**OFFICE OF THE DEPUTY CHIEF MANAGEMENT OFFICER**
**9010 DEFENSE PENTAGON**
**WASHINGTON, DC 20301-9010**

**OVERSIGHT AND COMPLIANCE**

MEMORANDUM FOR COMMITTEE MANAGEMENT SECRETARIAT, GENERAL SERVICES ADMINISTRATION

SUBJECT: Charter and Membership Balance Plan Consultation – Defense Innovation Advisory Board

The Department of Defense (DoD), pursuant to the Federal Advisory Committee Act of 1972, as amended, intends to amend the charter for the Defense Innovation Advisory Board. The DoD intends to change the name of the Defense Innovation Advisory Board to the Defense Innovation Board ("the Board"), and increase the Board's total membership (attached). All other aspects of the previously filed charter for the Defense Innovation Advisory Board will apply to the Board, and the Board will operate under the provisions of the Federal Advisory Committee Act of 1972, as amended and in accordance with 41 CFR § 102-3.50.

Prior to filing the amended charter with the Library of Congress and the appropriate congressional committees the DoD respectively requests the Committee Management Secretariat review and approve the proposed charter and membership balance plan. Both documents has been reviewed and approved by the Office of the General Counsel for the Department of Defense.

If you should have any questions about this charter amendment please contact my point of contact, Megan McPherson, at 571-294-9977.

James D. Freeman II
Advisory Committee Management
Officer for the Department of Defense

Attachments
Proposed Amended Charter
Proposed Membership Balance Plan