

2019 Current Fiscal Year Report: Industry Trade Advisory Committee on Services

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1. Department or Agency

Department of Commerce

2. Fiscal Year

2019

3. Committee or Subcommittee

Industry Trade Advisory Committee on Services

3b. GSA Committee No.

2634

4. Is this New During Fiscal Year?

No

5. Current Charter

02/14/2018

6. Expected Renewal Date

02/14/2022

7. Expected Term Date

8a. Was Terminated During Fiscal Year?

No

8b. Specific Termination Authority

8c. Actual Term Date

9. Agency Recommendation for Next Fiscal Year

Continue

10a. Legislation Req to Terminate?

No

10b. Legislation Pending?

Not Applicable

11. Establishment Authority

12. Specific Establishment Authority

P.L. 93-618

Statutory (Congress Created)

13. Effective Date

14. Committee Type

Continuing

14c. Presidential?

15. Description of Committee

16a. Total Number of Reports

5

16b. Report Date

Report Title

10/19/2018 Addendum to the United States-Mexico-Canada Agreement

12/03/2018 Letter of Recommendation on the Negotiating Objectives and Priorities for the U.S.-European Union Trade Agreement

12/03/2018 Letter of Recommendation on the Negotiating Objectives and Priorities for the U.S.-Japan Trade Agreement

12/03/2018 Letter of Recommendation on the Negotiating Objectives and Priorities for the U.S.-United Kingdom Trade Agreement

06/26/2019 Letter of Recommendation on USTR's 301 Proposed Modification Action on \$300 Billion Product List

Number of Committee Reports Listed: 5

17a. Open 0 17b. Closed 10 17c. Partially Closed 0 Other Activities 0 17d. Total 10

Meetings and Dates

Purpose

The Committee members met to be briefed and provide advice on the following issues, including U.S.-Mexico-Canada Agreement (USMCA), U.S.- Japan Trade Agreement issues, and Committee Business.

Start

End

10/16/2018 - 10/16/2018

The Committee members met to deliberate on and finalize a pre-decisional draft Addendum to the ITAC's Statutory Advisory Report on the United States and Mexico Trade Agreement now that Canada entered into the Agreement to become the United States-Mexico-Canada Agreement (USMCA). The Addendum was adopted out of Committee and sent to the United States Trade Representative with a copy to the Secretary of Commerce.	10/19/2018 - 10/19/2018
The Committee members met to be briefed and provide advice on the following issues, including: US-Japan FTA negotiations, and Committee Business.	11/13/2018 - 11/13/2018
The Committee members met to deliberate on (3) pre-decisional draft letters of recommendation on Negotiating Objectives and Priorities for the U.S.-Japan Trade Agreement, the U.S.-European Union Trade Agreement, and the U.S.-United Kingdom. The letters on the U.S.-Japan and the U.S.-EU Trade Agreements were finalized and adopted out of Committee and sent forward to the Secretary of Commerce and the United States Trade Representative. However, another closed meeting was required to finalize the letter on the U.S.-United Kingdom Trade Agreement.	12/03/2018 - 12/03/2018
The Committee members met to deliberate on and finalize a pre-decisional draft letter of recommendation on the Negotiating Objectives and Priorities for the U.S.-United Kingdom Trade Agreement. The letter was adopted out of Committee to go forward to the Secretary of Commerce and the United States Trade Representative.	01/17/2019 - 01/17/2019
The Committee members met to be briefed and provide advice on the following issues, including: World Trade Organization (WTO) Digital Trade/Services Issues, US-UK Trade Issues, US-EU Trade Issues, US-Japan Trade Issues, and Committee Business.	03/12/2019 - 03/12/2019
The Committee members met to be briefed and provide advice on the following issues, including: Trade/Services Issues, Congress and US-Mexico-Canada Agreement (USMCA), World Customs Organization (WCO)/Digital Trade, and Committee Business.	04/09/2019 - 04/09/2019
The Committee members met to deliberate on and finalize a pre-decisional draft letter of recommendation on Proposed Remedies Regarding China Trade Policy Pursuant to Section 301 of the Trade Act of 1974. The letter was finalized and adopted out of Committee and to go forward to the Secretary of Commerce and the United States Trade Representative.	06/26/2019 - 06/26/2019
The Committee members met to be briefed and provide advice on the following issues, including: World Trade Organization (WTO) Services, US-Mexico-Canada Agreement (USMCA)/Congressional Update, WTO and World Customs Organization (WCO) Digital Trade and E-Commerce Issues, and Committee Business.	07/09/2019 - 07/09/2019
The Committee members met to do Committee business and discussed their trade priority issues for this Administration.	09/10/2019 - 09/10/2019

Number of Committee Meetings Listed: 10

	Current FY	Next FY
18a(1). Personnel Pmts to Non-Federal Members	\$0.00	\$0.00
18a(2). Personnel Pmts to Federal Members	\$0.00	\$0.00
18a(3). Personnel Pmts to Federal Staff	\$77,609.00	\$78,000.00
18a(4). Personnel Pmts to Non-Member Consultants	\$0.00	\$0.00
18b(1). Travel and Per Diem to Non-Federal Members	\$0.00	\$0.00
18b(2). Travel and Per Diem to Federal Members	\$0.00	\$0.00
18b(3). Travel and Per Diem to Federal Staff	\$0.00	\$0.00
18b(4). Travel and Per Diem to Non-member Consultants	\$0.00	\$0.00
18c. Other(rents,user charges, graphics, printing, mail, etc.)	\$0.00	\$0.00
18d. Total	\$77,609.00	\$78,000.00
19. Federal Staff Support Years (FTE)	0.45	0.45

20a. How does the Committee accomplish its purpose?

