

## 2024 Current Fiscal Year Report: Data Privacy and Integrity Advisory Committee

Report Run Date: 04/27/2024 04:20:44 AM

### 1. Department or Agency

Department of Homeland Security

### 2. Fiscal Year

2024

### 3. Committee or Subcommittee

Data Privacy and Integrity Advisory  
Committee

### 3b. GSA

### Committee No.

21492

### 4. Is this New During Fiscal Year?

No

### 5. Current Charter

08/09/2022

### 6. Expected Renewal Date

08/09/2024

### 7. Expected Term Date

08/09/2026

### 8a. Was Terminated During Fiscal Year?

No

### 8b. Specific Termination Authority

### 8c. Actual Term Date

### 9. Agency Recommendation for Next Fiscal Year

Continue

### 10a. Legislation Req to Terminate?

Not Applicable

### 10b. Legislation Pending?

Not Applicable

### 11. Establishment Authority

Authorized by Law

### 12. Specific Establishment Authority

6 USC 451

### 13. Effective Date

04/26/2004

### 14. Committee Type

Continuing

### 14c. Presidential?

No

### 15. Description of Committee

Other Committee

### 16a. Total Number of Reports

No Reports for  
this Fiscal Year

### 17a.

Open

0

17b. Closed

0

17c. Partially Closed

0

Other Activities

0

17d. Total

0

### Meetings and Dates

No Meetings

Current Next  
FY FY

<b>18a(1). Personnel Pmts to Non-Federal Members</b>	\$0.00	\$0.00
<b>18a(2). Personnel Pmts to Federal Members</b>	\$0.00	\$0.00
<b>18a(3). Personnel Pmts to Federal Staff</b>	\$0.00	\$0.00
<b>18a(4). Personnel Pmts to Non-Member Consultants</b>	\$0.00	\$0.00
<b>18b(1). Travel and Per Diem to Non-Federal Members</b>	\$0.00	\$0.00
<b>18b(2). Travel and Per Diem to Federal Members</b>	\$0.00	\$0.00
<b>18b(3). Travel and Per Diem to Federal Staff</b>	\$0.00	\$0.00
<b>18b(4). Travel and Per Diem to Non-member Consultants</b>	\$0.00	\$0.00
<b>18c. Other(rents,user charges, graphics, printing, mail, etc.)</b>	\$0.00	\$0.00
<b>18d. Total</b>	\$0.00	\$0.00
<b>19. Federal Staff Support Years (FTE)</b>	0.00	0.00

**20a. How does the Committee accomplish its purpose?**

The Committee provides advice at the request of the Secretary and the Chief Privacy Officer of the Department of Homeland Security (DHS) (hereinafter “the Chief Privacy Officer”) on programmatic, policy, operational, administrative, and technological issues within DHS that relate to personally identifiable information, as well as data integrity, transparency and other privacy-related matters.

**20b. How does the Committee balance its membership?**

As the Committee Charter requires, members must be specially qualified to serve on the Committee by virtue of their education, training,

and experience in the fields of data protection, privacy, and/or emerging technologies. Membership is balanced among individuals from the following fields:(A) Individuals who are currently working in the areas of higher education or research in public (except Federal) or not-for-profit institutions; and(B) Individuals currently working in non-governmental industry or commercial interests, including at least one who must be familiar with the data concerns of small to medium enterprises.

**20c. How frequent and relevant are the Committee Meetings?**

The Committee is required to hold at least one public meeting per calendar year. Meeting agendas include presentations to the Committee on cutting-edge privacy, security, and transparency issues affecting the Department of Homeland Security (DHS) and on DHS programs that collect and/or use Personally Identifiable Information, including the steps taken to address privacy and challenges faced in providing those protections. These presentations are intended to inform members on the department's activities so they can better assess privacy best practices in their recommendations.

**20d. Why can't the advice or information this committee provides be obtained elsewhere?**

The establishment of this Committee and the subject matter experts appointed therein demonstrate the Department's commitment and efforts to increase transparency and to protect the privacy of individuals and protect the personal data held by the Department. The Committee remains relevant and necessary as it has provided advice on a variety of Department programs and proposals from the Department and the impact of

those programs on individual privacy. Public hearings would not be an appropriate venue for obtaining this type of expert advice, and there is no other committee within the Department that addresses privacy, security, transparency and data integrity issues.

**20e. Why is it necessary to close and/or partially closed committee meetings?**

Subcommittee meetings were closed because the information discussed is pre-decisional.

