OFFICE OF THE SECRETARY OF DEFENSE
1950 DEFENSE PENTAGON
WASHINGTON, DC 20301-1950

ADMINISTRATION AND
MANAGEMENT

April 30, 2009

Library of Congress
Federal Advisory Committee Desk
Government Documents Section
101 Independence Avenue, S.E.
Washington, D.C. 20540

Dear Sir or Madam,

Enclosed is a copy of the charter that renews the Board of Visitors, Marine Corps University, which is being filed with your office in accordance with the Federal Advisory Committee Act of 1972, as amended (5 U.S.C. Appendix).

Copies of this charter are also being filed with the Senate Committees on Armed Services, Appropriations; and the House Committees on Armed Services, and Appropriations.

Sincerely,

James D. Freeman II
Deputy Committee Management Officer
for the Department of Defense

1 Enclosure
As stated

OFFICE OF THE SECRETARY OF DEFENSE
1950 DEFENSE PENTAGON
WASHINGTON, DC 20301-1950

ADMINISTRATION AND
MANAGEMENT

April 30, 2009

The Honorable Daniel K. Inouye
Chairman
Committee on Appropriations
United States Senate
Washington, D.C. 20510

Dear Mr. Chairman,

Enclosed is a copy of the charter that renews the Board of Visitors, Marine Corps University, which is being filed with your office in accordance with the Federal Advisory Committee Act of 1972, as amended (5 U.S.C., Appendix).

Copies of this charter are also being filed with the Library of Congress, the Senate Committees on Armed Services; and the House Committees on Armed Services, Appropriations.

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ADMINISTRATION AND
MANAGEMENT

April 30, 2009

The Honorable Carl Levin
Chairman
Committee on Armed Services
United States Senate
228 Russell Senate Office Building
Washington, D.C. 20510

Dear Mr. Chairman,

Enclosed is a copy of the charter that renews the Board of Visitors, Marine Corps University, which is being filed with your office in accordance with the Federal Advisory Committee Act of 1972, as amended (5 U.S.C. Appendix).

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ADMINISTRATION AND
MANAGEMENT

April 30, 2009

The Honorable Ike Skelton
Chairman
Committee on Armed Services
U.S. House of Representatives
2120 Rayburn House Office Building
Washington, DC 20515

Dear Mr. Chairman,

Enclosed is a copy of the charter that renews the Board of Visitors, Marine Corps University, which is being filed with your office in accordance with the Federal Advisory Committee Act of 1972, as amended (5 U.S.C. Appendix).

Copies of this charter are also being filed with the Library of Congress, the Senate Committees on Armed Services, Appropriations; and the House Committee on Appropriations.

Sincerely,

James D. Freeman II
Deputy Committee Management Officer
for the Department of Defense

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OFFICE OF THE SECRETARY OF DEFENSE
1950 DEFENSE PENTAGON
WASHINGTON, DC 20301-1950

ADMINISTRATION AND
MANAGEMENT

April 30, 2009

The Honorable David R. Obey
Chairman
Committee on Appropriations
U.S. House of Representatives
Washington, D.C. 20515

Dear Mr. Chairman,

Enclosed is a copy of the charter that renews the Board of Visitors, Marine Corps University, which is being filed with your office in accordance with the Federal Advisory Committee Act of 1972, as amended (5 U.S.C. Appendix).

Copies of this charter are also being filed with the Library of Congress, the Senate Committees on Armed Services, Appropriations; and the House Committees on Armed Services.

Sincerely,

James D. Freeman II
Deputy Committee Management Officer
for the Department of Defense

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CHARTER
BOARD OF VISITORS MARINE CORPS UNIVERSITY

A. Official Designation: The Committee shall be known as the Board of Visitors Marine Corps University (hereafter referred to as the Board).

B. Objectives and Scope of Activities: The Board, under the provisions of 10 U.S.C. § 7102(e) and the Federal Advisory Committee Act of 1972 (5 U.S.C., Appendix, as amended), shall provide the Secretary of Defense, through the Secretary of the Navy and the Commanding General, Marine Corps Combat Development Command, independent advice and recommendations on matters pertaining to (1) U.S. Marine Corps Professional Military Education; (2) all aspects of the academic and administrative policies of the Marine Corps University (hereafter referred to as the University); (3) higher educational standards and cost effective operations of the University); and (4) the operation and accreditation of the National Museum of the Marine Corps.

The Secretary of the Navy or designated representatives, unless otherwise directed by statute, may act upon the Board's advice and recommendations.

C. Board Membership: The Board shall be composed of at least nine members, who are eminent authorities in the field of education, and no more than six additional members, who are eminent authorities in the fields of study directly related to the University's mission and goals.

Board members appointed by the Secretary of Defense, who are not full-time or permanent part-time federal officers or employees, shall be appointed as experts and consultants under the authority of 5 U.S.C. § 3109, and serve as special government employees.

