DEPARTMENT OF HEALTH & HUMAN SERVICES

Office of the Secretary

Washington DC 20201

President's Advisory Council on Faith-based and Neighborhood Partnerships

White House Office of Faith-based and Neighborhood Partnerships

Advisory Committee Charter

1. **Committee's Official Designation.** President's Advisory Council on Faith-based and Neighborhood Partnerships (the Council).

2. **Authority.** The Council was initially established in accordance with Executive Order (EO) 13498, re-established by Executive Orders (EO) 13569, extended by EO 13640, and continued by EO 13652 and EO 13708. This charter is prepared and filed in accordance with the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C., App.

3. **Objectives and Scope of Activities.** The Council shall bring together leaders and experts in fields related to the work of faith-based and neighborhood organizations in order to: identify best practices and successful modes of delivering social services; evaluate the need for improvements in the implementation and coordination of public policies relating to faith-based and other neighborhood organizations; and make recommendations for changes in policies, programs, and practices.

4. **Description of Duties.** The duties of the Council are solely advisory in nature.

5. **Official to Whom the Committee Reports.** The Council makes recommendations to the President through the Executive Director of the White House Office of Faith-based and Neighborhood Partnerships.

   Presidential Advisory Committee Follow-up Report: HHS is responsible for ensuring the reporting requirements of Section 6(b) of FACA are fulfilled.

6. **Agency Responsible for Providing the Necessary Support.** The Department of Health and Human Services (HHS) will be responsible for financial and administrative support.

7. **Estimated Annual Operating Costs and Staff Years.** The estimated annual operating costs associated with supporting the Committee are approximately $200,000 including 1.0 work year (FTE) of Federal employee support.

8. **Designated Federal Officer.** A full-time White House employee, appointed in accordance with agency procedures, will serve as the DFO (or designee). The DFO will approve or call all of the advisory committee's and subcommittee's meetings, prepare all meeting agendas, attend all committee and subcommittee meetings, and adjourn any meeting when the DFO determines adjournment to be in the public interest. The DFO will be the Executive Director of the White House Office of Faith-based and Neighborhood Partnerships, or his/her designee.

9. **Estimated Number and Frequency of Meetings.** The Council expects to meet 4 times per year. Meetings may occur quarterly or as frequently as needed and approved by the Designated Federal Officer (DFO).

   As required by FACA, the Council will hold open meetings unless the DFO or designee determines that a meeting or a portion of a meeting may be closed to the public in accordance with subsection (c) of section 552b of title 5, United States Code. Interested persons may attend meetings, appear before the Council, or file comments with the Council.

   Members of the Council serve without compensation. However, each appointed non-Federal members may be reimbursed for per diem and travel expenses incurred white attending Council meetings in accordance with the Federal Travel regulations.

10. **Duration.** The need for the Council is continuing; however, it is subject to termination as indicated in the Termination section below.

11. **Termination.** Unless continued by the President, the Council shall terminate on September 30, 2017, as stated in EO 13708.

12. **Membership and Designation.** The Council will be comprised of not more than 25 religious and community leaders, who will be appointed by the President as Special Government Employees to achieve a balance representation of the viewpoints. Members of the Council shall serve for terms of 1 year, and may continue to serve after the expiration of their terms until the President appoints a successor. Members shall be eligible for reappointment and serve at the pleasure of the President during their terms. In accordance with the EO 13498, The President shall designate a member of the Council to serve as Chair for a term of 1 year at the pleasure of the President. The Chair may continue to serve after the expiration of the Chair's term and shall be eligible for re-designation by the President.

13. **Subcommittees.** The Council may form subcommittees or workgroups with the approval of the DFO or designee for any purpose consistent with this charter. Such subcommittees or workgroups may not work independently of the chartered committee and must report their recommendations and advice to the full Council for full deliberation and discussion. Subcommittees or workgroups have no authority to make decisions on behalf of the chartered committee, nor can they report directly to the Executive Director. Subcommittees of chartered committee are subject to all the provisions of FACA except for chartering. The HHS Department Committee Management Officer will be notified upon establishment of each subcommittee.

14. **Recordkeeping.** The records of the Committee and any subcommittees shall be handled in accordance with General Records Schedule 6.2 and approved agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.

15. Filing Date:

4/3/2017
Date

Benjamin O. Sell
Designee of the Executive Director of the
White House Office of Faith-based and
Neighborhood Partnerships