U. S. Department of the Interior
National Park Service

Acadia National Park Advisory Commission
Charter

1. **Committee's Official Designation.** The official designation of the Commission is the Acadia National Park Advisory Commission (Commission).

2. **Authority.** The Commission was established by Section 103 of Public Law 99-420, September 25, 1986, as amended by Public Law 110-229, Consolidated Natural Resources Act of 2008, May 8, 2008. The Commission is established in accordance with the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C., App. 2.

3. **Objectives and Scope of Activities.** The Commission is to consult with the Secretary of the Interior (Secretary) on matters relating to the management and development of Acadia National Park including, but not limited to, the acquisition of lands and interests in lands (including conservation easements on islands), and termination of rights of use and occupancy.

4. **Description of Duties.** The duties of the Commission are solely advisory and are as stated in paragraph 3 above.

5. **Official to Whom the Committee Reports.** The Commission reports to the Secretary through the Designated Federal Officer (DFO).

6. **Support.** The National Park Service will provide administrative and logistical support to the Commission.

7. **Estimated Annual Operating Costs and Staff Years.** The annual operating costs associated with supporting the Commission's functions are estimated to be $50,000, including all direct and indirect expenses and .40 in staff years.

8. **Designated Federal Officer.** The Designated Federal Officer is the Superintendent, Acadia National Park, National Park Service who is a full-time Federal employee appointed in accordance with Agency procedures. The DFO will approve or call all Commission and subcommittee meetings, prepare and approve all meeting agendas, attend all Commission and subcommittee meetings, adjourn any meeting when the DFO determines adjournment to be in the public interest, and chair meetings when directed to do so by the Secretary.

9. **Estimated Number and Frequency of Meetings.** The Commission will meet approximately 2-4 times per year, and at such time as designated by the DFO.

10. **Duration.** Continuing.

11. **Termination.** The Commission will carry out its duties until September 25, 2026, at which time the Commission will terminate pursuant to Public Law 99-420, September 25, 1986, as amended by Public Law 110-229, Consolidated Natural Resources Act of 2008, May 8, 2008. All appointments will terminate with the Commission. The Commission will not meet or take any official action without a valid current charter.

12. **Membership and Designation.** The Commission shall be composed of 16 members appointed by the Secretary, as follows:

    (a) three members at large;

    (b) three members appointed from among individuals recommended by the Governor of Maine;

    (c) four members appointed from among individuals recommended by each of the four towns on the island of Mount Desert;

    (d) three members appointed from individuals recommended by each of the three Hancock County mainland communities of Gouldsboro, Winter Harbor and Trenton; and

    (e) three members appointed from among individuals recommended by each of the three island towns of Cranberry Isles, Swans Island, and Frenchboro.

    Members may be appointed as representatives or special Government employees. The Department of the Interior will provide materials to those members serving as special Government employees.

    Members will be appointed for 3-year terms. A vacancy on the Commission will be filled in the same manner in which the original appointment was made. Members serve at the discretion of the Secretary.

    Members of the Commission and its subcommittee members serve without compensation. However, while away from their homes or regular places of business, Commission and subcommittee members engaged in Commission business, approved by the DFO, may be allowed travel expenses, including per diem in lieu of subsistence, in the same manner as persons employed intermittently in Government service under Section 5703 of Title 5 of the United States Code.

The Commission shall elect its own Chairman.

13. **Ethics Responsibility of Members.** No Commission or subcommittee member will participate in any specific party matter including a lease, license, permit, contract, claim, agreement, or related litigation with the Department in which the member has a direct financial interest. In addition, the Department of the Interior will provide materials to those members appointed as special Government employees, explaining their ethical obligations with which the members should be familiar. Consistent with the ethics requirements, members will endeavor to avoid any actions that would cause the public to question the integrity of the Commissions' operations, activities, or advice. The provisions of this paragraph do not affect any other statutory or regulatory ethical obligations to which a member may be subject.

14. **Subcommittees.** Subject to the DFO's approval, subcommittees may be formed for the purposes of compiling information or conducting research. However, such subcommittees must act only under the direction of the DFO and must report their recommendations to the full Committee for consideration. Subcommittees must not provide advice or work products directly to the Agency. The Commission Chair, with the approval of the DFO, will appoint subcommittee members. Subcommittees will meet as necessary to accomplish their assignments, subject to the approval of the DFO and the availability of resources.

15. **Recordkeeping.** The records of the Commission, and formally and informally established subcommittees of the Commission, shall be handled in accordance with General Records Schedule 26, Item 2 or other approved Agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.

Ken Salazar

Secretary of the Interior

MAR 29 2011

Date

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Date Filed