**21. Remarks**

Since its inception, the DHS Data Privacy and Integrity Advisory Committee has provided relevant and timely guidance on implementing privacy in a variety of DHS programs and systems, and on best practices for the Department's collection, use, sharing, and retention of personally identifiable information (PII). The Committee has set out its guidance in 22 public reports posted on the Committee's webpage at <https://www.dhs.gov/privacy-advisory-committee>. The Committee's work is integral the Department of Homeland Security's mission to secure America while protecting constitutional rights and American values. The Committee has a significant impact by providing guidance on programmatic, policy, operational, security, administrative, and technological issues within DHS that relate to personally identifiable information (PII), as well as data integrity, transparency, openness, and other privacy-related matters. The Committee serves to enhance the transparency of DHS programs, and public trust, by publicly discussing privacy, security, and data integrity issues associated with DHS programs and systems and identifying steps the Department can take to mitigate any negative

effects those programs or systems may have on an individual's privacy. The Committee's meetings also provide the public an opportunity to hear how the Department has acted on Committee recommendations. The Committee has had a direct impact on Department operations in a number of ways. The Committee's guidance has informed the Department's efforts generally to ensure that DHS programs and systems are operated consistent with the Privacy Act of 1974, the E-Government Act of 2002, and OMB guidance related to the privacy and security of personal information. More specifically, the Committee's recommendations have benefitted the Department in the deployment of numerous systems, programs, and policies affecting personal privacy.

## Designated Federal Officer

Sandra L Taylor Chief of Staff

Committee Members	Start	End	Occupation	Member Designation
Anolik, Sharon	12/08/2022	11/06/2024	President and Founder, Privacy Panacea	Special Government Employee (SGE) Member
Barton, Courtney	12/08/2022	11/16/2024	Vice President and Senior Counselor, Global Privacy, & Data Security, Marriott Int'l	Special Government Employee (SGE) Member
Dayman, Dennis	12/08/2022	11/16/2024	Chief Privacy and Security Officer, Maropost	Special Government Employee (SGE) Member
Fitzpartick, Michael	12/08/2022	11/16/2024	Chief Privacy Officer, City of New York	Special Government Employee (SGE) Member
Francis, Mark	12/08/2022	12/31/2023	Tech & Data Partner, Holland & Knight, LLP	Special Government Employee (SGE) Member

Hewitt, Joseph	12/08/2022	11/16/2024	Director, Data Privacy, Warner Media & Xandr (AT&T)	Special Government Employee (SGE) Member
Knight, Sarah	12/08/2022	12/31/2023	Vice President and Chief Privacy Officer, Stryker	Special Government Employee (SGE) Member
Kropf, John	12/08/2022	11/16/2024	Corporate Privacy Executive, Northrop Gruman	Special Government Employee (SGE) Member
Marshall, Roshal	12/08/2022	11/16/2024	Managing Chief Counsel, Global Privacy & Data Protection, McKesson Corporation	Special Government Employee (SGE) Member
Odutola, Ade	12/08/2022	11/16/2024	Chief Executive Officer and Managing Director, Solvitur Systems	Special Government Employee (SGE) Member
Pahl, Chris	12/08/2022	12/31/2023	Chief Privacy Officer, City of Santa Clara	Special Government Employee (SGE) Member
Palmer, Charles	12/08/2022	11/16/2024	Strategy & Solutions Consultant, IBM	Special Government Employee (SGE) Member
Plofchan, Tom	12/08/2022	12/31/2023	Managing Partner, Pangiam	Special Government Employee (SGE) Member
Romanosky, Sasha	12/08/2022	11/16/2024	Senior Policy Researcher, RAND Corporation	Special Government Employee (SGE) Member
Russell, N Cameron	12/08/2022	11/16/2024	Director of Global Privacy, Payments , eBay	Special Government Employee (SGE) Member
Siu, Thomas	12/08/2022	11/16/2024	Chief Information Security Officer, Michigan State University	Special Government Employee (SGE) Member

Sotto, Lisa	12/08/2022	11/16/2024	Partner, Hunton Andrews Kurth, LLP	Special Government Employee (SGE) Member
Teitzel, Chris	12/08/2022	11/16/2024	Chief Executive Officer, Cellar Door Media, Inc.	Special Government Employee (SGE) Member
Thomas, Jr., Ray	11/16/2021	11/16/2024	Senior Corporate Counsel, Demand Science	Special Government Employee (SGE) Member
Tugnawat, Surbhi	12/08/2022	12/31/2023	Chief Information Security Officer, SRI International	Special Government Employee (SGE) Member
Whitworth, Ron	12/08/2022	11/16/2024	Chief Privacy Officer, Truist	Special Government Employee (SGE) Member

## Number of Committee Members Listed: 21

### Narrative Description

The DHS Data Privacy and Integrity Advisory Committee (DPIAC) advises the Secretary of the Department of Homeland Security (DHS) and the DHS Chief Privacy Officer on programmatic, policy, operational, administrative, and technological issues within DHS that relate to personally identifiable information, as well as data integrity, transparency and other privacy-related matters. Since its inception, the DPIAC has provided relevant and timely guidance on implementing privacy in a variety of DHS programs and systems, and on best practices for the Department's collection, use, sharing, and retention of PII. The Committee has set out its guidance in 20 public reports posted on the Committee's webpage at <http://www.dhs.gov/privacy-office-dhs-data-privacy-and-integrity-advisory-committee>. The Committee's work is integral to implementation of the Department of Homeland Security's core missions.

