

## 2024 Current Fiscal Year Report: Industry Trade Advisory Committee on Services

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### 1. Department or Agency

Department of Commerce

### 2. Fiscal Year

2024

### 3. Committee or Subcommittee

Industry Trade Advisory Committee on Services

### 3b. GSA

### Committee No.

2634

### 4. Is this New During Fiscal Year?

No

### 5. Current Charter

02/24/2022 02/24/2026

### 6. Expected Renewal Date

### 7. Expected Term Date

### 8a. Was Terminated During Fiscal Year?

No

### 8b. Specific Termination Authority

No

### 8c. Actual Term Date

### 9. Agency Recommendation for Next Fiscal Year

Continue

### 10a. Legislation Req to Terminate?

Not Applicable

### 10b. Legislation Pending?

Not Applicable

### 11. Establishment Authority

Statutory (Congress Created)

### 12. Specific Establishment Authority

P.L. 93-618

### 13. Effective Date

03/27/1975

### 14. Committee Type

Continuing

### 14c. Presidential?

No

### 15. Description of Committee

### 16a. Total Number of Reports

No Reports for this Fiscal Year

### 17a.

Open

0 17b. Closed0 17c. Partially Closed0 Other Activities0 17d. Total0

### Meetings and Dates

No Meetings

Current Next  
FY FY

<b>18a(1). Personnel Pmts to Non-Federal Members</b>	\$0.00 \$0.00
<b>18a(2). Personnel Pmts to Federal Members</b>	\$0.00 \$0.00
<b>18a(3). Personnel Pmts to Federal Staff</b>	\$0.00 \$0.00
<b>18a(4). Personnel Pmts to Non-Member Consultants</b>	\$0.00 \$0.00
<b>18b(1). Travel and Per Diem to Non-Federal Members</b>	\$0.00 \$0.00
<b>18b(2). Travel and Per Diem to Federal Members</b>	\$0.00 \$0.00
<b>18b(3). Travel and Per Diem to Federal Staff</b>	\$0.00 \$0.00
<b>18b(4). Travel and Per Diem to Non-member Consultants</b>	\$0.00 \$0.00
<b>18c. Other(rents,user charges, graphics, printing, mail, etc.)</b>	\$0.00 \$0.00
<b>18d. Total</b>	\$0.00 \$0.00
<b>19. Federal Staff Support Years (FTE)</b>	0.00 0.00

**20a. How does the Committee accomplish its purpose?**

The Committee performs such functions and duties and prepares such reports, as may be required by Section 135 of the Trade Act, with respect to the industry trade advisory committees.

The Committee advises the Secretary of Commerce (Secretary) and the United States Trade Representative (USTR) on trade matters referred to in section 135(a)(1) of the Act, and is consulted regarding the matters referred to in section 135(a)(2) of the Act. The Committee provides detailed policy and technical advice, information, and recommendations to the Secretary and USTR regarding trade barriers, negotiation of trade agreements under section 2103 of the Bipartisan Trade Promotion Authority

Act of 2002, and implementation of existing trade agreements affecting its sector.

**20b. How does the Committee balance its membership?**

The Secretary and the USTR make every effort to maintain balanced industry representation on the Committee. In order to achieve balanced representation, consideration is given to balance among sectors, product lines, small, medium, and large firms, and geographic areas. In addition, the Secretary and the USTR are committed to achieving diversity in the membership of the Committee to the maximum extent practicable consistent with the need for balanced industry representation and expertise. The Secretary and the USTR may seek additional nominations as necessary to ensure balanced representation, to meet a need for special representation, or to achieve diversity and demographic balance. Members are selected on a clear, standardized basis, in accordance with applicable Department of Commerce guidance, the principal criterion for selection being the ability to carry out the objectives of this Committee as set forth in Section 3 of the ITAC's Charter. Secondary selection criteria are ensuring that the Committee is balanced in terms of points of view, demographics, geography, and company size.

**20c. How frequent and relevant are the Committee Meetings?**

Estimated number of meetings is 6-10, depending on the work of the Committee.

**20d. Why can't the advice or information this committee provides be obtained elsewhere?**

This Committee is essential to carry out the Secretary's and USTR's responsibilities under

section 135(c)(2) of the 1974 Trade Act, as delegated by E.O. 11846 of March 27, 1975. There is no other Committee that can perform the duties of this Committee.

