Invasive Species Advisory Committee

CHARTER

I. Official Designation

Invasive Species Advisory Committee

II. Scope and Objectives

The purpose of the Invasive Species Advisory Committee (ISAC) is to advise the Invasive Species Council (Council), as authorized by Executive Order 13112, on a broad array of issues related to preventing the introduction of invasive species and providing for their control, as well as minimizing the economic, ecological, and human health impacts that invasive species cause. The ISAC will maintain an intensive and regular dialogue with stakeholders to explore these issues.

III. Description of Duties

Provide advice to the Council relating to the Council's role in:

A. coordinating Federal agency activities concerning invasive species;

B. implementing action items specified in the 2008-2012 National Invasive Species Management Plan;

C. encouraging planning and action at local, tribal, State, regional, and ecosystem-based levels to achieve the goals and objectives of the Plan;

D. developing recommendations for international cooperation in addressing invasive species;

E. developing, in consultation with the Council on Environmental Quality, guidance to Federal agencies pursuant to the National Environmental Policy Act (NEPA) on invasive species matters;

F. facilitating development of a coordinated network to document, evaluate, and monitor impacts from invasive species;

G. facilitating establishment and enhancement of a coordinated, information-sharing system on invasive species that utilizes the Internet, to the greatest extent practicable.

The ISAC will provide its advice based upon input from and cooperation with stakeholders and existing organizations addressing invasive species issues.

The ISAC will advise the Council on ways to support long-term continuance and effective implementation of the Plan.

IV. Duration

The ISAC has no sunset provision and is expected to operate indefinitely. However, the ISAC's continuance is subject to review and renewal of this charter every two (2) years on the biennial anniversary of the charter filing date, in accordance with Section 14 of FACA. The ISAC will take no action unless the requirements of Section 9 and 14 of FACA (5 U.S.C. Appendix) have been met.

V. Agency Official to Whom the Committee Reports

The ISAC reports through its Designated Federal Official (DFO) to the Council or the Council's Executive Director.

VI. Agency Responsible for Providing Necessary Support

All staff and support functions required for operation of the ISAC will be supplied by the DOI as determined by the Secretary of the Interior.

VII. Estimated Annual Operating Costs

The estimated annual operating cost for support of operations of the ISAC is $150,000 and 1.0 work years of full-time employee support.

VIII. Allowances for Committee Members

Members of the ISAC and its subcommittees will serve without pay. However, while away from their homes or regular places of business in the performance of services of the ISAC, members will be allowed travel expenses, including per diem in lieu of subsistence, in the same manner as persons employed intermittently in the Government service, as authorized by 5703 of Title 5, United States Code.

IX. Estimated Number and Frequency of Meetings

The ISAC will meet at the call of the Chairperson with the approval of the DFO, approximately twice per year. Meetings may be held less frequently if the workload of the ISAC permits, but in no case less than once per year.

X. Committee Membership

ISAC will consist of no more than 32 voting members. Members of ISAC will be knowledgeable in and represent one or more among, but not limited to, the following groups and organizations:

- Biologists
- Ranchers
- Foresters
- Non-Governmental Environmental Representatives
- Farmers
- Lawyers specializing in Invasive Species Policy
- Economists
- Risk Assessment Analysts
- Public Health Specialists
- Persons involved in Global Commerce
- Industry Representatives
- Educators
- State / Tribal Government Representatives
- Information / Database Managers
- Academics / Researchers
- Invasive Species Management Specialists

No member may serve on the ISAC for more than two (2) consecutive terms. Members will serve for terms of three (3) years. Representatives of State and tribal interests will be allotted two (2) vacancies each on the ISAC to ensure adequate consideration of State and tribal views.

The Secretary of the Interior or designee reserves the right to replace any member who is unable to fully participate in the ISAC or who misses three (3) consecutive, regularly scheduled meetings of the ISAC.

XI. Ethics Responsibilities of Members

No committee or subcommittee member shall participate in any specific party matter including a lease, license, permit, contract, claim, agreement, or related litigation with the Department in which the member has a direct financial interest.

XII. Designated Federal Officer

The Executive Director of the National Invasive Species Council is the Designated Federal Official for the ISAC.

XIII. Subgroups

As deemed necessary, the Committee Chairperson, in consultation with the Executive Director of the National Invasive Species Council, may convene working groups or subgroups to support ISAC functions. Such groups will report directly to the ISAC.

XI. Authority

The President of the United States has determined that the establishment of the ISAC is in the public interest. The ISAC is established by Executive Order 13112, Invasive Species, February 3, 1999. The ISAC is subject to the provisions of FACA, as outlined in this Charter, filed with the Library of Congress.

Secretary of the Interior

SEP 16 2008

Date Signed

Date Filed