

# 2025 Current Fiscal Year Report: Industry Trade Advisory Committee on Standards and Technical Trade Barriers

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<b>1. Department or Agency</b>		<b>2. Fiscal Year</b>	
Department of Commerce		2025	
<b>3. Committee or Subcommittee</b>		<b>3b. GSA Committee No.</b>	
Industry Trade Advisory Committee on Standards and Technical Trade Barriers		21420	
<b>4. Is this New Fiscal Year?</b>	<b>5. Current Charter</b>	<b>6. Expected Renewal Date</b>	<b>7. Expected Term Date</b>
No	02/24/2022	02/24/2026	
<b>8a. Was Terminated During Fiscal Year?</b>	<b>8b. Specific Termination Authority</b>		<b>8c. Actual Term Date</b>
No			
<b>9. Agency Recommendation for Next Fiscal Year</b>	<b>10a. Legislation Req to Terminate?</b>	<b>10b. Legislation Pending?</b>	
Continue	Not Applicable	Not Applicable	
<b>11. Establishment Authority</b> Statutory (Congress Created)			
<b>12. Specific Establishment Authority</b>	<b>13. Effective Date</b>	<b>14. Committee Type</b>	<b>14c. Presidential?</b>
P.L. 93-618	03/27/1975	Continuing	No
<b>15. Description of Committee</b> National Policy Issue Advisory Board			
<b>16a. Total Number of Reports</b>	No Reports for this Fiscal Year		
<b>17a. Open</b>	<b>17b. Closed</b>	<b>17c. Partially Closed</b>	<b>17d. Total</b>
0	0	0	0
<b>Meetings and Dates</b>			
No Meetings			

	Current FY	Next FY
<b>18a(1). Personnel Pmts to Non-Federal Members</b>	\$0.00	\$0.00
<b>18a(2). Personnel Pmts to Federal Members</b>	\$0.00	\$0.00
<b>18a(3). Personnel Pmts to Federal Staff</b>	\$0.00	\$0.00
<b>18a(4). Personnel Pmts to Non-Member Consultants</b>	\$0.00	\$0.00
<b>18b(1). Travel and Per Diem to Non-Federal Members</b>	\$0.00	\$0.00
<b>18b(2). Travel and Per Diem to Federal Members</b>	\$0.00	\$0.00
<b>18b(3). Travel and Per Diem to Federal Staff</b>	\$0.00	\$0.00
<b>18b(4). Travel and Per Diem to Non-member Consultants</b>	\$0.00	\$0.00
<b>18c. Administrative Costs (FRNs, contractor support, In-person/hybrid/virtual meetings)</b>	\$0.00	\$0.00
<b>18d. Other (all other funds not captured by any other cost category)</b>	\$0.00	\$0.00
<b>18e. Total Costs</b>	\$0.00	\$0.00
<b>19. Federal Staff Support Years (FTE)</b>	0.00	0.00

**20a. How does the Committee accomplish its purpose?**

The Committee performs such functions and duties and prepares such reports, as may be required by Section 135 of the Trade Act, with respect to the industry trade advisory committees.

The Committee advises the Secretary of Commerce (Secretary) and the United States Trade Representative (USTR) on trade matters

referred to in section 135(a)(1) of the Act, and is consulted regarding the matters referred to in section 135(a)(2) of the Act. The Committee provides detailed policy and technical advice, information, and recommendations to the Secretary and USTR regarding trade barriers, negotiation of trade agreements under section 2103 of the Bipartisan Trade Promotions Authority Act of 2002, and implementation of existing trade agreements affecting its sector.

**20b. How does the Committee balance its membership?**

The Secretary and the USTR make every effort to maintain balanced industry representation on the Committee. In order to achieve balanced representation, consideration is given to balance among sectors, product lines, small, medium, and large firms, and geographic areas. In addition, the Secretary and the USTR are committed to achieving diversity in the membership of the Committee to the maximum extent practicable consistent with the need for balanced industry representation and expertise. The Secretary and the USTR may seek additional nominations as necessary to ensure balanced representation, to meet a need for special representation, or to achieve diversity and demographic balance. Members are selected on a clear, standardized basis, in accordance with applicable Department of Commerce guidance, the principal criterion for selection being the ability to carry out the objectives of this Committee as set forth in Section 3 of the ITAC's Charter. Secondary selection criteria are ensuring that the Committee is balanced in terms of points of view, demographics, geography, and company size.

