

**U.S. DEPARTMENT OF THE INTERIOR  
NATIONAL PARK SERVICE**

**TULE SPRINGS FOSSIL BEDS NATIONAL MONUMENT  
ADVISORY COUNCIL**

**CHARTER**

1. **COMMITTEE'S OFFICIAL DESIGNATION.** The official designation of the Council is the Tule Springs Fossil Beds National Monument Advisory Council (Council).
2. **AUTHORITY.** The Council is established by Section 3092 (a)(6) of Public Law 113-291, and in accordance with the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C. Appendix 2.
3. **OBJECTIVES AND SCOPE OF ACTIVITIES.** The Council shall advise the Secretary of the Interior (Secretary) with respect to the preparation and implementation of the management plan.
4. **DESCRIPTION OF DUTIES.** The duties of the Council are solely advisory as stated above in paragraph 3.
5. **AGENCY OR OFFICIAL TO WHOM THE COUNCIL REPORTS.** The Council provides advice to the Secretary through the Director, National Park Service or the Designated Federal Officer (DFO).
6. **SUPPORT.** Administrative support and funding for activities of the Council will be provided by the National Park Service.
7. **ESTIMATED ANNUAL OPERATING COSTS AND STAFF YEARS.** The annual operating costs associated with supporting the Council's activities are estimated to be \$30,000, including all direct and indirect expenses and .25 in Federal staff years support.
8. **DESIGNATED FEDERAL OFFICER.** The DFO is the Superintendent, Tule Springs Fossil Beds National Monument, who is a full-time Federal employee appointed in accordance with Agency procedures. The DFO will approve or call all Council and subcommittee meetings, prepare and approve all meeting agendas, attend all Council and subcommittee meetings, adjourn any meeting when the DFO determines adjournment to be in the public interest, and chair meetings when directed to do so by the Secretary.
9. **ESTIMATED NUMBER AND FREQUENCY OF MEETINGS.** The Council will meet approximately 2-4 times annually, and at such times as designated by the DFO.
10. **DURATION.** Continuing.

11. **TERMINATION.** The Council will carry out its duties until December 14, 2020, unless an extension is jointly recommended by the Director of the National Park Service and the Director of the Bureau of Land Management. All appointments will terminate with the Council. The Council will not meet or take any action without a valid current charter.
12. **MEMBERSHIP AND DESIGNATION.** The Council shall consist of 10 members, to be appointed by the Secretary, of whom:
  - a. One member shall be a member of, or be nominated by, the County Commission;
  - b. One member shall be a member of, or be nominated by, the city council of Las Vegas, Nevada;
  - c. One member shall be a member of, or be nominated by, the city council of North Las Vegas, Nevada;
  - d. One member shall be a member of, or be nominated by, the tribal council of the Las Vegas Paiute Tribe;
  - e. One member shall be a representative of the conservation community in southern Nevada;
  - f. One member shall be a representative of Nellis Air Force Base;
  - g. One member shall be nominated by the State;
  - h. One member shall reside in the County and have a background that reflects the purposes for which the Monument was established; and
  - i. Two members shall reside in the County or adjacent counties, both of whom shall have experience in the field of paleontology, obtained through higher education, experience, or both.

The term of a member of the Council shall be 3 years. Notwithstanding the expiration of a 3-year term of a member of the Council, a member may continue to serve on the Council until the member is reappointed by the Secretary or a successor is appointed.

A vacancy on the Council shall be filled in the same manner in which the original appointment was made. A member appointed to fill a vacancy on the Council shall serve for the remainder of the term for which the predecessor was appointed, and may be nominated for a subsequent term. All members serve at the discretion of the Secretary.

The Council shall elect the Chairperson from among the members of the Council. The Chairperson shall not be a member of a Federal or State agency. The term of the Chairperson shall be 3 years.

Members of the Council and its subcommittee members serve without compensation. However, while away from their homes or regular places of business, Council and subcommittee members engaged in Council or subcommittee business, approved by the DFO, may be allowed travel expenses, including per diem in lieu of subsistence, in the same manner as persons employed intermittently in Government service under Section 5703 of Title 5 of the United States Code.

Members will be appointed as representatives, regular Government employees, or special Government employees. Individuals appointed as special Government employees are required to have ethics training and may be required to file on an annual basis a Confidential Financial Disclosure Form.

13. **ETHICS RESPONSIBILITIES OF MEMBERS.** No Council or subcommittee member will participate in any specific party matter including a lease, license, permit, contract, claim, agreement, or related litigation with the Department in which the member has a direct financial interest. In addition, the Department of the Interior will provide materials to those members appointed as special Government employees. Consistent with the ethics requirements, members will endeavor to avoid any actions that would cause the public to question the integrity of the Council's operations, activities, or advice. The provisions of this paragraph do not affect any other statutory or regulatory ethical obligations to which a member may be subject.
14. **SUBCOMMITTEES.** Subject to the DFO's approval, subcommittees may be formed for the purpose of compiling information and conducting research. However, such subcommittees must act under the direction of the DFO and must report their recommendations to the full Council for consideration. Subcommittees must not provide advice or work products directly to the Agency. The Council Chairperson, with the approval of the DFO, will appoint subcommittee members. Subcommittees will meet as necessary to accomplish their assignments, subject to the approval of the DFO and the availability of resources.
15. **RECORDKEEPING.** The records of the Council, and formally and informally established subcommittees of the Council, shall be handled in accordance with General Records Schedule 26, Item 2 and other approved Agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.



Secretary of the Interior

JUN 16 2015

Date Signed

JUL - 1 2015

Date Filed