CHARTER

ELECTRONIC TAX ADMINISTRATION ADVISORY COMMITTEE

This charter is prepared and filed in accordance with the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C., App.

1. Committee's Official Title. Electronic Tax Administration Advisory Committee (ETAAC).

2. Authority. The establishment and operation of this advisory committee is required by the Internal Revenue Service (IRS) Restructuring and Reform Act of 1998, Title II, Section 2001 (b) (2).

3. Objective and Scope of Activities. The purpose of the ETAAC is to provide continued input into the development and implementation of the IRS' strategy for electronic tax administration. The ETAAC will provide an organized public forum for discussion of electronic tax administration issues in support of the overriding goal that paperless filing should be the preferred and most convenient method of filing tax and information returns. The ETAAC members will convey the public's perceptions of the IRS electronic tax administration activities, offer constructive observations about current or proposed policies, programs, and procedures, and suggest improvements.

4. Description of Duties. The ETAAC's duties are to research, analyze, consider, and make recommendations on a wide range of electronic tax administration issues and to provide input into the development and implementation of the strategic plan for electronic tax administration. The Chairperson of the ETAAC, in conjunction with the Chairperson of the IRS Oversight Board and the Secretary, shall report annually to the Congress on (1) the progress of the IRS in meeting the goal of receiving electronically 80 percent of tax and information returns by 2012; (2) the status of the strategic plan for electronic tax administration; (3) the legislative changes necessary to assist the IRS in meeting such goal; and (4) the effects on small businesses and the self-employed of electronically filing tax and information returns.

5. Official to Whom the Committee Reports. The ETAAC provides an annual report to the Director (Electronic Tax Administration) or IRS delegate and Congress no later than June 30 of each year.

6. Support Services. The IRS provides the necessary support services for the ETAAC.

7. Estimated Annual Operating Costs and Staff Years. The estimated annual costs to operate the ETAAC are $160,000 including one staff year. Annual operating costs include, but are not limited to travel expenses, staff salary, and representation fund operating expenses. While ETAAC members are not compensated for their time or services, they are reimbursed for their travel related expenses to attend public meetings, working sessions, meetings that may occur on specific issues that arise, and one orientation session per year, in accordance with 5 U.S.C. §5703.

8. Designated Federal Officer (DFO). The DFO (or designee) is a full-time or permanent part-time federal employee who will be appointed by the Director, Electronic Tax Administration and shall ensure compliance with the requirements of FACA and its implementing regulations. The DFO will approve or call all of the advisory committee and subcommittees meetings, prepare and approve all meeting agendas, attend all committee and subcommittee meetings, adjourn any meeting when determined to be in the public interest, and chair meetings when directed by the Director, Electronic Tax Administration.

9. Estimated Number and Frequency of Meetings. The ETAAC conducts approximately two public meetings and two working sessions per year. In addition, an orientation session is held each year and specific issues being worked may require additional meetings.

10. Duration. ETAAC is a continuing advisory committee.

11. Termination. The ETAAC charter expires two years from the date this charter is filed.

12. Membership and Designation. ETAAC members are approved for appointment as Representatives by the Department of the Treasury upon recommendation of the Commissioner, IRS. ETAAC members are selected through a structured application process that targets members with experience in electronic tax administration, strategic planning/change management, systems management and improvement, implementing customer service initiatives, sales or marketing to individual and small business consumers, and public policy development. ETAAC members serve a term of three years and appointments are staggered to ensure a diverse and balanced membership. The number of members will vary based on the mission and the needs of the IRS. ETAAC members are industry representatives from the electronic filing community including: tax practitioner, tax preparer, computerized tax processor communities, and business owners, etc. Members annually select a Chairman and are required to attend all ETAAC meetings. Upon approval of the Department of the Treasury, the Director reserves the ability to replace any member

who is unable to fully participate in the committee's meetings.

13. Subcommittees. The DFO has the authority to create subcommittees that must report back to ETAAC. The subcommittees may not provide advice or work products directly to the IRS.

14. Recordkeeping. The records of the ETAAC and its subcommittees will be handled in accordance with the General Records Schedule 26, Item 2 or other approved IRS records disposition schedule. The records will be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.

15. Filing Date. The filing date of this charter is MAR 1 9 2010.

Approved:

Date: 1/25/2010

Douglas H. Shulman
Commissioner of Internal Revenue

Approved:

Date: 2/20/2010

Dan Tangherlini
Assistant Secretary for Management
and Chief Financial Officer