**20c. How frequent and relevant are the**

## **Committee Meetings?**

Estimated Number of Meetings is 4-6 per year, depending on the work of the Committee.

### **20d. Why can't the advice or information this committee provides be obtained elsewhere?**

This Committee is essential to carry out the Secretary's and USTR's responsibilities under section 135(c)(2) of the 1974 Trade Act, as delegated by E.O. 11846 of March 27, 1975.

There is no other Committee that can perform the duties of this Committee.

### **20e. Why is it necessary to close and/or partially closed committee meetings?**

The Industry Trade Advisory Committees were established by the Trade Act of 1974 and in accordance with the Federal Advisory Committee Act (FACA). Subsection 135(f) of the Trade Act provides that the ITACs shall be exempt from the provisions of the FACA relating to open meetings, public notice, public participation, and public availability of documents when it is determined that the proceedings would, if disclosed, seriously compromise the Government's negotiation objectives or bargaining positions regarding trade policy matters. ITAC meetings routinely involve these kinds of discussions. The Department of Commerce and the Office of the USTR evaluates each meeting agenda and issues a Notice of Determination when it is necessary to close meetings.

## **21. Remarks**

Subcommittees, or their equivalents, are authorized to be formed under the terms of the Committees' charters, which were issued pursuant to Subsection 135 (f) of the Trade Act of 1974 (Public Law 93-618) as amended, and the FACA

(Public Law 92-463). Because subcommittees, or their equivalents, do not report out independently but through the parent Committee, the costs are included under the parent Committee. ITAC members are appointed at the start of a new charter term and on a rolling basis throughout the four-year charter term. Resignations occur when a members change representation, leaves employment, due to ill-health, or no longer wants to serve as an advisor and departs prior to membership expiration date. All members who resign in the FY are kept on the ACR with effective resignation date. Appointment start/end dates may not match the listed appointment term as members are appointed on a rolling basis to fill vacancies throughout the ITAC's four-year charter term. Minutes of closed ITAC meetings are not available to the public.

## Designated Federal Officer

Jessica Roop International Trade Specialist

Committee Members	Start	End	Occupation	Member Designation
Bhatia, S. Joe	04/19/2022	12/31/2024	American National Standards Institute AdvaMed -	Representative Member
Bipes, Steven	04/19/2022	02/24/2026	Advanced Mediccal Technology Association	Representative Member
Gardner, Nicholas	04/19/2022	02/24/2026	U.S. Dairy Export Council	Representative Member
Grove, Jeffrey	04/19/2022	02/24/2026	ASTM International	Representative Member
Levinas, Randi Beth	04/19/2022	02/24/2026	U.S.-Russia Business Council	Representative Member
Ling, David	04/19/2022	02/24/2026	Hewlett-Packard Company	Representative Member
Lovell, Robert	12/20/2023	02/24/2026	FM Approvals LLC	Representative Member
McInturff, Trace	04/19/2022	02/24/2026	A2LA: American Association for Laboratory Accreditation	Representative Member
Morris, Wayne	04/18/2023	02/24/2026	Consultant, Representing Koppers, Inc.	Representative Member

Mustico, Daniel	04/19/2022	02/24/2026	Outdoor Powoer Equipment Institute International	Representative Member
Unger, Peter	04/19/2022	02/24/2026	Quality Excellence in Infrastructure Systems (IQEIS)	Representative Member
Violette, Michael	04/19/2022	02/24/2026	Washington Laboratories, Ltd.	Representative Member
Weeks, Ann	04/19/2022	02/24/2026	Underwriters Laboratories Inc.	Representative Member
Zakreski, Judith	07/06/2023	02/24/2026	International Code Council	Representative Member

**Number of Committee Members Listed: 14**

### **Narrative Description**

The Committee performs such functions and duties and prepares such reports as may be required by section 135 of the Trade Act with respect to the industry trade advisory committees. The Committee advises the Secretary and the USTR concerning the trade matters referred to in section 135(a)(1) of the Trade Act, and is consulted regarding the matters referred to in section 135(a)(2) of the Trade Act. The Committee functions solely as an advisory committee in accordance with the provisions of the FACA, as amended, 5 U.S.C. § 1001 et seq., with the exceptions set forth in the Trade Act. In particular, the Committee provides detailed policy and technical advice, information, and recommendations to the Secretary and the USTR regarding trade barriers, negotiation of trade agreements, and implementation of existing trade agreements affecting its sectors; and performs such other advisory functions relevant to U.S. trade policy as may be requested by the Secretary and the USTR or their designees.

