Charter
U.S. Department of Commerce
National Institute of Standards and Technology
Technology Innovation Program Advisory Board

1. **Committee's Official Designation (Title).** Technology Innovation Program (TIP) Advisory Board

2. **Authority**. The TIP Advisory Board (Board) is authorized under 15 U.S.C. 278n(k) (Section 3012(b)(k) of the America COMPETES Act, Public Law 110-69) in accordance with the Federal Advisory Committee Act, 5 U.S.C., App.

3. **Objectives and Scope of Activities**. The Board will act in the public interest to:

   a) Provide advice on TIP program, plans and policies.

   b) Review TIP's efforts to accelerate the research and development of challenging, "high-risk, high-reward technologies in areas of critical national need.

   c) Report on the general health of the program and its effectiveness in achieving its legislatively mandated mission.

   d) Provide guidance on investment areas that are appropriate for TIP funding.

   e) Transmit an annual report through the Director of TIP and the Director of NIST, to the Secretary of Commerce for transmittal to Congress not later than thirty days after the submission to Congress of the President's annual budget request each year. Such report will address the status of the Technology Innovation Program and comment on relevant sections of the programmatic planning document and updates thereto transmitted to Congress by the NIST Director under 15 U.S.C. 278i(c) and (d) (Subsections (c) and (d) of Section 23 of the NIST Act).

4. **Description of Duties**. Function solely as an advisory body, in accordance with the provisions of the Federal Advisory Committee Act.

5. **Agency or official toWhom the Committee Reports**. The Board shall report to the Director of the National Institute of Standards and Technology (NIST).

6. **Support**. The TIP Program within NIST will provide staff support for the Board.

7. **Estimated Annual Operating Costs and Staff Years**. The annual cost of operating the Board is estimated at $49,000 which includes .12 work years of staff support.

8. **Designated Federal Officer**. The Director of the Technology Innovation Program will serve as the Designated Federal Officer (DFO) for the Board. The DFO will approve or call all of the

Board's meetings, prepare and approve all meeting agendas, attend all Board meetings, adjourn any meeting when the DFO determine adjournment to be in the public interest, and chair meetings when directed to do so by the Director of NIST.

9. Estimated Number and Frequency of Meetings. The Board shall meet at least twice per year at the call of the DFO. Additional meetings may be called by the DFO whenever one-third or more of the members so request it in writing or whenever the Chair or the NIST Director requests a meeting.

10. Membership and Designation. The Director of NIST shall appoint the members of the Board, and they will be selected on a clear standardized basis, in accordance with applicable Department of Commerce guidance. Members shall be selected on the basis of established records of distinguished service in their professional community and their knowledge of issues affecting the Technology Innovation Program. Members serve at the discretion of the NIST Director.

The Board shall consist of ten members appointed by the Director of NIST, at least seven of whom shall be from United States industry, chosen to reflect the wise diversity of technical disciplines and industrial sectors represented in Technology Innovation Program projects. No member shall be an employee of the Federal government. Members shall serve as Special Government Employees (SGEs) and will be subject to the ethical standards applicable to SGEs.

The term of office of each member of the Board shall be three years, except that vacancy appointments shall be for the remainder of the unexpired term of the vacancy and that the initial members shall have staggered terms such that three members shall have initial terms of one year, three members shall have initial terms of two years, and four members shall have initial terms of three years. Members who are not able to fulfill the duties and responsibilities of the Board will have their memberships terminated.

Any person who has completed two consecutive full terms of service on the Board shall be ineligible for appointment for a third term during the one year period following the expiration of the second term.

The Director of NIST shall appoint the Chair from among the members of the Board, who will serve a three year term, subject to renewal by the Director of NIST.

Members of the Board shall not be compensated for their service, but will, upon request, be allowed travel and per diem expenses in accordance with 5 U.S.C. 5701 et seq., while attending meetings of the Board or subcommittees thereof, or while otherwise performing duties at the request of the Chair, while away from their homes or regular places of business.

11. Subcommittees. The Board may establish subcommittees, with the concurrence of the DFO, subject to the provisions of the Federal Advisory Committee Act (FACA), the FACA implementing regulations, and applicable Department of Commerce guidance. Subcommittee members shall be selected from the parent committee. Subcommittees must report back to the parent Board and do not provide work products directly to NIST.

12. Recordkeeping. Records of the Board, formally and informally established subcommittees, or other subgroups of the Board, shall be handled in accordance with General Records Schedule 26, Item 2 or other approved agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.

13. Duration/Termination. This Charter shall terminate two years from the date of the filing of this Charter with the appropriate U.S. Senate and House of Representatives Oversight Committees unless earlier terminated or renewed by proper authority.

Chief Financial Officer and
Assistant Secretary for Administration

12.7.2011
Filing Date