC are to identify, research, analyze and provide recommendations regarding specific information reporting issues, current or proposed IRS information reporting policies, programs and procedures, and, when necessary, suggest improvements to information reporting operations and/or administration.

5. Official to Whom the Committee Reports. The IRPAC shall provide written reports to the Commissioner of Internal Revenue or delegate at least annually. Such reports will include a discussion of issues identified for consideration and pertinent recommendations as well as a self-assessment of the work of the advisory committee relative to its objectives. Reports and recommendations are for advisory purposes only and are made directly to the Commissioner of Internal Revenue, who is solely responsible for any action taken with respect to such recommendations.

6. Support Services. The Office of National Public Liaison provides all necessary support services for the IRPAC.

7. Estimated Annual Operating Costs and Staff Years. The estimated annual costs to operate the IRPAC are $550,000 (including 3 FTE). Committee members are not paid for their time or services. However, they will be reimbursed for travel-related expenses to attend one orientation session, three working sessions and a minimum of one public meeting per year in accordance with 5 U.S.C. section 5703.

8. Designated Federal Officer (DFO). The DFO (or designee) is a full-time federal employee appointed by the Chief, Communications and Liaison who ensures compliance with the requirements of FACA and its implementing regulations. The DFO will approve or call all of the advisory committee and subcommittee meetings, prepare and approve all meeting agendas, attend all committee and subcommittee meetings, adjourn any meeting when determined to be in the public interest, and chair meetings when directed by the Chief, Communications and Liaison.

9. Estimated Number and Frequency of Meetings. The IRPAC typically conducts one orientation session, approximately one to two public meetings and several working sessions each year.

10. Duration. IRPAC is a continuing advisory committee.

11. Termination Date. The authority to utilize IRPAC expires two years from the date this charter is filed.

12. Membership and Designation. The IRPAC consists of not more than thirty-five (35) members, uniquely qualified to identify and resolve strategic matters associated with information reporting in tax administration. Each IRPAC member serves a three-year appointment with the possibility of a one-year renewal, and is selected through a structured application process. IRPAC membership selections are based on several factors, including: stakeholder segmentation, geographic location and industry representation. Accordingly, IRPAC members usually come from the tax professional community, small and large businesses, financial institutions, state tax administration agencies, colleges and universities, and securities and payroll organizations. Managed by the IRS, the selection process provides a diverse and balanced membership representing a cross-section of the tax information reporting community.

13. Subcommittees. The DFO may authorize subcommittees that must report back to IRPAC. The subcommittees may not provide advice or work products directly to the IRS.

14. Recordkeeping. The records of IRPAC and its subcommittees will be handled in accordance with the General Records Schedule 6.2 or other approved IRS records disposition schedule. The records will be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.

15. Filing Date. The filing date of this charter is 10/28/15.

Approved:

Date: 10/15/15

John A.Koskinen
Commissioner of Internal Revenue

Approved:

Date: 10-22-15

Brodi Fontenot
Assistant Secretary for Management