### **What are the most significant program outcomes associated with this committee?**

Checked if  
Applies

Improvements to health or safety

☐

Trust in government

☒

Major policy changes

☒

Advance in scientific research

☐

Effective grant making

☐

- |   |                                     |
|---|-------------------------------------|
| Improved service delivery                         | <input type="checkbox"/>            |
| Increased customer satisfaction                   | <input type="checkbox"/>            |
| Implementation of laws or regulatory requirements | <input type="checkbox"/>            |
| Other   | <input checked="" type="checkbox"/> |

**Outcome Comments**

N/A

**What are the cost savings associated with this committee?**

Checked if Applies

- |                            |                                     |
|----------------------------|-------------------------------------|
| None                       | <input checked="" type="checkbox"/> |
| Unable to Determine        | <input type="checkbox"/>            |
| Under \$100,000            | <input type="checkbox"/>            |
| \$100,000 - \$500,000      | <input type="checkbox"/>            |
| \$500,001 - \$1,000,000    | <input type="checkbox"/>            |
| \$1,000,001 - \$5,000,000  | <input type="checkbox"/>            |
| \$5,000,001 - \$10,000,000 | <input type="checkbox"/>            |
| Over \$10,000,000          | <input type="checkbox"/>            |
| Cost Savings Other         | <input type="checkbox"/>            |

**Cost Savings Comments**

N/A

**What is the approximate Number of recommendations produced by this committee for the life of the committee?**

15

**Number of Recommendations Comments**

On average 1-3 recommendations are made annually. No formal recommendations were submitted in FY2024. The number of recommendations is cumulative for the committee's life to date.

**What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?**

0%

**% of Recommendations Fully Implemented Comments**

No measurable calculation. Committee members that give advice to U.S. trade negotiators, typically do not receive feedback from negotiators regarding how their advice has been applied or utilized within the various bi-lateral and multi-lateral trade negotiations.

**What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?**

0%

**% of Recommendations Partially Implemented Comments**

No measureable calculation. Committee members that give advice to U.S. trade negotiators, typically do not receive feedback from negotiators regarding how their advice has been applied or utilized within the various bilateral and multilateral trade negotiations.

**Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?**

Yes ☒ No ☐ Not Applicable ☐

**Agency Feedback Comments**

Most feedback is rendered orally during meetings; when written advice is sent to the Secretary of Commerce and the USTR, or their designees, it is reviewed by Secretary's policy staff and tasked to appropriate ITA unit to prepare draft response. Commerce internal procedures require that all responses for Secretarial signature (and/or joint signature with USTR) go through a concurrence process which ensures that the appropriate level Commerce officials are seeing the advice and have a chance for comment. All formal responses must be cleared by the Under Secretary of Commerce for International Trade prior to Secretary's signature, which ensures that ITAC advice is weighed and considered.

**What other actions has the agency taken as a result of the committee's advice or recommendation?**

Checked if Applies

Reorganized Priorities	<input checked="" type="checkbox"/>
Reallocated resources	<input checked="" type="checkbox"/>
Issued new regulation	<input checked="" type="checkbox"/>
Proposed legislation	<input type="checkbox"/>
Approved grants or other payments	<input type="checkbox"/>
Other	<input type="checkbox"/>



**Action Comments**

Issued changes to text of trade agreements.

**Is the Committee engaged in the review of applications for grants?**

No

**Grant Review Comments**

The Committee is not engaged in the review of applications for grants.

**How is access provided to the information for the Committee's documentation?**

Checked if Applies

Contact DFO	<input checked="" type="checkbox"/>
Online Agency Web Site	<input checked="" type="checkbox"/>
Online Committee Web Site	<input checked="" type="checkbox"/>
Online GSA FACA Web Site	<input checked="" type="checkbox"/>
Publications	<input type="checkbox"/>
Other	<input type="checkbox"/>

**Access Comments**

N/A