The Committee is performing such functions and duties and prepare such reports, as may be required by Section 135 of the Trade Act, with respect to the industry trade advisory

committees. The Committee advises the Secretary and USTR on trade matters referred to in section 135(a)(1) of the Act, and is consulted regarding the matters referred to in section 135(a)(2) of the Act. The Committee provides detailed policy and technical advice, information, and recommendations to the Secretary and USTR regarding trade barriers, negotiation of trade agreements under section 2103 of the Bipartisan Trade Promotion Authority Act of 2002, and implementation of existing trade agreements affecting its sector.

20b. How does the Committee balance its membership?

Members shall be selected on a clear, standardized basis, in accordance with applicable Department of Commerce guidance, the principal criterion for selection being ability to carry out the objectives of this Committee as set forth in Section 3 of the Charter. Secondary selection criteria are ensuring that the Committee is balanced in terms of points of view, demographics, geography, and company size.

20c. How frequent and relevant are the Committee Meetings?

Estimated number of meetings is 10-12. This Committee usually meets on a monthly basis, depending on the U.S. trade agenda; however, teleconference meetings are held when issues arise outside the regular meeting schedule.

20d. Why can't the advice or information this committee provides be obtained elsewhere?

This Committee is essential to carry out the Secretary and USTR's responsibilities under section 135(c)(2) of the 1974 Trade Act, as delegated by E.O. 11846 of March 27, 1975. There is no other Committee that can perform the duties of this Committee.

20e. Why is it necessary to close and/or partially closed committee meetings?

The Industry Trade Advisory Committees were established by the Trade Act of 1974 and in accordance with the Federal Advisory Committee Act (FACA). Subsection 135(f) of the Trade Act provides that the ITACs shall be exempt from the provisions of the FACA relating to open meetings, public notice, public participation, and public availability of documents when it is determined that the proceedings would, if disclosed, seriously compromise the Government's negotiating objectives or bargaining positions regarding trade policy matters. ITAC meetings routinely involve these kinds of discussions. The United States Trade Representative evaluates each meeting agenda and issues a Notice of Determination when it is necessary to close meetings.

21. Remarks

Subcommittees, or their equivalents, are authorized to be formed under the terms of the

Committees' charters, which were issued pursuant to Subsection 135 (f) of the Trade Act of 1974 (Public Law 93-618) as amended, and the Federal Advisory Committee Act (Public Law 92-463). Because subcommittees, or their equivalents, do not report out independently but through the parent Committee, the costs are included under the parent Committee.

Designated Federal Officer

Richard P. Boll International Trade Specialist

Committee Members	Start	End	Occupation	Member Designation
Beline, Emily	02/28/2018	02/14/2022	FedEX Express	Representative Member
Benson, Elizabeth	02/28/2018	02/14/2022	Energy Associates	Representative Member
Brennan, Anissa	02/28/2018	02/14/2022	Motion Picture Association of America, Inc.	Representative Member
Brightbill, Timothy	02/28/2018	02/14/2022	Legal Advisor, Representing American Bar Association	Representative Member
Brooks, Ryan	02/28/2018	02/14/2022	Outfront Media, Inc.	Representative Member
Bryant Howroyd, Janice	02/28/2018	02/14/2022	The Act*1 Group	Representative Member
Bult, Laura	03/11/2019	02/14/2022	Amway	Representative Member
Dinges, Charles	02/28/2018	02/14/2022	American Society of Civil Engineers	Representative Member
English, Sahra	02/28/2018	02/14/2022	Mastercard, Incorporated	Representative Member
Ennis, Erin	02/28/2018	07/19/2019	U.S.-China Business Council	Representative Member
Gelfuso, Andrew	02/28/2018	02/14/2022	Trade Center Management Associated	Representative Member
Gerhardt, Michael	02/28/2018	02/14/2022	Dredging Contractors of America	Representative Member
Golobov, Vladimir	02/28/2018	02/14/2022	The Council of Insurance Agents and Brokers	Representative Member
Grunstra, Karen	02/28/2018	02/14/2022	Underwriters Laboratories, Inc.	Representative Member
Handal, Peter	02/28/2018	03/20/2019	J4P Associates	Representative Member
Hanson, William	02/28/2018	02/14/2022	Great Lakes Dredg and Dock Company	Representative Member
Holwill, Richard	02/28/2018	03/11/2019	Alticor, Inc.	Representative Member
Karp, Leonard	02/28/2018	10/31/2018	Philadelphia International Medicine	Representative Member
Kothari, Manish	02/28/2018	02/14/2022	Consultant, Representing American Council of Engineering Companies	Representative Member
Merin, Joshua	02/28/2018	02/14/2022	International Franchise Association	Representative Member
Merski, Richard	02/28/2018	02/14/2022	Cigna Corporation	Representative Member
Prewitt, Jean	02/28/2018	02/14/2022	Independent Film & Television Alliance	Representative Member