**20e. Why is it necessary to close and/or partially closed committee meetings?**

The Industry Trade Advisory Committees were established by the Trade Act of 1974 and in accordance with the Federal Advisory Committee Act (FACA). Subsection 135(f) of the Trade Act provides that the ITACs shall be exempt from the provisions of the FACA relating to open meetings, public notice, public participation, and public availability of documents when it is determined that the proceedings would, if disclosed, seriously compromise the Government's negotiating objectives or bargaining positions regarding trade policy matters. The Department of Commerce and the Office of the USTR evaluates each meeting agenda and issues a Notice of Determination when it is necessary to close meetings.

**21. Remarks**

Subcommittees, or their equivalents, are authorized to be formed under the terms of the Committees' charters, which were issued pursuant to Subsection 135 (f) of the Trade Act of 1974 (Public Law 93-618) as amended, and the FACA (Public Law 92-463). Because subcommittees, or their equivalents, do not report out independently but through the parent Committee, the costs are included under the parent Committee. ITAC members are appointed at the start of a new charter term and on a rolling basis throughout the four-year charter term. Resignations occur when a members change representation, leaves employment, due to ill-health, or no longer wants to serve as an advisor and departs prior to

membership expiration date. All members who resign in the FY are kept on the ACR with effective resignation date.

## Designated Federal Officer

Richard P. Boll International Trade Specialist

Committee Members	Start	End	Occupation	Member Designation
Beline, Emily	04/19/2022	02/24/2026	FedEX Express	Representative Member
Benson, Elizabeth	04/19/2022	02/24/2026	Energy Associates	Representative Member
Brennan, Anissa	04/19/2022	02/24/2026	Motion Picture Association of America, Inc.	Representative Member
Brightbill, Timothy	04/19/2022	02/24/2026	Legal Advisor, Representing American Bar Association	Representative Member
Brooks, Ryan	04/19/2022	02/24/2026	Outfront Media, Inc.	Representative Member
Bryant Howroyd, Janice	04/19/2022	02/24/2026	The Act*1 Group	Representative Member
Bult, Laura	04/19/2022	02/24/2026	Amway	Representative Member
Churchill, Erik	01/23/2023	03/22/2024	United Parcel Services Company (UPS)	Representative Member
Edwards, William	07/06/2023	02/24/2026	Edwards Global Services, Inc.	Representative Member
English, Sahra	07/06/2023	02/24/2026	Citigroup Inc.	Representative Member
Gololobov, Vladimir	04/18/2023	02/24/2026	NFP (National Financial Partners Corp.)	Representative Member
Hanson, William	04/19/2022	02/24/2026	Great Lakes Dredge and Dock Company	Representative Member
Matthias, Thomas	12/20/2023	03/24/2026	Regions Financial Corporation/Regions Bank	Representative Member
Melly, Christopher	04/19/2022	02/24/2026	American International Group, Inc.	Representative Member
Pott, William	01/23/2023	02/24/2026	Consultant, Representing American Council of Engineering Companies (ACEC)	Representative Member
Prado, Marta	04/18/2023	02/24/2026	Visa, Inc.	Representative Member
Prewitt, Jean	04/19/2022	02/24/2026	Independent Film & Television Alliance	Representative Member

Rangaswami, Viji	04/19/2022	02/24/2026	Liberty Mutual Insurance	Representative Member
Saunders, Mary	04/19/2022	02/24/2026	American National Standards Institute	Representative Member
Segal, Nancy	04/19/2022	02/24/2026	Educational Testing Services	Representative Member
Smith, Thomas	01/23/2023	02/24/2026	American Council of Engineering Companies	Representative Member
Swanson, Kathlene	04/19/2022	02/24/2026	Coalition of Services Industries	Representative Member
Thorn, Sarah	04/19/2022	02/24/2026	Walmart, Inc.	Representative Member
Vlasic, Mark	04/19/2022	02/24/2026	Legal Advisor, Representing Propagate Content	Representative Member
Ziegler, C. Richard	12/20/2023	02/24/2026	UL Solutions	Representative Member

### Number of Committee Members Listed: 25

### Narrative Description

The Committee performs such functions and duties and prepares such reports as may be required by section 135 of the Trade Act with respect to the industry trade advisory committees. The Committee advises the Secretary and the USTR concerning the trade matters referred to in section 135(a)(1) of the Trade Act, and is consulted regarding the matters referred to in section 135(a)(2) of the Trade Act. The Committee functions solely as an advisory committee in accordance with the provisions of the FACA, as amended, 5 U.S.C. App., with the exceptions set forth in the Trade Act. In particular, the Committee provides detailed policy and technical advice, information, and recommendations to the Secretary and the USTR regarding trade barriers, negotiation of trade agreements, and implementation of existing trade agreements affecting its sectors; and performs such other advisory functions relevant to U.S. trade policy as may be requested by the Secretary and the USTR or their designees.

