CHARTER
Moving to Work Research Advisory Committee

1. Official Designation

The federal advisory committee shall be known as The Moving to Work (hereinafter "MTW") Research Advisory Committee ("Committee").

2. Authority

The authority for the establishment of the Committee is §239 of the FY2016 Appropriations Act, Public Law 114-113 ("the Act"). The Committee is being established in accordance with the provisions of the Federal Advisory Committee Act ("FACA"), as amended, 5 U.S.C. App. 2.

3. Objectives and Scope of Activities

The Committee, pursuant to §239 of the FY2016 Appropriations Act, shall provide independent advice with respect to the policies to be studied and methods of research and evaluation concerning the expansion of the MTW demonstration to an additional 100 high-performing Public Housing Agencies ("PHAs") over a 7-year period, as set out in paragraph four below.

4. Description of Duties

The Committee shall advise the Secretary on the following:

- Specific policy proposals and evaluation methods for the MTW demonstration, to inform the one specific policy change that the Secretary shall direct for each cohort of agencies receiving an MTW designation;
- Rigorous research methodologies that will effectively measure the impact of the policy changes identified;
- Policy changes adopted by MTW PHAs that have proven successful and can be applied more broadly to all PHAs; and
- Statutory and/or regulatory changes necessary to implement policy changes for all PHAs.

The duties of the Committee are solely advisory. The Committee shall have no role in reviewing or selecting the MTW PHAs.

5. The Agency or Official to Whom the Committee Reports

The Committee reports to the Secretary of HUD.

Pursuant to HUD policy, for the purpose of determining the policies to test and implications of

research on tested policies, the Office of Public and Indian Housing ("PIH") may act upon the Committee's advice; for the purpose of identifying the scope of research associated with the policies chosen to test, the Office of Policy and Development and Research ("PDR") may act upon the committee's advice.

6. Support

Support (e.g. management and facilitation of meetings, technical program expertise, logistical staffing, travel cost reimbursement) shall be provided by HUD through PIH and PDR.

7. Estimated Annual Costs and Staff Years

The estimated annual operating cost of the Committee is $318,000 which includes 2.0 FTE.

8. Designated Federal Officer

The Committee's Designated Federal Officer ("DFO") shall be a full-time or permanent part-time HUD employee, appointed in accordance with HUD's policies and procedures. There shall be no less than one Alternate DFO, appointed in accordance with HUD's policies and procedures.

The DFO serves as the government's agent for all matters related to the Committee's activities. The DFO shall (1) approve or call the meetings of the Committee and subcommittees; (2) approve agendas; (3) attend all meetings and subcommittee meetings; (4) adjourn the meetings when such adjournment is in the public interest; and (5) chair meetings when directed to do so by the Secretary of HUD.

9. Estimated Number and Frequency of Meetings

The Committee will meet in-person approximately one (1) time per fiscal year and by conference call up to six (6) times as needed to render advice to HUD. Notices specific to each meeting will be published at least 15 business days in advance in the Federal Register. Unless otherwise determined in advance, all meetings of the Committee will be open to the public. Meetings of the Committee will be closed only in accordance with 5 U.S.C. 552b(c) and applicable law.

10. Duration

Continuing.

11. Termination

The Committee will be inactive 2 years from the date the charter is filed, unless, prior to that date, it is renewed in accordance with Section 14 of the FACA. The Council will not meet or take any action without a valid current charter.

12. Membership and Designation

The Committee shall be composed of not more than fourteen (14) individuals serving as either Regular Government Employees ("RGEs"), Special Government Employees ("SGEs"), or as Representative members. Members serve at the discretion of and are appointed by the Secretary. Committee members representing MTW PHA staff may designate an alternate member to attend in their place, should they be unable to participate in a Committee meeting.

As provided by the Act, the membership of the Committee shall include program and research experts from the Department of Housing and Urban Development; a fair representation of PHAs with an MTW designation, including current and/or former residents; and independent subject matter experts in housing policy research. No person who is a federally-registered lobbyist may serve on the Committee.

Technical experts may accompany members for the purpose of providing advice, but may only present in the meeting with the consent of the DFO.

Each member of the Committee shall be appointed for a term of 2 years. Members may be reappointed at the discretion of the Secretary.

13. Subcommittees

The Secretary, or the Secretary's designee, shall have exclusive authority to establish and disband subcommittees subject to the availability of resources. Subcommittees may report only to the Committee established by this Charter, and may not provide advice or work products directly to the agency.

14. Recordkeeping

The records of the Committee, formally and informally established subcommittees, or other subgroups of the committee, shall be handled in accordance with General Records Schedule 6.2 or other approved agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.

15. Date of Filing

U.S. Senate Committee on Banking, Housing and Urban Affairs, May 2, 2016
U.S. House Committee on Financial Services, May 2, 2016
Library of Congress, May 2, 2016
Secretary, U.S. Department of Housing and Urban Development, May 2, 2016