Board members, unless otherwise directed by the Secretary of Defense, shall be appointed by the Secretary of Defense for four-year terms, and their appointments shall be reviewed on an annual basis. With the exception of travel and per diem for official travel, Board members shall serve without compensation.

The Secretary of Defense authorizes the Board's voting membership to select the Board President. The Board President, subject to annual renewal by the Secretary of Defense, shall serve a two-year term as Board President.

With the exception of the President of the Marine Corps University, no full-time or permanent part-time University employee shall serve on the Board. The Secretary of Defense authorizes the President of the Marine Corps University to serve as a non-voting ex officio member of the Board, and his membership shall not count toward the total membership.

D. Board Meetings: The Board shall meet at the call of the Designated Federal Officer, in consultation with the President of Marine Corps University; the Commanding General, Marine Corps Combat Development Command; and the Board President. The Board must meet at least once per year, but will generally meet twice per year.

The Designated Federal Officer shall be a full-time or permanent part-time DoD employee, and shall be appointed according to established DoD policies and procedures. The Designated Federal Officer or the Alternate Designated Federal Officer shall attend all Board and subcommittee meetings.

E. Subcommittees:

The Department of Defense authorizes the Board President, in consultation with the Designated Federal Officer and the Committee Management Officer for the Department of Defense, to establish and maintain temporary or ad hoc subcommittees or working groups, as necessary and consistent with the Board's mission. In addition, the Department of Defense authorizes the Board to maintain two standing subcommittees – the National Museum of the Marine Corps Subcommittee, and the Executive Subcommittee.

The Board President, unless otherwise directed by the Secretary of Defense, may select any Secretary of Defense appointed member of the Board of Visitors, Marine Corps University to serve on the Board's subcommittees or working groups. If additional subcommittee members are required then the Board President, in consultation with the Designated Federal Officer, may request that additional members be appointed by the Department of Defense.

Subcommittee members, unless otherwise directed by the Secretary of Defense, shall be appointed in the same manner as Board members. The Secretary of Defense shall appoint subcommittee members and those who are not full-time or permanent part-time employees shall be appointed as experts and consultants under the authority of 5 U.S.C. § 3109, and serve as special government employees. With the exception of the President of the Marine Corps University, no full-time or permanent part-time University employees shall serve on any subcommittees or working groups.

Subcommittee members, unless otherwise directed by the Secretary of Defense, shall be appointed by the Secretary for four-year terms, and their appointments shall be reviewed on an annual basis. With the exception of travel and per diem for official travel, subcommittee members shall serve without compensation.

Such subcommittees or working groups, pursuant to federal statutes and regulations, shall not work independently of the chartered Board. Pursuant to federal statutes and regulations, these subcommittees or working groups shall report their recommendations and advice to the Board for full deliberation and discussion.

Subcommittees or working groups have no authority to make decisions on behalf of the chartered Board nor can they report directly to the Department of Defense or any federal officers or employees who are not Board members.

The National Museum of the Marine Corps Subcommittee shall be composed of not more than five members who are eminent authorities in the fields related to museum management, including, but not limited to, areas related to: public trust and accountability; mission and planning; leadership and organization; collections stewardship; education and interpretation; financial stability; and facilities and risk management. The membership of the National Museum of the Marine Corps Subcommittee shall be in addition to the Board's membership.

The Executive Subcommittee shall be composed of not more than four members, and these individuals shall be officers or former officers of the Board membership. Specifically, they shall be the Board's President, the President-elect, the past President, and the Secretary of

the Board. The Executive Subcommittee shall meet to discuss only administrative or preparatory matters that may occur between regularly scheduled Board meetings, and do not require deliberation by the full Board membership.

The Secretary of Defense authorizes the President of the Marine Corps University to serve as a non-voting ex-officio member of the Executive Subcommittee. In addition, the Secretary of Defense authorizes the Director of the National Museum of the Marine Corps to serve as a non-voting ex-officio member of the National Museum of the Marine Corps Subcommittee. These appointments shall not count toward the subcommittee's total membership.

F. Duration and Termination of the Board: Pursuant to 10 U.S.C. § 7102(e), the need for this advisory function is on a continuing basis; however, it is subject to renewal every two years.

G. Agency Support: The Department of Defense, through the Secretary of the Navy and the Marine Corps University, shall provide support as deemed necessary for the performance of the Board's functions, and shall ensure compliance with the requirements of 5 U.S.C. Appendix, as amended.

H. Operating Costs: It is estimated that the annual operating costs, to include travel costs, consultant fees, and contract support, is $54,000.00. The estimated annual personnel costs to the Department of Defense are 0.4 full-time equivalents (FTEs).

I. Recordkeeping: The records of the Board and its subcommittees shall be handled according to section 2, General Record Schedule 26 and appropriate Department of Defense policies and procedures. These records shall be available for public inspection and copying, subject to the Freedom of Information Act of 1966 (5 U.S.C. § 552, as amended).

J. Charter Filed: April 29, 2009