

COMMERCIAL FISHING INDUSTRY VESSEL SAFETY ADVISORY COMMITTEE

(CFIVSAC)

Communications Subcommittee

DRAFT

TASK STATEMENT 07-01 ACTION SHEET

TASK TITLE: COMMUNICATIONS SUBCOMMITTEE

DESCRIPTION OF TASKS:

1. At the last meeting it was decided to update the *Fishing Vessel Digest* begun by Richard Hiscock (http://www.offsoundings.com/index_files/Page4.htm). As an ongoing project the *Fishing Vessel Digest* will become a product of the Commercial Fishing Industry Vessel Safety Advisory Committee with assistance from the Coast Guard. The Subcommittee shall prepare recommendations to the full Committee for the purposes of:
 - Validating existing content and
 - Suggesting modifications to existing content.
2. From Previous Meetings:
 - A. Develop a marketing plan to address the communication products which need to be delivered. Fishing Vessel Safety Examiners play an important role in the dissemination
 - B. Develop a methodology to capture commercial fishing industry stakeholder feedback.

Note: - Fishing Vessel Safety Examiners play an important role in the dissemination of information, observations, and the ability to identify informal leaders in a given fishing community.
- State Fisheries meetings may be a target to openly discuss and listen to commercial fishermen.

BACKGROUND: The Commercial Fishing Industry Vessel Safety Advisory Committee recognizes that communication between the Coast Guard and the commercial fishing industry is paramount to the success of the Coast Guard's Fishing Vessel Safety Committee. At the 26th CFIVSAC meeting the committee recommended that a standing Communications Subcommittee be established. A Mission and Roles Statement was accepted by the full Committee and is attached as an Annex to this Task Statement (restated for clarity.)

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Forwarded for Committee Consideration:

M. B. KARR
Executive Director
Date Forwarded: _____

Committee Action:

JERRY DZUGAN
Chairman
Date: _____

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Annex to Task 07-01

MISSION AND GUIDING PRINCIPLES

COMMUNICATIONS SUBCOMMITTEE

The Commercial Fishing Industry Vessel Safety Advisory Committee (CFIVSAC) hereby establishes the Communications Subcommittee as a standing Subcommittee.

The Communications Subcommittee shall make recommendations to the CFIVSAC for the purpose of improving communication between the Coast Guard and the commercial fishing industry stakeholders. The Subcommittee shall respond to specific task assignments requested by the Coast Guard or the Chair of the CFIVSAC.

The Communications Subcommittee shall make recommendations to the CFIVSAC in the form of specific written reports. The Subcommittee shall also provide feedback to the Coast Guard to aid in determining the effectiveness of communication efforts.

In carrying out its work the following guiding principles apply:

1. The Subcommittee shall be comprised of at least five members of the CFIVSAC and shall elect a Subcommittee Chair who shall serve as such for the duration of his/her term on the CFIVSAC or until a replacement is elected.
2. The Subcommittee may invite participation from other interested parties; however voting on the recommendations to the CFIVSAC may be conducted only by members of the Subcommittee.
3. Meetings of the Subcommittee shall occur at regular meeting of the CFIVSAC at a minimum. Additional meetings may be called by the Subcommittee Chair or at the request of the CFIVSAC Chair of the Coast Guard.
4. Meetings of the Subcommittee shall be conducted in accordance with Roberts Rules of Order and the Chairman shall organize and conduct the meetings. A recording secretary shall be appointed by the Chairman prior to each meeting. In the absence of the Chairman, another person from the standing subcommittee shall act as Subcommittee Chair as decided by consensus of remaining Subcommittee members.

The Communications Subcommittee shall recognize the work and recommendations of previous sub-committee work.