ADVISORY COMMITTEE CHARTER

1. COMMITTEE'S OFFICIAL DESIGNATION:
Advisory Committee on Veterans' Employment, Training, and Employer Outreach (ACVETEO)

2. AUTHORITY:
Section 4110 of Title 38, U.S. Code. The ACVETEO is a non-discretionary federal advisory committee and is subject to the Federal Advisory Committee Act (FACA), 5 U.S.C. App. 2.

3. OBJECTIVES AND SCOPE OF ACTIVITIES:
The ACVETEO's responsibilities are to: assess employment and training needs of veterans and their integration into the workforce; determine the extent to which the programs and activities of the Department of Labor (DOL) are meeting such needs; assist the Assistant Secretary for Veterans' Employment and Training (ASVET) in conducting outreach to employers with respect to the training and skills of veterans and the advantages afforded employers by hiring veterans; make recommendations to the Secretary of Labor, through the ASVET, with respect to outreach activities and the employment and training needs of veterans; and carry out such other activities deemed necessary to making required reports and recommendations.

4. DESCRIPTION OF DUTIES:
The ACVETEO is responsible for assessing the employment and training needs of the Nation's Veterans. Such needs may include transition assistance, protection of employment and reemployment rights, education, skills training, and integration into the workforce, among others, and assisting the ASVET in outreach activities to employers. The ACVETEO is responsible for evaluating the effectiveness with which existing DOL programs deliver required services to America's Veterans and, where deficiencies are detected, to recommend appropriate remedial action.

5. AGENCY TO WHOM THE COMMITTEE REPORTS:
U.S. Department of Labor

6. SUPPORT:
The Veterans' Employment and Training Service (VETS) is responsible for providing necessary support for the ACVETEO.

7. ESTIMATED ANNUAL COSTS:
Annual Cost: $120,000
Staff Years: 20 percent of a Full-Time Employee

8. DESIGNATED FEDERAL OFFICIAL:
The Director of VETS' Office of Strategic Outreach (OSO), or his/her designee, a full-time permanent employee, appointed in accordance with DOL's procedures, will serve as the Designated Federal Official (DFO). The DFO will approve or call all of the ACVETEO's meetings, prepare and approve all meeting agendas, attend all ACVETEO meetings, adjourn any meeting when the DFO determines adjournment to be in the public interest, and chair meetings when directed to do so by the Secretary of Labor.

9. FREQUENCY OF MEETINGS:
The ACVETEO is required to meet at least quarterly.

10. DURATION:
The ACVETEO has continuing responsibilities.

11. TERMINATION:
The ACVETEO shall continue until terminated by law. This charter will expire at exactly two (2) years from the date it is filed with Congress.

12. MEMBERSHIP AND DESIGNATION:
The ACVETEO shall consist of at least 12, but no more than 16, members who serve as Special Government Employees. Members are appointed by the Secretary of Labor and consist of: (1) seven individuals, one each from among the representatives nominated by each of (a) the Society for Human Resource Management, (b) the Business Roundtable, (c) National Association of State Workforce Agencies, (d) the United States Chamber of Commerce, (e) the National Federation of Independent Business, (f) a nationally recognized labor union or organization and (g) the National Governors Association; (2) no more than five representatives nominated by veterans' service organizations that have a national employment program; and (3) no more than five individuals who are recognized authorities in the fields of business, employment, training, rehabilitation, or labor and who are not employees of DOL.

The following, or their representatives, shall be ex-officio, nonvoting members of the ACVETEO: the Secretary of Veterans Affairs; the Secretary of Defense; the Director of the Office of Personnel Management; the ASVET; the Assistant Secretary of Labor for Employment and Training; and the Administrator of the Small Business Administration.

Members may be appointed by the Secretary of Labor at any time, but appointees shall serve for a term not greater than three (3) years and their terms shall expire on January 31. The Secretary of Labor may reappoint members for an unlimited number of terms. The Secretary of Labor shall appoint a member of the ACVETEO as the Chairperson and the Chairperson shall serve in that position for no more than two (2) consecutive years. A vacancy in the ACVETEO shall be filled in the manner in which the original appointment was made. With the exception of travel and per diem for official travel related to ACVETEO members of the committee shall serve without compensation.

Except as otherwise required by law, ACVETEO membership will be consistent with the applicable FACA regulations, as follows: (a) Membership on the ACVETEO will be fairly balanced; (b) Members will come from a cross-section of those directly affected, interested, and qualified as appropriate to the nature and functions of the ACVETEO; (c) the composition of the ACVETEO will therefore depend upon several factors, including: (i) the ACVETEO's mission; (ii) the geographic, ethnic, social, economic, or scientific impact of the ACVETEO' recommendations; (iii) the types of specific perspectives required; (iv) the need to obtain divergent points of view on the issues before the ACVETEO, such as, for example, those of consumers, technical experts, the public at-large, academia, business, or other sectors; and (v) the relevance of State, local or tribal governments to the development of the ACVETEO's recommendations.

To the extent permitted by the FACA and other laws, committee membership should also be consistent with achieving the greatest impact, scope and credibility among diverse stakeholders.

The diversity in such membership includes, but is not limited to, race, gender, disability, sexual orientation and gender identity.

13. SUBCOMMITTEES:
The DFO has the authority to create subcommittees. Any subcommittees that are created report to the ACVETEO and may not provide advice or work products directly to the DOL.

14. RECORD KEEPING:
The records of the ACVETEO, whether they are records of formally or informally established subcommittees, or other subgroups of the ACVETEO, shall be handled in accordance with General Records Schedule 26, Item 2, or other approved DOL records disposition schedule. These records shall be available for public inspection and copying and are subject to the Freedom of Information Act, 5 U.S.C. § 552.

15. REPORTS REQUIREMENT:
The ACVETEO is required to submit an annual report by December 31 to the Secretary of Labor and to the Committees on Veterans' Affairs of the Senate and House of Representatives on the employment and training needs of veterans, with special emphasis on disabled veterans, that must contain the following: an assessment of the employment and training needs of veterans and their integration into the workforce; an assessment of the outreach activities carried out by the Secretary of Labor to employers with respect to the training and skills of veterans and the advantages afforded employers by hiring veterans; an evaluation of the extent to which the programs and activities of DOL are meeting veterans' employment and training needs; a description of the activities of the ACVETEO during the past fiscal year; a description of activities that the ACVETEO proposes to undertake in the succeeding fiscal year; and any recommendations for legislation, administrative action, and other action that the ACVETEO considers appropriate.

Within sixty (60) days after receiving each annual report, the Secretary shall transmit a copy to the Congress with any comments concerning the report that the Secretary considers appropriate.

16. FILING DATE:
This charter is effective upon the signature and date indicated below.

THOMAS E. PEREZ
Secretary of Labor

MAY 12 2015
Date