UNITED STATES COMMISSION ON CIVIL RIGHTS
WASHINGTON, D.C. 20425

OFFICE OF STAFF DIRECTOR

CHARTER
MINNESOTA STATE ADVISORY COMMITTEE
TO THE
U.S. COMMISSION ON CIVIL RIGHTS

Pursuant to the authority of the United States Commission on Civil Rights Act of 1983, as amended, and the Federal Advisory Committee Act of 1972, as amended, various residents of each of the 50 states and the District of Columbia, and their successors, are, in the City of Washington, in the District of Columbia, constituted as the 51 Advisory Committees to the United States Commission on Civil Rights. This charter applies to the Minnesota Advisory Committee (Official Designation).

The purposes and objectives of the Minnesota Advisory Committee (Committee) are to: (1) advise the United States Commission on Civil Rights (Commission) on matters in its respective state that pertain to discrimination or denials of the equal protection of the laws because of race, color, religion, sex, age, handicap, or national origin, or the administration of justice and (2) aid the Commission in its statutory obligation to serve as a national clearinghouse for civil rights information.

The Minnesota Advisory Committee shall:

- Advise the Commission in writing of any knowledge or information it has about any alleged deprivation of the right to vote and to have the vote counted by reason of color, race, religion, sex, age, handicap, or national origin, or citizens being accorded or denied the right to vote in federal elections as a result of patterns or practices of fraud or discrimination.

- Advise the Commission about legal developments constituting discrimination or denial of equal protection of the laws under the Constitution, and the effect of the laws and policies of the federal government with respect to equal protection of the laws.

- Advise the Commission upon matters of mutual concern in the preparation of reports of the Commission to the President and the Congress.

- Receive reports, suggestions, and recommendations from individuals, public and private organizations, and public officials on matters pertinent to inquiries conducted by the Advisory Committee.

- Initiate and forward advice and recommendations to the Commission on matters that the Committee has studied.

- Assist the Commission in its clearinghouse function and in other matters in which the Commission shall request the assistance of the Advisory Committee.

- Attend, as observers, any public hearing or conference that the Commission may hold.

This Committee shall advise the U.S. Commission on Civil Rights.

The Commission has established six regional offices that provide support services to the Committees within that region (see enclosure A). The director of each regional office shall carry out the day-to-day administrative duties and responsibilities required by the Federal Advisory Committee Act of 1972, as amended. The regional director may delegate to regional office staff these day-to-day responsibilities and duties as appropriate. The Minnesota Committee is supported by the Midwestern Regional Office.

The Minnesota Advisory Committee shall exist at an estimated average annual cost of approximately $39,000 and approximately 0.3 full-time equivalent employees.

The Director of the Midwestern Regional Office of the U.S. Commission on Civil Rights shall serve as the Designated Federal Officer (DFO) for this Committee. This DFO will approve or call all of the meetings of this Committee and its subcommittees, prepare and approve all meeting agendas, attend all meetings of this Committee and its subcommittees, and adjourn its meetings when the DFO deems such adjournment to be in the public interest.

It is anticipated that the Minnesota Advisory Committee shall meet biannually, or more often, resources permitting, to carry out its duly authorized functions.

The Committee members will be appointed as Special Government Employees (SGEs).

Records shall be handled in accordance with General Records Schedule 26, Item 2, and will be available for public inspection and copying at the Midwestern Regional Office.

This charter shall be effective upon filing. The Minnesota Advisory Committee shall exist for a period of two years from the date of the filing of this charter.

KIMBERLY A. TOLHURST
Delegated the Authority of the Staff Director

April 15, 2011
Charter Filing Date

Enclosure

Enclosure A

LIST OF REGIONAL OFFICES
AND
THE ADVISORY COMMITTEES TO WHICH SUPPORT SERVICES ARE PROVIDED

Eastern Regional Office
Director, Ivy L. Davis
624 Ninth Street, NW, Suite 740
Washington, DC 20425
202-376-7533
States Served: CT, DC, DE,
MA, MD, ME, NH, NJ. NY,
PA, RI, VT, VA, WV

Central Regional Office
Director, Farella E. Robinson
400 State Street, Suite 908
Kansas City, KS 66101
913-551-1400
States Served: AL, AR, IA,
KS, LA, MO, MS, NE, OK

Southern Regional Office
Director, Peter Minarik
61 Forsyth Street, SW, Suite 16T126
Atlanta, GA 30303
404-562-7000
States Served: FL, GA, KY,
NC, SC, TN

Rocky Mountain Regional Office
Director, Malee Craft
999-18th Street, NW, Suite 1380 South
Denver, CO 80202
303-866-1040
States Served: CO, MT, NM,
ND, SD, UT, WY

Midwestern Regional Office
Director, David Mussatt
55 West Monroe Street, Suite 410
Chicago, IL 60603
312-353-8311
States Served: IL, IN, MI,
MN, OH, WI

Western Regional Office
Director, Peter Minarik (Acting)
300 N. Los Angeles Street, Suite 2010
Los Angeles, CA 90012
213-894-3437
States Served: AK, AZ, CA,
HI, ID, NV, OR, TX, WA

UNITED STATES COMMISSION ON CIVIL RIGHTS
WASHINGTON, D.C. 20425

OFFICE OF STAFF DIRECTOR

April 15, 2011

The Speaker of the House
c/o The Office of the House Parliamentarian
The Capitol, Room H-209
Washington, D.C. 20515-6501

Re: Letter of Transmittal

Dear Mr. Speaker:

The U.S. Commission on Civil Rights is required by statute to establish at least one advisory committee in each state and the District of Columbia. The advisory committee members are citizens of the state and provide part-time, voluntary service. They inform the Commission about civil rights matters in the states. I am pleased to advise you that the Commission recently appointed members to the Minnesota Advisory Committee.