### What are the most significant program outcomes associated with this committee?

Checked if  
Applies

Improvements to health or safety	<input type="checkbox"/>
Trust in government	<input checked="" type="checkbox"/>
Major policy changes	<input checked="" type="checkbox"/>
Advance in scientific research	<input type="checkbox"/>
Effective grant making	<input type="checkbox"/>
Improved service delivery	<input checked="" type="checkbox"/>
Increased customer satisfaction	<input checked="" type="checkbox"/>
Implementation of laws or regulatory requirements	<input checked="" type="checkbox"/>
Other	<input checked="" type="checkbox"/>

### Outcome Comments

The Committee serves to enhance the transparency of DHS programs, and public trust, by publicly discussing privacy issues associated with DHS programs and systems and identifying steps the Department can take to mitigate any negative effects those programs may have on privacy. The Committee's meetings also provide the public an opportunity to hear how the Department has acted on Committee recommendations.

### What are the cost savings associated with this committee?

Checked if Applies

None	<input type="checkbox"/>
Unable to Determine	<input checked="" type="checkbox"/>
Under \$100,000	<input type="checkbox"/>
\$100,000 - \$500,000	<input type="checkbox"/>
\$500,001 - \$1,000,000	<input type="checkbox"/>
\$1,000,001 - \$5,000,000	<input type="checkbox"/>
\$5,000,001 - \$10,000,000	<input type="checkbox"/>
Over \$10,000,000	<input type="checkbox"/>
Cost Savings Other	<input type="checkbox"/>

### Cost Savings Comments

N/A

What is the approximate Number of recommendations produced by this committee for the life of the committee?

0



### **Number of Recommendations Comments**

Since its inception in 2005, the Committee has issued approximately 217 recommendations, the most recent being Report 2022-01, Best Practices for Privacy Recommendations in Connection with Information Sharing Report (2022-01). This report contained three (3) recommendations on information sharing practices that may help promote consistency in baseline privacy controls for information sharing, facilitate oversight by the Privacy Office across all information sharing activities, and achieve better engagement across DHS offices and components. Specifically, the recommendations propose adopting a template ISAA Privacy Addendum that can be included in both existing and future sharing arrangements involving personally identifiable information ("PII"), with contractually-required reporting to the Privacy Office at both the inception of new sharing agreements as well as upon certain events (e.g., incident or renewal), with such reports funneled into a Privacy Office tracking system that can serve as an inventory of sharing arrangements involving personal information. With these core capabilities in place, the Privacy Office will engage with appropriate stakeholders across DHS offices and components to provide training and awareness, leading to increased adoption and compliance. The Privacy Office is working with the Policy Directorate to implement these recommendations.

**What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?**

75%

### **% of Recommendations Fully Implemented Comments**

**What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?**

25%

### **% of Recommendations Partially Implemented Comments**

The Privacy Office continues to work with all programs and the Component Privacy Officers to implement the Committee's recommendations.

**Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?**

Yes ☒ No ☐ Not Applicable ☐

### Agency Feedback Comments

The Committee regularly invites representatives of DHS programs that are the subjects of Committee reports to appear before the Committee during its public meetings to discuss progress in the implementation of the Committee's recommendations.

### What other actions has the agency taken as a result of the committee's advice or recommendation?

Checked if Applies

Reorganized Priorities	<input checked="" type="checkbox"/>
Reallocated resources	<input checked="" type="checkbox"/>
Issued new regulation	<input type="checkbox"/>
Proposed legislation	<input type="checkbox"/>
Approved grants or other payments	<input type="checkbox"/>
Other	<input type="checkbox"/>

### Action Comments

The department is actively incorporating and tracking all DPIAC recommendations.

### Is the Committee engaged in the review of applications for grants?

No

### Grant Review Comments

Not Applicable

### How is access provided to the information for the Committee's documentation?

Checked if Applies

Contact DFO	<input checked="" type="checkbox"/>
Online Agency Web Site	<input checked="" type="checkbox"/>
Online Committee Web Site	<input checked="" type="checkbox"/>
Online GSA FACA Web Site	<input checked="" type="checkbox"/>
Publications	<input checked="" type="checkbox"/>
Other	<input type="checkbox"/>

### Access Comments

Pursuant to the Federal Advisory Committee Act, the DPIAC posts all materials presented to the Committee. All Committee reports and recommendations, and minutes of all Committee meetings and transcripts of most are on its web page on the DHS Privacy

Office website,

<http://www.dhs.gov/privacy-office-dhs-data-privacy-and-integrity-advisory-committee>.