OFFICE OF THE SECRETARY OF DEFENSE
1950 DEFENSE PENTAGON
WASHINGTON, DC 20301-1950

ADMINISTRATION AND MANAGEMENT

JUL 19 2010

MEMORANDUM FOR UNDER SECRETARY FOR DEFENSE FOR PERSONNEL AND READINESS

SUBJECT: Charter Renewal – National Security Education Board

The charter for the National Security Education Board is approved for renewal. A notice will be published in the Federal Register announcing the Department's intention to renew the committee's charter. My Advisory Committee Management Officer (ACMO), pursuant to 41 CFR § 102-3.70, will formally file the Committee's renewed charter with the Library of Congress, the General Services Administration, and the appropriate congressional oversight committees.

As the DoD Sponsor for this federal advisory committee, you are reminded that you are responsible for:

(a) Ensuring that the National Security Education Board's Designated Federal Officer (DFO) attends all the meetings;
(b) Ensuring that the DFO and the Board fully complies with all appropriate federal statutes and regulations, to include DoD Instruction 5105.04;
(c) Providing adequate support to the Board and its membership;
(d) Ensuring that the Board members are appointed according to DoD policy, and that they do not serve on the Board until all personnel and ethics paperwork has been processed by the appropriate offices;
(e) Ensuring that neither the National Security Education Board nor the Board's membership is unduly or inappropriately influenced by federal employees or any special interest;
(f) Monitoring the implementation status of any recommendation adopted by the Department of Defense or the Congress, and ensuring that this information is available for future inquires.

If you should have any questions, please contact my ACMO, Mr. Frank Wilson, at 703-601-6100, or his deputy, Mr. Jim Freeman, at 703-601-6128.

Michael L. Rhodes
Director