

## 2018 Current Fiscal Year Report: National Technical Information Service Advisory Board

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<b>1. Department or Agency</b>		<b>2. Fiscal Year</b>	
Department of Commerce		2018	
<b>3. Committee or Subcommittee</b>		<b>3b. GSA Committee No.</b>	
National Technical Information Service Advisory Board		364	
<b>4. Is this New During Fiscal Year?</b>	<b>5. Current Charter</b>	<b>6. Expected Renewal Date</b>	<b>7. Expected Term Date</b>
No	06/05/2017	06/05/2019	
<b>8a. Was Terminated During FiscalYear?</b>	<b>8b. Specific Termination Authority</b>	<b>8c. Actual Term Date</b>	
No			
<b>9. Agency Recommendation for Next FiscalYear</b>	<b>10a. Legislation Req to Terminate?</b>	<b>10b. Legislation Pending?</b>	
Continue	No	Not Applicable	
<b>11. Establishment Authority</b>		Statutory (Congress Created)	
<b>12. Specific Establishment Authority</b>	<b>13. Effective Date</b>	<b>14. Committee Type</b>	<b>14c. Presidential?</b>
15 U.S.C. 3704(b)(c)(1)	10/24/1988	Continuing	No
<b>15. Description of Committee</b> Scientific Technical Program Advisory Board			
<b>16a. Total Number of Reports</b>	No Reports for this FiscalYear		
<b>17a. Open Meetings and Dates</b>	<b>17b. Closed Meetings and Dates</b>	<b>17c. Partially Closed Meetings and Dates</b>	<b>17d. Total Meetings and Dates</b>
No Meetings			

	<b>Current FY</b>	<b>Next FY</b>
<b>18a(1). Personnel Pmts to Non-Federal Members</b>	\$0.00	\$0.00
<b>18a(2). Personnel Pmts to Federal Members</b>	\$0.00	\$0.00
<b>18a(3). Personnel Pmts to Federal Staff</b>	\$0.00	\$0.00
<b>18a(4). Personnel Pmts to Non-Member Consultants</b>	\$0.00	\$0.00
<b>18b(1). Travel and Per Diem to Non-Federal Members</b>	\$0.00	\$10,000.00
<b>18b(2). Travel and Per Diem to Federal Members</b>	\$0.00	\$0.00
<b>18b(3). Travel and Per Diem to Federal Staff</b>	\$0.00	\$0.00
<b>18b(4). Travel and Per Diem to Non-member Consultants</b>	\$0.00	\$0.00
<b>18c. Other(rents,user charges, graphics, printing, mail, etc.)</b>	\$0.00	\$100.00
<b>18d. Total</b>	\$0.00	\$10,100.00

## **19. Federal Staff Support Years (FTE)**

0.30

0.30

### **20a. How does the Committee accomplish its purpose?**

The primary purpose of the Board is to bring members' expertise to bear on the major financial, strategic, marketing and operational issues affecting NTIS' ability to meet the needs of its customers. To accomplish this purpose, the Board meets several times each year with senior NTIS staff to review and discuss current developments and plans for future endeavors. The Board provides advice on a broad range of NTIS issues, including pricing, new products and services, and strategic objectives.

### **20b. How does the Committee balance its membership?**

By law, members of the Board are to be experienced in using or providing technical information. Each Board member is directly involved in one or both of these activities at a senior level in his/her organization.

### **20c. How frequent and relevant are the Committee Meetings?**

The Board has met two times in past years, a frequency appropriate to the Board's purpose. Fewer meetings would make it difficult for members to stay on top of issues on which their advice is desired. Greater frequency, while valuable to NTIS, would be an imposition on both the members and their organizations.

### **20d. Why can't the advice or information this committee provides be obtained elsewhere?**

Through the Board, NTIS has the opportunity to gain consistent advice and guidance from independent, customer centered individuals who are familiar with NTIS and who have expertise in both technical information and business operations. This seems to be precisely the role for which an advisory board is ideally suited.

### **20e. Why is it necessary to close and/or partially closed committee meetings?**

Meetings are open to the public.

## **21. Remarks**

NTIS does not have any current board members and is awaiting new board members to be appointed.

### **Designated Federal Officer**

Gregory Capella DFO

### Narrative Description

The Board brings its collective experience in the information industry and academia to bear in advising NTIS on its Strategic Plan and initiatives

### What are the most significant program outcomes associated with this committee?

Checked if Applies

- |   |                                     |
|---|-------------------------------------|
| Improvements to health or safety                  | <input type="checkbox"/>            |
| Trust in government                               | <input type="checkbox"/>            |
| Major policy changes                              | <input type="checkbox"/>            |
| Advance in scientific research                    | <input checked="" type="checkbox"/> |
| Effective grant making                            | <input type="checkbox"/>            |
| Improved service delivery                         | <input checked="" type="checkbox"/> |
| Increased customer satisfaction                   | <input checked="" type="checkbox"/> |
| Implementation of laws or regulatory requirements | <input checked="" type="checkbox"/> |
| Other   | <input type="checkbox"/>            |

### Outcome Comments

NA

### What are the cost savings associated with this committee?

Checked if Applies

- |                            |                          |
|----------------------------|--------------------------|
| None                       | <input type="checkbox"/> |
| Unable to Determine        | <input type="checkbox"/> |
| Under \$100,000            | <input type="checkbox"/> |
| \$100,000 - \$500,000      | <input type="checkbox"/> |
| \$500,001 - \$1,000,000    | <input type="checkbox"/> |
| \$1,000,001 - \$5,000,000  | <input type="checkbox"/> |
| \$5,000,001 - \$10,000,000 | <input type="checkbox"/> |
| Over \$10,000,000          | <input type="checkbox"/> |
| Cost Savings Other         | <input type="checkbox"/> |

### Cost Savings Comments

The collective knowledge of the Board results in advice and analysis that would cost substantially more than 100K if performed by a paid consultant(s).

### What is the approximate Number of recommendations produced by this committee for the life of the committee?

0

**Number of Recommendations Comments**

The Board generally provides its recommendations and comments informally at Board meetings. These will be reflected in the minutes. FY recommendations are included in the Board's annual report.

**What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?**

0%

**% of Recommendations Fully Implemented Comments**

Not Applicable

**What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?**

0%

**% of Recommendations Partially Implemented Comments**

Not Applicable

**Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?**

Yes  No  Not Applicable

**Agency Feedback Comments**

Feedback is generally provided at Board meetings and communications with the members. NTIS did not have a Board meeting this year as the board has not had the new members appointed yet.

**What other actions has the agency taken as a result of the committee's advice or recommendation?**

Checked if Applies

- Reorganized Priorities
- Reallocated resources
- Issued new regulation
- Proposed legislation
- Approved grants or other payments
- Other

**Action Comments**

In response to Board guidance, NTIS developed the National Technical Reports Library and Federal Science Repository Service as new subscription products. Currently NTIS is implementing the Public Access National Technical Reports Library as recommended by the Board.

**Is the Committee engaged in the review of applications for grants?**

No

**Grant Review Comments**

NA

**How is access provided to the information for the Committee's documentation?**

Checked if Applies

- Contact DFO
- Online Agency Web Site
- Online Committee Web Site
- Online GSA FACA Web Site
- Publications
- Other

**Access Comments**

N/A