ELECTRICITY ADVISORY COMMITTEE
U.S. Department of Energy

Advisory Committee Charter

1. **Committee's Official Designation**. Electricity Advisory Committee (EAC)

2. **Authority**. This charter establishes the Electricity Advisory Committee under the authority of the U.S. Department of Energy (DOE). The Electricity Advisory Committee (EAC) is being renewed in accordance with the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C., App. 2.

3. **Objectives and Scope of Activities**. The activities of the Committee include:

   - Advise on electricity reliability, security and policy issues of concern to the Department of Energy;

   - Periodically review and make recommendations on DOE electricity programs and initiatives, including electricity-related R&D programs;

   - Advise on current and future capacity of the electricity system;

   - Identify emerging issues related to capacity, production, delivery, reliability, security and utility regulation, and make recommendations, if appropriate, concerning DOE policy and initiatives;

   - Advise on coordination between DOE, State, regional officials, and the private sector on matters affecting electricity supply, demand, and reliability; and

   - Advise on the coordination between Federal, State, and utility industry authorities in the event of supply disruption or other emergencies related to electricity transmission, generation and distribution.

4. **Description of Duties**. The duties of the Committee are solely advisory in nature.

5. **Official(s) to Whom the Committee Reports**. The Committee will report to the Assistant Secretary for Electricity Delivery and Energy Reliability.

6. **Agency Responsible for Providing Necessary Support**. The DOE will provide financial and administrative support for this Committee. Within the Department, primary support shall be furnished by the Office of Electricity Delivery and Energy Reliability.

7. **Estimated Annual Operating Costs and Staff Years**. The estimated annual costs associated with supporting the Committee are approximately $400,000; estimated level of 1.5 full-time employees.

8. **Designated Federal Officer (DFO)**. A full-time or permanent part-time DOE employee, appointed in accordance with agency procedures, will serve as the DFO (or designee). The DFO (or designee) will approve or call all of the committee's and subcommittee's meetings, and prepare and approve all meeting agendas, attend all Committee and subcommittee meetings, and adjourn

any meeting when the DFO determines adjournment to be in the public interest.

9. **Estimated Number of and Frequency of Meetings**. The Committee will meet approximately three times per year, or as necessary.

10. **Duration**. The Committee is expected to be continuing in nature.

11. **Termination. (If less than two years from date of establishment or renewal)**: The Committee terminates two-years from the Charter filing date and may not meet if the Charter is not renewed biennially.

12. **Membership and Designation**. The Committee will consist of approximately 30 members, who will be appointed by the Secretary of Energy. The Secretary shall appoint one member from the Committee to serve as the Committee chair. Members shall be experts in their respective fields and appointed as special Government employees (SGE), or serve in a representative capacity, representatives of entities including, but not limited to, State governments, regional planning entities, utility companies, equipment manufacturers, construction and architectural companies, environmental, energy and consumer groups, and other electricity-related organizations, should the Committee's task require such representation.

    Full-term appointment to the Committee will be for up to a two-year term. A member appointed to fill a vacancy shall serve for the remainder of the term for which his/her predecessor was appointed. In order to obtain a wide range of experience and input to the EAC, appointments may be made for up to two years. Members may be appointed for additional terms.

    Members of the Committee serve without compensation; however, each appointed non-Federal member may be reimbursed for authorized travel and per diem expenses incurred while attending Committee meetings in accordance with the Federal Travel Regulations.

13. **Subcommittees.** The Department of Energy has the authority to form subcommittees. The objectives of the subcommittees are to make recommendations to the parent committee with respect to particular matters related to the responsibilities of the parent committee. Such subcommittees or workgroups may not work independently of the chartered committee and must report their recommendations and advice to the full committee for full deliberation and discussion. Subcommittees and workgroups have no authority to make decisions on behalf of the chartered committee, nor can they report directly to the Department of Energy.

14. **Recordkeeping**. The records of the EAC shall be handled in accordance with General Records Schedule 6.2 and Administrative Records, Schedule 16, Item 8b (1.1), and approved agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.

15. **Filing Date.**

    Date filed with Congress: August 8, 2016

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