### What are the most significant program outcomes associated with this committee?

Checked if  
Applies

Improvements to health or safety



Trust in government	<input checked="" type="checkbox"/>
Major policy changes	<input checked="" type="checkbox"/>
Advance in scientific research	<input type="checkbox"/>
Effective grant making	<input type="checkbox"/>
Improved service delivery	<input checked="" type="checkbox"/>
Increased customer satisfaction	<input checked="" type="checkbox"/>
Implementation of laws or regulatory requirements	<input checked="" type="checkbox"/>
Other	<input checked="" type="checkbox"/>

### Outcome Comments

N/A

### What are the cost savings associated with this committee?

Checked if Applies

None	<input checked="" type="checkbox"/>
Unable to Determine	<input type="checkbox"/>
Under \$100,000	<input type="checkbox"/>
\$100,000 - \$500,000	<input type="checkbox"/>
\$500,001 - \$1,000,000	<input type="checkbox"/>
\$1,000,001 - \$5,000,000	<input type="checkbox"/>
\$5,000,001 - \$10,000,000	<input type="checkbox"/>
Over \$10,000,000	<input type="checkbox"/>
Cost Savings Other	<input type="checkbox"/>

### Cost Savings Comments

N/A

### What is the approximate Number of recommendations produced by this committee for the life of the committee?

15

### Number of Recommendations Comments

On average 2-4 recommendations are made annually. The number of recommendations begin upon the merger which took place as of 2018- forward. The recommendations from the former, un-merged committees are reported in historical ACRs. The # of recommendations are cumulative over the life of this Committee.

**What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?**

0%

**% of Recommendations Fully Implemented Comments**

No measurable calculation. Committee members that give advice to U.S. trade negotiators, typically do not receive feedback from negotiators regarding how their advice has been applied or utilized within the various bi-lateral and multi-lateral trade negotiations.

**What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?**

0%

**% of Recommendations Partially Implemented Comments**

No measurable calculation. Committee members that give advice to U.S. trade negotiators, typically do not receive feedback from negotiators regarding how their advice has been applied or utilized within the various bi-lateral and multi-lateral trade negotiations.

**Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?**

Yes ☒ No ☐ Not Applicable ☐

**Agency Feedback Comments**

Most feedback is rendered orally during meetings; when written advice is sent to the Secretary of Commerce and the USTR, or their designees, is reviewed by the Secretary's policy staff and tasked to appropriate ITA unit to prepare draft response. Commerce internal procedures require that all responses for Secretarial signature (and/or joint signature with USTR) go through a formal concurrence process which ensures that the appropriate level of Commerce officials are seeing the advice and have a chance for comment. The Under Secretary of Commerce for International Trade reviews and clears prior to the Secretary's review and signature, which ensures that the ITAC advice is weighed and considered.

**What other actions has the agency taken as a result of the committee's advice or recommendation?**

Checked if Applies

Reorganized Priorities

☐

Reallocated resources	<input type="checkbox"/>
Issued new regulation	<input type="checkbox"/>
Proposed legislation	<input type="checkbox"/>
Approved grants or other payments	<input type="checkbox"/>
Other	<input checked="" type="checkbox"/>

### Action Comments

The Department of Commerce and USTR seriously weigh the advice provided by the ITACs in negotiating trade agreements, the implementation of existing trade agreements, and in the development of U.S. trade policy affecting the services industry sector.

### Is the Committee engaged in the review of applications for grants?

No

### Grant Review Comments

N/A

### How is access provided to the information for the Committee's documentation?

Checked if Applies

Contact DFO	<input checked="" type="checkbox"/>
Online Agency Web Site	<input checked="" type="checkbox"/>
Online Committee Web Site	<input type="checkbox"/>
Online GSA FACA Web Site	<input checked="" type="checkbox"/>
Publications	<input type="checkbox"/>
Other	<input type="checkbox"/>

### Access Comments