

## 2024 Current Fiscal Year Report: Technical Guidelines Development Committee

Report Run Date: 03/28/2024 04:50:17 PM

### 1. Department or Agency

Election Assistance Commission

### 2. Fiscal Year

2024

### 3. Committee or Subcommittee

Technical Guidelines Development  
Committee

### 3b. GSA

### Committee No.

21509

### 4. Is this New Fiscal Year?

No

### 5. Current Charter

04/13/2023 04/13/2025

### 6. Expected Renewal Date

### 7. Expected Term Date

### 8a. Was Terminated During Fiscal Year?

No

### 8b. Specific Termination Authority

### 8c. Actual Term Date

### 9. Agency Recommendation for Next Fiscal Year

Continue

### 10a. Legislation Req to Terminate?

Not Applicable

### 10b. Legislation Pending?

Not Applicable

### 11. Establishment Authority

Statutory (Congress Created)

### 12. Specific Establishment Authority

Public Law 107-252, Help  
America Vote Act of 2002.

### 13. Effective Date

10/29/2002 Continuing

### 14. Committee Type

### 14c. Presidential?

No

### 15. Description of Committee

Scientific Technical Program  
Advisory Board

### 16a. Total Number of Reports

No Reports for  
this Fiscal Year

### 17a. Open

0 17b. Closed0 17c. Partially Closed0 Other Activities0 17d. Total0

### Meetings and Dates

No Meetings

	Current FY	Next FY
<b>18a(1). Personnel Pmts to Non-Federal Members</b>	\$0.00	\$0.00
<b>18a(2). Personnel Pmts to Federal Members</b>	\$0.00	\$0.00
<b>18a(3). Personnel Pmts to Federal Staff</b>	\$0.00	\$0.00
<b>18a(4). Personnel Pmts to Non-Member Consultants</b>	\$0.00	\$0.00
<b>18b(1). Travel and Per Diem to Non-Federal Members</b>	\$0.00	\$0.00
<b>18b(2). Travel and Per Diem to Federal Members</b>	\$0.00	\$0.00
<b>18b(3). Travel and Per Diem to Federal Staff</b>	\$0.00	\$0.00
<b>18b(4). Travel and Per Diem to Non-member Consultants</b>	\$0.00	\$0.00
<b>18c. Other(rents,user charges, graphics, printing, mail, etc.)</b>	\$0.00	\$0.00
<b>18d. Total</b>	\$0.00	\$0.00
<b>19. Federal Staff Support Years (FTE)</b>	0.00	0.00

**20a. How does the Committee accomplish its purpose?**

Please note that under the Help America Vote Act (HAVA – 42 USC 15361.Sec. 221) both the U.S. Election Assistance Commission (EAC) and the National Institute for Standards and Technology (NIST) have joint responsibility for the Technical Guidelines Development Committee (TGDC). HAVA designates the Director of NIST, a full-time Federal employee, nominated by the President and confirmed by the Senate as Committee Chair. Costs in this section are reflective of that statutory responsibility. TGDC functions are set out in law and the National Institute for Standards and

Technology (NIST) is instructed to work with the committee and EAC to set these guidelines.

Information related to TGDC can be accessed at <http://www.nist.gov/itl/vote> and TGDC working group meetings can be accessed at

<http://www.nist.gov/itl/vote/subcomm-work.cfm>.

Also at

<https://www.nist.gov/itl/voting/general-information-about-nist-eac-public-working-groups>.

### **20b. How does the Committee balance its membership?**

The membership of the Technical Guidelines Development Committee (TGDC) is established by Section 221 of the Help American Vote Act of 2002. All members and representatives were chosen in keeping with the provisions of that statute.

### **20c. How frequent and relevant are the Committee Meetings?**

The Technical Guidelines Development Committee (TGDC) meets when necessary to provide the EAC with guidance on technical guideline development, generally twice per year for plenary sessions. The frequency of working group meetings increased to support expanded congressional mandates concerning voting for Uniformed and Overseas Citizen Voters (UOCAVA).

