U.S. Department of the Interior
National Park Service

National Park System Advisory Board
Charter

1. **COMMITTEE'S OFFICIAL DESIGNATION**. The official designation of this Federal advisory committee is the National Park System Advisory Board (Board).

2. **AUTHORITY**. The Board was established by Section 3 of the Act of August 21, 1935 (49 Stat. 667; 16 U.S.C. 463), as amended. Establishment is in accordance with the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C. Appendix 2. Pursuant to Public Law 111-8, the legislative authorization for the Board expired on January 1, 2010. However, due to the importance of the issues on which the Board advises, the Secretary of the Interior (Secretary) by authority under Section 3 of Public Law 91-383 (16 U.S.C. § 1a-2(c)) re-established and continued the Board, under this Charter, as a discretionary committee from January 1, 2010, until such time as it may be legislatively reauthorized, provided that it is renewed every 2 years in accordance with the provisions of FACA. If the Board is renewed legislatively prior to the expiration of 2 years from the date of this Charter renewal, the Board shall cease to be a discretionary Board and shall revert to a legislative Board, under the terms of this Charter.

3. **OBJECTIVES AND SCOPE OF ACTIVITIES**. The Board provides advice to the Director of the National Park Service (Director) and the Secretary on matters relating to the National Park Service, the National Park System, and programs administered by the National Park Service, including the administration of the Historic Sites, Buildings, and Antiquities Act; the designation of national historic landmarks and national natural landmarks; and the national historic significance of proposed national historic trails. The Board may also advise on matters submitted to the Board by the Director.

4. **DESCRIPTION OF DUTIES**. The duties of the Board are solely advisory, and are as stated in paragraph 3 above. The Board, in consultation with the Director, may adopt such rules as may be necessary to establish its procedures and to govern the manner of its operations and organization in performing its duties.

5. **OFFICIAL TO WHOM THE BOARD REPORTS.** The Board reports to the Director.

6. **SUPPORT.** Support for the Board is provided by the National Park Service.

7. **ESTIMATED ANNUAL OPERATING COSTS AND STAFF YEARS**. The annual operating costs associated with supporting the Board's activities are estimated to be $200,000, including all direct and indirect expenses and one work-year of staff support.

8. **DESIGNATED FEDERAL OFFICER**. The Designated Federal Officer (DFO) is the Director or a National Park Service employee designated by the Director who is a full-time Federal employee appointed in accordance with Agency procedures. The DFO will approve or call all Board and subcommittee meetings, prepare and approve all meeting agendas, attend all Board and subcommittee meetings, adjourn any meeting when the DFO determines adjournment to be in the public interest, and chair meetings when directed to do so by the Director.

9. **ESTIMATED NUMBER AND FREQUENCY OF MEETINGS**. The Board will meet approximately one to two times annually, and at such other times as designated by the DFO.

10. **DURATION**. Continuing.

11. **TERMINATION.** The Board will terminate 2 years from the date the Charter is filed, unless, prior to that date, it is renewed in accordance with the provisions of Section 14 of the FACA. The Board will not meet or take any action without a valid current Charter.

12. **MEMBERSHIP and DESIGNATION**. Members of the Board shall be appointed on a staggered term basis by the Secretary for a term not to exceed 4 years and shall serve at the pleasure of the Secretary.

    The Board shall be comprised of no more than 12 persons, appointed from among citizens of the United States having a demonstrated commitment to the mission of the National Park Service. Board members shall be selected to represent various geographic regions, including each of the administrative regions of the National Park Service. At least 6 of the members shall have outstanding expertise in one or more of the following fields: history, archeology, anthropology, historical or landscape architecture, biology, ecology, marine sciences, or social science. At least four of the members shall have outstanding expertise and prior experience in the management of national or State parks or protected areas, or natural or cultural resources management. The remaining members shall have outstanding expertise in one or more of the areas described above or in another professional or scientific discipline, such as financial management, recreation use management, land use planning or business management important to the mission of the National Park Service. At least one individual shall be a locally elected official from an area adjacent to a park.

    Any vacancy on the Board shall not affect its powers, but shall be filled in the same manner in which the original appointment was made.

    Members serve as Representatives or as Special Government Employees (SGEs). Members appointed as SGEs are required to file on an annual basis a Confidential Financial Disclosure Report.

Members of the Board will serve without compensation. However, while away from their homes or regular places of business, Board and subcommittee members engaged in Board, or subcommittee business, approved by the DFO, may be allowed travel expenses, including per diem in lieu of subsistence, in the same manner as persons employed intermittently in Government service under Section 5703 of Title 5 of the United States Code.

13. **ETHICS RESPONSIBILITIES OF MEMBERS**. No Board or subcommittee members will participate in any specific party matter including a lease, license, permit, contract, claim, agreement, or related litigation with the Department in which the member has a direct financial interest. In addition, the Department of the Interior will provide materials to those members serving as special Government employees, explaining their ethical obligations with which the members should be familiar. Consistent with the ethics requirements, members will endeavor to avoid any actions that would cause the public to question the integrity of the Board's operations, activities, or advice. The provisions of this paragraph do not affect any other statutory or regulatory ethical obligations to which a member may be subject.

14. **SUBCOMMITTEES**. Subject to the DFO's approval, subcommittees may be formed for the purposes of compiling information or conducting research. However, such subcommittees must act only under the direction of the DFO and must report their recommendations to the full Board for consideration. Any such subcommittee shall be chaired by a member of the Board. The Board Chair, with the approval of the DFO, will appoint subcommittee members. Subcommittees will meet as necessary to accomplish their assignments, subject to the approval of the DFO and the availability of resources.

15. **RECORDKEEPING.** The records of the Board, and formally or informally established subcommittees of the Board, shall be handled in accordance with General Records Schedule 26, Item 2 and other approved Department records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. § 552.

Sally Jewell

Secretary of the Interior

DEC 1 8 2013

Date

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Date Filed