The state advisory committees operate in compliance with the Federal Advisory Committee Act (FACA), which requires that federal advisory committee charters be filed every two years. Pursuant to the regulations promulgated under FACA (41 CFR 102-3.70), the charter is filed with the Commission's authorizing committees (*i.e.*, the Senate and House Committees on the Judiciary). These filings are made by presenting the documents to the Office of the President of the Senate and the Office of the House Parliamentarian, since those offices receive all Executive Branch communications. The charter is also filed with the Library of Congress, Anglo American Acquisition's Division, Government Documents Section, Federal Advisory Committee Desk and the General Services Administration's Committee Management Secretariat. On this date, the enclosed charter and organizational list and staff (enclosure A) have been filed with all required offices.

Very truly yours,

KIMBERLY A. TOLHURST
Delegated the Authority of the Staff Director

Enclosures

cc: House Committee on the Judiciary ✓

UNITED STATES COMMISSION ON CIVIL RIGHTS
WASHINGTON, D.C. 20425

OFFICE OF STAFF DIRECTOR

April 15, 2011

The President of the Senate
The Capitol, Room S-212
Washington, D.C. 20510-7100

Re: Letter of Transmittal

Dear Mr. President:

The U.S. Commission on Civil Rights is required by statute to establish at least one advisory committee in each state and the District of Columbia. The advisory committee members are citizens of the state and provide part-time, voluntary service. They inform the Commission about civil rights matters in the states. I am pleased to advise you that the Commission recently appointed members to the Minnesota Advisory Committee.

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Very truly yours,

KIMBERLY A. TOLHURST
Delegated the Authority of the Staff Director

Enclosures

cc: Senate Committee on the Judiciary ✓

UNITED STATES COMMISSION ON CIVIL RIGHTS
WASHINGTON, D.C. 20425

OFFICE OF STAFF DIRECTOR

April 15, 2011

The Honorable Lamar Smith, Chairman
The Honorable John Conyers, Jr., Ranking Member ✓
House Committee on the Judiciary
2138 Rayburn House Office Building
Washington, DC 20515

Re: Charter Filing

Dear Mr. Chairman and Mr. Ranking Member:

The U.S. Commission on Civil Rights is required by statute to establish at least one advisory committee in each state and the District of Columbia. The advisory committee members are citizens of the state and provide part-time, voluntary service. They inform the Commission about civil rights matters in the states. I am pleased to advise you that the Commission recently appointed members to the Minnesota Advisory Committee.

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Very truly yours,

KIMBERLY A. TOLHURST
Delegated the Authority of the Staff Director

Enclosures

UNITED STATES COMMISSION ON CIVIL RIGHTS
WASHINGTON, D.C. 20425

OFFICE OF STAFF DIRECTOR

April 15, 2011

The Honorable Patrick J. Leahy, Chairman
The Honorable Chuck Grassley, Ranking Member
Senate Committee on the Judiciary
224 Dirksen Senate Office Building
Washington, DC 20510

Re: Charter Filing

Dear Mr. Chairman and Mr. Ranking Member:

The U.S. Commission on Civil Rights is required by statute to establish at least one advisory committee in each state and the District of Columbia. The advisory committee members are citizens of the state and provide part-time, voluntary service. They inform the Commission about civil rights matters in the states. I am pleased to advise you that the Commission recently appointed members to the Minnesota Advisory Committee.

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Very truly yours,

KIMBERLY A. TOLHURST
Delegated the Authority of the Staff Director

Enclosures

UNITED STATES COMMISSION ON CIVIL RIGHTS
WASHINGTON, D.C. 20425

OFFICE OF STAFF DIRECTOR

April 15, 2011

Library of Congress
Anglo American Acquisitions Division
Government Documents Section—Federal Advisory Committee Desk
101 Independence Avenue, SE
Room LMB46
Attn: Richard Yarnall
Washington, D.C. 20540-4172

Re: Letter of Transmittal

Dear Mr. Yarnall:

The U.S. Commission on Civil Rights is required by statute to establish at least one advisory committee in each state and the District of Columbia. The advisory committee members are citizens of the state and provide part-time, voluntary service. They inform the Commission about civil rights matters in the states. I am pleased to advise you that the Commission recently appointed members to the Minnesota Advisory Committee.

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Very truly yours,

KIMBERLY A. TOLHURST
Delegated the Authority of the Staff Director

Enclosures