### **20d. Why can't the advice or information this committee provides be obtained elsewhere?**

The Help America Vote Act (HAVA) established the Technical Guidelines Development Committee (TGDC) to provide expert guidance for the U.S. Election Assistance Commission's (EAC) responsibility to issue Voluntary Voting System Guidelines. HAVA requires use of the TGDC,

supported by technical input from the National Institute for Standards and Technology (NIST), to ensure that voting systems enable all voters to vote securely, privately and independently and that voting systems employ sound technology to support these goals. TGDC also provides technical guidance concerning voting technology for Uniformed and Overseas Citizen Absentee Voting (UOCAVA) as identified in HAVA and other congressional mandates.

**20e. Why is it necessary to close and/or partially closed committee meetings?**

N/A

**21. Remarks**

In accordance with P.L. 107-252 (41 U.S.C. Sec. 15361, Chap. 146, Subpart) 3), the National Institute of Standards and Technology (NIST) provides Technical Support for TGDC.

**Designated Federal Officer**

Christy McCormick Commissioner

Committee Members	Start	End	Occupation	Member Designation
Locascio, Laurie	09/30/2023		Director of NIST	Regular Government Employee (RGE) Member

**Number of Committee Members Listed: 1**

**Narrative Description**

The TGDC provides technical guidance and assistance to the EAC in developing voluntary voting system guidelines and guidance for overseas voting, as required by the Help America Vote Act (HAVA) and other Congressional mandates. This process sometimes takes more than one fiscal or calendar year in order to put forth recommendations or reports. Once recommendations are put forth, the staff utilizes the information to create a final document to EAC Commissioners for a vote.

**What are the most significant program outcomes associated with this committee?**

Checked if  
Applies

Improvements to health or safety	<input type="checkbox"/>
Trust in government	<input checked="" type="checkbox"/>
Major policy changes	<input checked="" type="checkbox"/>
Advance in scientific research	<input checked="" type="checkbox"/>
Effective grant making	<input type="checkbox"/>
Improved service delivery	<input checked="" type="checkbox"/>
Increased customer satisfaction	<input checked="" type="checkbox"/>
Implementation of laws or regulatory requirements	<input checked="" type="checkbox"/>
Other	<input checked="" type="checkbox"/>

**Outcome Comments**

To provide assistance for states to improve the voting process for U.S. federal elections.

**What are the cost savings associated with this committee?**

Checked if Applies

None	<input type="checkbox"/>
Unable to Determine	<input checked="" type="checkbox"/>
Under \$100,000	<input type="checkbox"/>
\$100,000 - \$500,000	<input type="checkbox"/>
\$500,001 - \$1,000,000	<input type="checkbox"/>
\$1,000,001 - \$5,000,000	<input type="checkbox"/>
\$5,000,001 - \$10,000,000	<input type="checkbox"/>
Over \$10,000,000	<input type="checkbox"/>
Cost Savings Other	<input type="checkbox"/>

**Cost Savings Comments**

NA

**What is the approximate Number of recommendations produced by this committee for the life of the committee?**

### Number of Recommendations Comments

The three most recent resolutions were adopted on 9/20/2019.

**What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?**

94%

### % of Recommendations Fully Implemented Comments

Three resolutions were adopted on 9/20/2019 that have not been fully implemented yet as of the filing of this report.

**What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?**

0%

### % of Recommendations Partially Implemented Comments

Not Applicable

**Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?**

Yes ☒ No ☐ Not Applicable ☐

### Agency Feedback Comments

Feedback is provided to the TGDC through meetings and teleconferences.

**What other actions has the agency taken as a result of the committee's advice or recommendation?**

Checked if Applies

Reorganized Priorities	<input checked="" type="checkbox"/>
Reallocated resources	<input type="checkbox"/>
Issued new regulation	<input type="checkbox"/>
Proposed legislation	<input type="checkbox"/>
Approved grants or other payments	<input type="checkbox"/>
Other	<input type="checkbox"/>

### Action Comments

N/A

**Is the Committee engaged in the review of applications for grants?**

No

**Grant Review Comments**

N/A

**How is access provided to the information for the Committee's documentation?**

Checked if Applies

Contact DFO	<input checked="" type="checkbox"/>
Online Agency Web Site	<input checked="" type="checkbox"/>
Online Committee Web Site	<input checked="" type="checkbox"/>
Online GSA FACA Web Site	<input checked="" type="checkbox"/>
Publications	<input checked="" type="checkbox"/>
Other	<input type="checkbox"/>

**Access Comments**

N/A