ADVISORY COMMITTEE CHARTER
Federal Council on the Arts and the Humanities
Arts and Artifacts Indemnity Panel

1. Committee's Official Designation

The committee is officially designated as the Arts and Artifacts Indemnity Panel of the Federal Council on the Arts and the Humanities.

2. Authority

In accordance with the provisions of the Federal Advisory Committee Act (FACA) as amended, 5 U.S.C. App. 2, this Charter is provided for the continuation of the above named and previously existing Advisory Committee of the Federal Council on the Arts and the Humanities, as authorized by 20 U.S.C. § 958 of the National Foundation on the Arts and the Humanities Act of 1965, as amended, and 20 U.S.C. §§ 971-77 of Arts and Artifacts Indemnity Act, as amended.

3. Objectives and Scope of Activities

The committee's objectives and scope of activities include: 1) advising the Federal Council of policy options related to the administration of the Arts and Artifacts Indemnity Act (20 U.S.C. §§ 971-977); 2) reviewing and recommending for approval applications for Federal Indemnity; 3) providing expert judgment with respect to the dollar valuation, the adequacy of packing, shipping and security arrangements and the cultural, historical, educational, and scientific significance of the objects to the indemnified; and 4) reviewing claims submitted or payments made under the Indemnity Act.

4. Description of Duties

The committee is responsible for providing policy guidance regarding the Arts and Artifacts Indemnity Act and reviewing, evaluating, and advising the Federal Council on the Arts and the Humanities with respect to applications for indemnity submitted under the Arts and Artifacts Indemnity Act. The committee also will review and advise the Federal Council on all claims submitted under the Indemnity Act.

5. Agency or Official to Whom the Committee Reports

This committee shall report to the Federal Council on the Arts and the Humanities.

6. Support

On behalf of the Federal Council on the Arts and the Humanities, the National Endowment for the Arts provides support for the committee.

7. Estimated Annual Operating Costs and Staff Years

It is estimated that the annual costs of operating the committee will be $244,394, and that its operation will require two staff persons.

8. Designated Federal Officer

The National Endowment for the Humanities General Counsel, who is a full-time permanent employee and appointed in accordance with agency procedures, serves as the Designated Federal Officer (DFO). The Federal Council on the Arts and Humanities Indemnity Administrator serves as the alternate DFO. The DFO or alternate DFO approves or calls all of the advisory committee's and subcommittees' meetings, prepares and approves all meeting agendas, attends all committee and subcommittee meetings, adjourns any meeting when the DFO or alternate DFO determines adjournment to be in the public interest, and chairs meetings when directed to do so by the official to whom the advisory committee reports.

9. Estimated Number and Frequency of Meetings

The committee anticipates meeting four times a year, at three month intervals.

10. Duration

Continuing.

11. Termination Date

The duration of this advisory committee will be for the period ending November 25, 2017.

12. Membership and Designation

The committee consists of approximately sixteen members and is comprised of museum curators, directors, registrars, and conservators. Members are chosen for their expertise in organizing traveling exhibitions, knowledge of the international art market and valuations, and judgment about minimizing risks to the Treasury. Curators have specific areas of expertise (e.g. Asian art, modern art, decorative arts and sculpture) in order to judge valuations. Geographic location of a candidate's museum, as well as the size and type (public or private) of the museum are also taken into

consideration. The committee is composed of Special Government Employees (SGE) and Regular Government Employees (RGE).

13. Subcommittees

The DFO or alternate DFO has the authority to create subcommittees. The subcommittee must report back to the Arts and Artifacts Indemnity Panel, and must not provide advice or work products directly to the Federal Council on the Arts and the Humanities.

14. Recordkeeping

The records of the committee, formally and informally established subcommittees, or other subgroups of the committee, shall be handled in accordance with General Records Schedule 6.2, Item 010 or other approved agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.

15. Filing Date

November 25, 2015

William D. Adams
Chairman, National Endowment
for the Humanities
Member, Federal Council on the
Arts and the Humanities