Rangaswami, Viji	02/28/2018	02/14/2022	Liberty Mutual Insurance	Representative Member
Santoro, Brenda	02/28/2018	02/14/2022	Silicon Valley Bank	Representative Member
Saunders, Mary	10/31/2018	02/14/2022	American National Standards Institute	Representative Member
Simchak, Stephen	02/28/2018	02/14/2022	American Insurance Association	Representative Member
Sturchio, Jeremy	02/28/2018	06/17/2019	Visa, Inc.	Representative Member
Thorn, Sarah	02/28/2018	02/14/2022	Walmart, Inc.	Representative Member
Tuttle, James	02/28/2018	02/14/2022	Tuttle International Group	Representative Member
Vlasic, Mark	02/28/2018	02/14/2022	Legal Advisor, Representing Propagate Content	Representative Member

Number of Committee Members Listed: 30

Narrative Description

The Committee advises the Secretary and the USTR concerning the trade matters of common interest to the ITACs; with respect to the operation of any trade agreement once entered into; and with respect to other matters arising in connection with the development, implementation, and administration of the trade policy of the United States including those matters referred to in Reorganization Plan Number 3 of 1979 and Executive Order 12188, and the priorities for actions thereunder. In addition, the Committee performs such functions and duties as required by section 135 of the Act with respect to the ITACs. The Committee also performs such other advisory functions relevant to trade policy matters as may be requested by the Secretary and the USTR or their designees.

What are the most significant program outcomes associated with this committee?

Checked if Applies

- Improvements to health or safety
- Trust in government
- Major policy changes
- Advance in scientific research
- Effective grant making
- Improved service delivery
- Increased customer satisfaction
- Implementation of laws or regulatory requirements
- Other

Outcome Comments

Not Applicable

What are the cost savings associated with this committee?

Checked if Applies

- None
- Unable to Determine
- Under \$100,000
- \$100,000 - \$500,000
- \$500,001 - \$1,000,000
- \$1,000,001 - \$5,000,000
- \$5,000,001 - \$10,000,000
- Over \$10,000,000
- Cost Savings Other

Cost Savings Comments

Not Applicable

What is the approximate Number of recommendations produced by this committee for the life of the committee?

8

Number of Recommendations Comments

On average 2-3 recommendations are made annually. The number of recommendations begin upon the merger which took place as of 2018- forward. Tthe recommendations from the former, un-merged committees are reported in historical ACR's

What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?

0%

% of Recommendations Fully Implemented Comments

No measureable calculation. Committee members that give advice to U.S. trade negotiators, typically do not receive feedback from negotiators regarding how their advice has been applied or utilized within the various bi-lateral and multi-lateral trade negotiations.

What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?

0%

% of Recommendations Partially Implemented Comments

No measureable calculation. Committee members that give advice to U.S. trade negotiators, typically do not receive feedback from negotiators regarding how their advice has been applied or utilized within the various bi-lateral and multi-lateral trade negotiations.

Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?

Yes No Not Applicable

Agency Feedback Comments

Most feedback is rendered orally during meetings; when written advice is sent to the Secretary of Commerce and the USTR, or their designees, is reviewed by the Secretary's policy staff and tasked to appropriate ITA unit to prepare draft response. Commerce internal procedures require that all responses for Secretarial signature (and/or joint signature with USTR) go through a formal concurrence process which ensures that the appropriate level of Commerce officials are seeing the advice and have a chance for comment. The Under Secretary of Commerce for International Trade reviews and clears prior to the Secretary's review and signature, which ensures that the ITAC advice is weighed and considered.

What other actions has the agency taken as a result of the committee's advice or recommendation?

	Checked if Applies
Reorganized Priorities	<input type="checkbox"/>
Reallocated resources	<input type="checkbox"/>
Issued new regulation	<input type="checkbox"/>
Proposed legislation	<input type="checkbox"/>
Approved grants or other payments	<input type="checkbox"/>
Other	<input checked="" type="checkbox"/>

Action Comments

The Department of Commerce and USTR seriously weigh the advice provided by the ITACs in negotiating trade agreements, the implementation of existing trade agreements, and in the development of U.S. trade policy affecting the services industry sector.

Is the Committee engaged in the review of applications for grants?

No

Grant Review Comments

Not Applicable

How is access provided to the information for the Committee's documentation?

Checked if Applies

- Contact DFO
- Online Agency Web Site
- Online Committee Web Site
- Online GSA FACA Web Site
- Publications
- Other

Access Comments

Generally, contact for information are made through the Industry Trade Advisory Center at the Department of Commerce - (202) 482-3268.