U. S. Department of the Interior
National Park Service

Committee for the Preservation of the White House

Charter

1. **Committee's Official Designation.** The official designation of the Committee is the Committee for the Preservation of the White House (Committee).

2. **Authority.** Establishment of the Committee is authorized by Executive Order No. 11145 (March 7, 1964), as amended and in accordance with the Federal Advisory Committee Act, (FACA), as amended, 5 U.S.C. Appendix 2.

3. **Objectives and Scope of Activities.** The Committee reports to the President and advises the Director of the National Park Service with respect to the discharge of responsibilities for the preservation and the interpretation of the museum character of the principal corridor on the ground floor and the principal public rooms on the first floor of the White House. Among other things the Committee shall make recommendations as to the articles of furniture, fixtures, and decorative objects which shall be used or displayed in the aforesaid areas of the White House and as to the décor and arrangements therein best suited to enhance the historic and artistic values of the White House and of such articles, fixtures, and objects.

4. **Description of Duties**. The duties of the Committee are solely advisory, and are as stated in paragraph 3 above.

5. **Official to Whom the Committee Reports.** The Committee reports to the President and advises the Director.

6. **Support.** The National Park Service provides administrative and logistical support to the Committee.

7. **Estimated Annual Operating Costs and Staff Years.** The annual operating costs associated with supporting the Committee's functions are estimated to be $20,000, including all direct and indirect expenses and .05 in staff years.

8. **Designated Federal Officer.** The Director designates an employee of the National Park Service to act as Executive Secretary and Designated Federal Officer (DFO). The DFO is a full-time Federal employee appointed in accordance with Agency procedures. The DFO will approve or call all Committee and subcommittee meetings, prepare and approve all meeting agendas, attend all Committee and subcommittee meetings, adjourn any meeting when the DFO determines adjournment to be in the public interest, and chair meetings when directed to do so by the President or Director.

9. **Estimated Number and Frequency of Meetings.** The Committee will meet approximately 1-2 times annually, and at such times as designated by the President or Chairperson.

10. **Duration.** Continuing.

11. **Termination.** In view of the goals and purposes of the Committee, it is expected to continue for the foreseeable future. However, the Committee will terminate on September 30, 2013, unless an Executive Order extending its life is issued. All appointments will end upon the termination of the Committee. The Committee will not meet or take any action without a valid current charter.

12. **Membership.** The Committee's membership, as set forth in Executive Order No. 11145, as amended, will be composed of:

    a. the Director of the National Park Service;
    b. the Curator of the White House;
    c. the Secretary of the Smithsonian Institution;
    d. the Chairman of the Commission of Fine Arts;
    e. the Director of the National Gallery of Art;
    f. the Chief Usher of the White House; and
    g. so many other members as the President of the United States may from time to time appoint.

    The Director of the National Park Service shall serve as Chairperson of the Committee and shall designate an employee of that Service to act as Executive Secretary of the Committee.

    Members of the Committee will serve without compensation. However, the members appointed by the President under paragraph 12.g., while away from their homes or regular places of business in the performance of services for the Committee, may be allowed travel expenses, including per diem in lieu of subsistence, in the same manner as persons employed intermittently in Government service are allowed expenses under section 5703 Title 5 of the United States Code.

    The members appointed by the President under paragraph 12.g. will serve at the discretion of the President.

    Members of the Committee appointed by the President under paragraph 12.g. will be appointed as Special Government Employees unless otherwise determined by the President. Members appointed as Special Government Employees are required to file on an annual basis a confidential financial disclosure report.

13. **Ethics Responsibilities of Members.** No Committee or subcommittee member will participate in any specific party matter including a lease, license, permit, contract, claim, agreement, or related litigation with the Department in which the member has a direct financial interest. All members will comply with applicable ethics rules and regulations. The Department of the Interior will provide materials to those members appointed as Special Government Employees, explaining their ethical obligations and with which the members should be familiar. Consistent with the ethics requirements, members will endeavor to avoid any actions that would cause the public to question the integrity of the Committee's operations, activities, or advice. The provisions of this paragraph do not affect any other statutory or regulatory ethical obligations to which a member may be subject.

14. **Subcommittees.** Subject to the DFO's approval, subcommittees may be formed for the purposes of compiling information or conducting research. However, such subcommittees must act only under the direction of the DFO and must report their recommendations to the full Committee for consideration. The Committee Chair, with the approval of the DFO, will appoint subcommittee members. Subcommittees will meet as necessary to accomplish their assignments, subject to the approval of the DFO and the availability of resources. Subcommittees will act under the general direction of the Committee Chair and the DFO. Subcommittees must report their recommendations to the full Committee for consideration. Subcommittees must not provide advice or work products directly to the Agency.

15. **Recordkeeping.** The records of the Committee, and formally and informally established subcommittees of the Committee, shall be handled in accordance with General Records Schedule 26, Item 2 or other approved Agency records disposition schedule. These records shall be available for public inspection and copying under Section 10(b) of FACA and subject to the Freedom of Information Act, 5 U.S.C. 552.

Ken Salazar

Secretary of the Interior

OCT 2 7 2011

Date

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Date Filed