ADVISORY COMMITTEE CHARTER

1. COMMITTEE'S OFFICIAL DESIGNATION

Advisory Committee on Veterans Employment, Training and Employer Outreach (ACVETEO)

2. AUTHORITY

The ACVETEO's authorizing legislation is codified at 38 U.S.C. § 4110. It is established in accordance with the Federal Advisory Committee Act (FACA), 5 U.S.C. App. 2, as amended.

3. OBJECTIVES AND THE SCOPE OF ACTIVITES

The ACVETEO's objectives are to: assess the employment and training needs of Veterans and their integration into the workforce; determine the extent to which the programs and activities of the Department of Labor are meeting such needs; assist the Assistant Secretary for Veterans' Employment and Training (ASVET) in carrying out outreach activities to employers with respect to training and skills of Veterans and advantages afforded employers by hiring Veterans; make recommendations to the Secretary of Labor, through the ASVET, with respect to outreach activities and the employment and training needs of Veterans; and carry out such other activities necessary to making required reports and recommendations.

4. DESCRIPTION OF DUTIES

The ACVETEO is responsible for assessing the employment and training needs of the Nation's Veterans. Such needs may include transition assistance, protection of employment and reemployment rights, education, skills training, and integration into the workforce, among others, and assisting the ASVET in outreach activities to employers. The ACVETEO is responsible for evaluating the effectiveness with which existing Department of Labor programs deliver required services to America's Veterans and, where deficiencies are detected, to recommend appropriate remedial action.

5. AGENCY TO WHOM THE COMMITTEE REPORTS

U.S. Department of Labor

6. SUPPORT

The Veterans' Employment and Training Service is responsible for providing necessary support for the ACVETEO.

7. ESTIMATED ANNUAL OPERATING COSTS AND STAFF YEARS

Annual Cost: $120,000

Staff Years: 0.20 FTE

8. DESIGNATED FEDERAL OFFICIAL

The Director, Strategic Outreach and Legislative Affairs will serve as the Designated Federal Official (DFO). The DFO will attend all of the ACVETEO subcommittee meetings in addition to the parent committee meetings. The DFO will approve or call all of the ACVETEO's meetings, prepare and approve all meeting agendas, attend all ACVETEO meetings, adjourn any meeting when the DFO determines adjournment to be in the public interest, and chair meetings when directed to do so by the Secretary of Labor.

9. ESTIMATED NUMBER AND FREQUENCY OF MEETINGS

The ACVETEO shall meet at least quarterly.

10. DURATION

The ACVETEO has continuing responsibilities.

11. TERMINATION

The Advisory Committee shall continue until terminated by law. The charter will expire two years from the date below.

12. MEMBERSHIP AND DESIGNATION

The ACVETEO shall consist of at least 12, but no more than 16, representative members appointed by the Secretary of Labor , consisting of: (1) seven individuals, one each from among the representatives nominated by each of (a) the National Society of Human Resource Managers, (b) the Business Roundtable, (c) National Association of State Workforce Agencies, (d) the United States Chamber of Commerce, (e) the National Federation of Independent Business, (f) a nationally recognized

labor union or organization and (g) The National Governors Association; (2) not more than five representatives nominated by Veterans' Service organizations that have a national employment program; and (3) not more than five individuals who are recognized authorities in the fields of business, employment, training, rehabilitation, or labor and who are not employees of the Department of Labor. Members of the Advisory Committee shall serve without compensation.

The following, or their representatives, shall be ex-officio, nonvoting members of the ACVETEO: the Secretary of Veterans Affairs; the Secretary of Defense; the Director of the Office of Personnel Management; the Assistant Secretary of Labor for Veterans' Employment and Training; the Assistant Secretary of Labor for Employment and Training; and the Administrator of the Small Business Administration. The Secretary of Labor shall appoint the Chairman of the Advisory Committee who shall serve in that position for no more than two consecutive years.

Membership on the ACVETEO will be fairly balanced. Members will come from a cross-section of those directly affected, interested, and qualified as appropriate to the nature and functions of the ACVETEO.

The composition of the committee will depend upon several factors, including: i) the committee's mission; ii) the geographic, ethnic, social, economic, or scientific impact of the Advisory Committee's recommendations; iii) the types of specific perspectives required, for example, those of consumers, technical experts, the public at-large, academia, business, or other sectors ; iv) the need to obtain divergent points of view on the issues before the committee; and v) the relevance of State, local or tribal governments to the development of the committee's recommendations.

To the extent permitted by FACA and other laws, committee membership should also be consistent with achieving the greatest impact, scope and credibility among diverse stakeholders. The diversity in such membership includes, but is not limited to, race, gender, disability, sexual orientation and gender identity.

13. SUBCOMMITTEES

The DFO has the authority to create subcommittees. Any subcommittees must report back to the ACVETEO, and must not provide advice or work products directly to the Department of Labor.

14. RECORD KEEPING

The records of the ACVETEO, formally or informally established subcommittees, or other subgroups of the ACVETEO, shall be handled in accordance with General Records Schedule 26, Item 2, or other approved Department of Labor records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.

15. FILING DATE

This charter is filed on the date indicated below.

Hilda L. Solis

Secretary of Labor

MAR 30 2011

Date