U.S. DEPARTMENT OF COMMERCE
CHARTER OF THE
PRESIDENT'S EXPORT COUNCIL

1. **Committee's Official Designation (Title).** The President's Export Council (PEC)

2. **Authority.** The PEC is established pursuant to Executive Order No. 12131, May 4, 1979, as amended, and continued most recently by Executive Order 13652 of September 30, 2013, for the two-year period beginning October 1, 2013, and ending September 30, 2015. This Committee is being established in accordance with the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C. App.

3. **Objectives and Scope of Activities.** Through the Secretary of Commerce (the "Secretary"), the PEC shall advise the President on matters relating to U.S. export trade and report to the President on its activities and on its recommendations for expanding U.S. exports.

4. **Description of Duties.** The PEC should survey and evaluate the export expansion activities of the communities represented by its membership; identify and examine specific problems that business, industrial, and agricultural practices may cause for export trade; examine the needs of business, industry, and agriculture to expand their efforts; and recommend specific solutions to these problems and needs.

The PEC may act as liaison among the communities represented by the membership and may provide a forum for those communities on current and emerging problems and issues in the field of export expansion.

The PEC should encourage the business, industrial, and agricultural communities to enter new foreign markets and to expand existing export programs.

The PEC shall provide advice on Federal plans and actions that affect export expansion policies that have an impact on those communities represented by the membership.

The PEC shall function as an advisory committee in accordance with the provisions of the Federal Advisory Committee Act (5 U.S.C. App.).

5. **Agency or Official to Whom the Committee Reports.** The PEC will report to the President, through the Secretary of Commerce. The Secretary shall be responsible for filings and other applicable statutory requirements of the Federal Advisory Committee Act, including fulfilling the reporting requirements of section 6(b) of the Act.

6. **Support.** The International Trade Administration (ITA) of the U.S. Department of Commerce shall provide administrative and staff services, support, and facilities for the PEC as necessary and to the extent permitted by law. The International Trade Administration may seek

agreement from other Department of Commerce operating units to house and administer separately-chartered subcommittees.

7. Estimated Annual Operating Costs and Staff Years. The estimated annual operating cost of the PEC is approximately $167,000 which includes 1.3 person years of staff support. Members of the PEC and subordinate committees who are not otherwise paid a salary by the Federal Government shall receive no compensation from the United States by virtue of their service on the PEC, but may, upon their request, be allowed travel expenses, as authorized by 5 U.S.C. Sections 5701 et seq.

8. Designated Federal Officer. The Under Secretary for International Trade, U.S. Department of Commerce, shall serve as the Executive Director of the PEC. The Under Secretary for International Trade shall designate an Executive Secretary, responsible for coordinating administrative and staff services, support and facilities for the PEC and its subordinate committees, from among the employees of the International Trade Administration. The Executive Secretary shall serve as the Designated Federal Officer (DFO).

9. Estimated Number and Frequency of Meetings. The PEC shall meet semi-annually; however, additional meetings may be called at the discretion of the Secretary with the concurrence of the Chairman. Meeting dates and meeting agendas of the full committee shall be reviewed by the Executive Secretary with the concurrence of the Executive Director, the Secretary, and the Chairman. Meeting dates and meeting agendas of the subordinate committees shall be reviewed by the Executive Secretary with the concurrence of the Chairman of the subordinate committee.

10. Membership and Designation. The PEC shall consist of –

the Secretaries of the Departments of Agriculture, Commerce, Energy, Homeland Security, Labor, State, Transportation, and the Treasury; the United States Trade Representative; the Administrator of the Small Business Administration; the Chairman of the Export-Import Bank of the United States; the Director of the United States Trade and Development Agency; the President and Chief Executive Officer of the Overseas Private Investment Corporation; the Chairman of the Council of Economic Advisors; the Director of the Office of Management and Budget; the Director of the National Economic Council; the Assistant to the President for National Security Affairs;

the heads of the following organizations or their designees: the National Governors Association; and the United States Conference of Mayors;

five members of the United States Senate designated by the President of the Senate to serve a two-year term; and five members of the United States House of Representatives designated by the Speaker of the House to serve a two-year term; and

not more than 28 citizens who are not full-time Federal officers or employees, appointed by the President, including representatives of business and industry, agriculture, and labor.

Private-sector members are appointed by the President, serve in a representative capacity, and are not Special Government Employees.

The President shall designate a Chairman and Vice Chairman from among the private-sector members appointed by the President.

PEC members shall have the appropriate security clearance required to handle or receive any security classified information up to the secret level.

11. Subcommittees. The PEC may establish, with the concurrence of the Secretary, an executive committee and such other subordinate committees as it considers necessary for the performance of its functions. Members of the subordinate committees shall be appointed by the Secretary. The Chairman of each subordinate committee shall be designated, with the concurrence of the Secretary, by the Chairman of the PEC from among the members of the PEC. One or more Vice Chairmen of each subordinate committee may be designated by the PEC Chairman with the concurrence of the Chairman of the subordinate committee. Subordinate committees having one or more members who are not members of the PEC shall be separately chartered.

12. Recordkeeping. The records of the committee, formally and informally established subcommittees, or other subgroups of the committee shall be handled in accordance with General Records Schedule 26, Item 2 or other approved agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.

13. Duration/Termination. The PEC shall terminate on September 30, 2015, unless it is terminated earlier or renewed by proper authority by appropriate action.

Ellen Herbst
Chief Financial Officer and
Assistant Secretary for Administration

10/22/13
Filing Date