The President's Management Advisory Board
U.S. General Services Administration
Federal Advisory Committee Charter

1. **Committee's Official Designation.** The President's Management Advisory Board (PMAB).

2. **Authority.** The PMAB is established in accordance with Executive Order 13538 of April 19, 2010, as amended by Executive Order 13652 of September 30, 2013, and the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C. App.

3. **Objectives and Scope of Activities.** The PMAB will advise the President and the President's Management Council (PMC) on a wide range of issues related to the development of effective strategies for the implementation of best business practices to improve Federal Government management and operation, with a particular focus on productivity, the application of technology, and customer service.

4. **Description of Duties.** The function of the PMAB is solely advisory.

5. **Agency or Official to Whom the Committee Reports.** The PMAB reports to the President and the President's Management Council.

6. **Support.** The U.S. General Services Administration (GSA) shall provide funding and administrative support for the PMAB to the extent permitted by law and within existing appropriations.

7. **Estimated Annual Operating Costs and Staff Years.** The estimated annual fiscal year costs to operate the PMAB are $350,000 including 2 staff years of support.

8. **Designated Federal Officer (DFO).** The PMAB staff shall be headed by an Executive Director who shall be a full-time or part-time Federal employee appointed by the PMAB Chair or designee. The PMAB shall also have a Designated Federal Officer (DFO) in accordance with the Federal Advisory Committee Act, as amended (5 U.S.C. App.) (FACA). The Executive Director may serve as the DFO. An Alternate DFO may also be appointed in the same manner.

   The Chair shall convene and preside at meetings of the PMAB, determine its agenda, and direct its work. The DFO or Alternate DFO will assist the Chair in calling all of the advisory committee's and subcommittees' meetings, preparing all meeting agendas, attending all committee and subcommittee meetings, and adjourning any meeting when the DFO determines adjournment to be in the public interest.

9. **Estimated Number and Frequency of Meetings.** The PMAB Chair will determine when the Board will meet. It is anticipated that the Board will meet approximately three times a year. Subcommittees of the Board will meet as determined by the PMAB Chair.

10. **Duration.** The need for this advisory committee is continuing; however, this charter is subject to renewal every 2 years.

11. **Termination.** The PMAB will terminate on September 30, 2015, consistent with Executive Order 13652, unless sooner extended by the President.

12. **Membership and Designation.** The PMAB will consist of not more than 18 members, 1 of whom shall be the Deputy Director for Management of the Office of Management and Budget (DDM). The DDM will serve as Chair of the PMAB.

    The remaining members will be appointed by the President and will be distinguished citizens from outside the Federal Government who are qualified on the basis of a proven record of sound judgment in leading or governing large, complex, or innovative private sector corporations or entities and a range of top-level business experience in the areas of executive management, audit and finance, human resources and compensation, customer service, streamlining operations, and technology. Each of these members may be appointed as either a Special Government Employee or as a Representative Member, serving as a representative of his or her industry, trade group, public interest group, or other organization or group.

    The President may appoint a Vice Chair from among the members, upon recommendation of the Chair, who will assist the Chair, support and/or lead subcommittees of the Board, and serve as the Chair in his/her absence.

    Members appointed by the President will serve for a term of 2 years and will be eligible for reappointment. Members may continue to serve after the termination of their terms until the appointment of a successor.

    Members of the PMAB will serve without compensation. Travel expenses will be allowed, including per diem in lieu of subsistence, as authorized by law for persons serving intermittently in Government service (5 U.S.C. 5701-5707), consistent with the availability of funds.

13. **Subcommittees.** The PMAB Chair, in coordination with GSA, is authorized to create subcommittees as necessary to support the Board's work. All such subcommittees shall report directly to the PMAB, and shall not provide advice or work products directly to the President, or any other official or agency.

14. **Recordkeeping.** The records of the committee and subcommittees of the committee shall be handled in accordance with the General Records Schedule 26,

Item 2. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.

15. Filing Date. May 29, 2014

Dan Tangherlini, Administrator

May 23, 2014
Date