NUCLEAR ENERGY ADVISORY COMMITTEE
U.S. DEPARTMENT OF ENERGY

Advisory Committee Charter

1. **Committee's Official Designation:** Nuclear Energy Advisory Committee (NEAC)

2. **Authority:** This charter establishes the Nuclear Energy Advisory Committee under the authority of the Department of Energy (DOE). The charter is being renewed in accordance with the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C., App. 2.

3. **Objectives and Scope of Activities:** The activities of the Committee include:

   - Advice on national policy and scientific aspects of nuclear issues of concern to the Department of Energy, (DOE) as requested by the Secretary or the Assistant Secretary for Nuclear Energy.

   - Periodic reviews of the various program elements within DOE's nuclear programs and recommendations based thereon.

   - Ascertaining the needs, views, and priorities of stakeholders of DOE's nuclear programs, and advice on long-range plans, priorities, and strategies to address more effectively the technical, financial, and policy aspects of such programs.

   - Advice on appropriate levels of funding to develop those plans priorities, and strategies to help maintain appropriate balance between the competing elements within DOE's nuclear programs.

4. **Description of Duties:** The duties of the Committee are solely advisory.

5. **Official(s) to Whom the Committee Reports:** The Committee will report to the Assistant Secretary for Nuclear Energy.

6. **Agency Responsible for Providing the Necessary Support:** The Department of Energy. Within the Department, primary support shall be furnished by the Office of Nuclear Energy.

7. **Estimated Annual Operating Costs and Staff Years:** The estimated annual costs associated with supporting the Committee is approximately $400,000; which includes one-half person year.

8. **Designated Federal Officer (DFO):** A full-time or permanent part-time DOE employee, appointed in accordance with agency procedures, will serve as the DFO (or designee). The DFO or designee will approve or call all of the advisory committee's and subcommittee's meetings, prepare and approve all meeting agendas, attend all committee and subcommittee meetings, and adjourn any meeting when the DFO determines adjournment to be in the public interest.

9. **Estimated Number and Frequency of Meetings:** The Committee will meet periodically, approximately two to three times per year, or as necessary.

10. **Duration:** Continuing in nature.

11. **Committee Termination Date:** The Committee terminates two years from the Charter filing date and may not meet if the Charter is not renewed biennially.

12. **Membership and Designation:** The Committee will be composed of approximately 20 members appointed by the Secretary of Energy. Members shall be experts in their respective field and appointed as special Government employees or representatives of entities including, but not limited to, research facilities, academic and policy-centered institutions, and industrial organizations, should the Committee's task require such representation. Appointments may be made for up to three years. Members may be appointed for additional terms. Committee members will be appointed by the Secretary of Energy. The Chair and Co-Chair of the Committee will be appointed by the Secretary of Energy from among the Committee members.

    Members of the Committee will serve without compensation; however, each member may be reimbursed in accordance with the Federal Travel Regulations for authorized travel and per diem expenses incurred while attending Committee meetings.

13. **Subcommittees:** The Department of Energy has the authority to form subcommittees. The objectives of the subcommittees are to make recommendations to the parent committee with respect to particular matters related to the responsibilities of the parent committee. Such subcommittees or workgroups may not work independently of the chartered committee and must report their recommendations and advice to the full committee for full deliberation and discussion. Subcommittee members are appointed with DOE approval and do not have to be members of the parent Committee. Subcommittees and workgroups have no authority to make decisions on behalf of the chartered Committee, nor can they report directly to the Department of Energy.

14. **Recordkeeping:** The records of the Committee shall be handled in accordance with General Records Schedule 6.2, and Administrative Records Schedule 16, Item 8b (1.1), and approved agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.

15. **Filing Date.**

    Date filed with Congress: December 11, 2015

Amy Bodette
Committee Management Officer