

2019 Current Fiscal Year Report: Hazardous Waste Electronic Manifest System Advisory Board

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1. Department or Agency

Environmental Protection Agency

2. Fiscal Year

2019

3. Committee or Subcommittee

Hazardous Waste Electronic Manifest System Advisory Board

3b. GSA Committee No.

2555

4. Is this New During Fiscal Year?

No

5. Current Charter

08/28/2017

6. Expected Renewal Date

08/28/2019

7. Expected Term Date

8a. Was Terminated During Fiscal Year?

No

8b. Specific Termination Authority

8c. Actual Term Date

9. Agency Recommendation for Next Fiscal Year

Continue

10a. Legislation Req to Terminate?

No

10b. Legislation Pending?

Not Applicable

11. Establishment Authority

Statutory (Congress Created)

12. Specific Establishment Authority

42 USC § 6939g

13. Effective Date

10/05/2012

14. Committee Type

Continuing

14c. Presidential?

No

15. Description of Committee

Non Scientific Program Advisory Board

16a. Total Number of Reports

No Reports for this Fiscal Year

17a. Open Meetings and Dates

No Meetings

17b. Closed

0

17c. Partially Closed

0

Other Activities

0

17d. Total

0

Current FY Next FY

18a(1). Personnel Pmts to Non-Federal Members

\$0.00 \$0.00

18a(2). Personnel Pmts to Federal Members

\$0.00 \$0.00

18a(3). Personnel Pmts to Federal Staff

\$0.00 \$0.00

18a(4). Personnel Pmts to Non-Member Consultants

\$0.00 \$0.00

18b(1). Travel and Per Diem to Non-Federal Members

\$0.00 \$0.00

18b(2). Travel and Per Diem to Federal Members

\$0.00 \$0.00

18b(3). Travel and Per Diem to Federal Staff

\$0.00 \$0.00

18b(4). Travel and Per Diem to Non-member Consultants

\$0.00 \$0.00

18c. Other(rents,user charges, graphics, printing, mail, etc.)	\$0.00	\$0.00
18d. Total	\$0.00	\$0.00
19. Federal Staff Support Years (FTE)	0.00	0.00

20a. How does the Committee accomplish its purpose?

The Hazardous Waste Electronic Manifest System Advisory Board (e-Manifest Board) will provide recommendations on matters related to the operational activities, functions, policies, and regulations of the EPA under the e-Manifest Act, including: The effectiveness of the e-Manifest IT system and associated user fees and processes; Matters and policies related to the e-Manifest program; Issues in the e-Manifest area, including issues identified in EPA's E-Enterprise strategy that intersect with e-Manifest, such as: Business to business communications, Performance standards for mobile devices, and EPA's Cross Media Electronic Reporting Rule (CROMERR) compliant e-signatures; Regulations and guidance as required by the e-Manifest Act; Actions to encourage the use of the electronic (paperless) system; and Changes to the user fees as described in Section 3024(c)(3)(B)(i).

20b. How does the Committee balance its membership?

As required by the e-Manifest Act, the e-Manifest Board is composed of nine (9) members. One (1) member will be the EPA Administrator (or a designee), serves as Chairperson of the Board. The rest of the committee is composed of: At least two (2) members who have expertise in information technology; At least three (3) members who have experience in using or represent users of the manifest system to track the transportation of hazardous waste under the e-Manifest Act; At least three (3) members who will be State representatives responsible for processing e-Manifests. All members of the e-Manifest Board, with the exception of the EPA Administrator, will be appointed as Special Government Employees or representatives.

20c. How frequent and relevant are the Committee Meetings?

The Agency did not convene an e-Manifest Advisory Board meeting in 2018 due to unanticipated membership vacancies which occurred during 2018. Additionally, the e-Manifest System launched on June 30, 2018, in accordance with the scheduled launch date announced in the January 2, 2018 e-Manifest User Fee Rule. Thus, the Agency plans to convene the next e-Manifest Advisory Board meeting in early 2019 in order: 1) to allow sufficient time to fill the unanticipated vacancies on the Board and 2) to allow for an adequate time-period of performance of the e-Manifest System since its June 2018 launch for which the Board can evaluate the System and provide meaningful recommendations to the Agency about the System's effectiveness.

20d. Why can't the advice or information this committee provides be obtained elsewhere?

The Hazardous Waste Electronic Manifest Establishment Act, 42 USC § 6939g (e-Manifest Act) directs the EPA Administrator to establish the Hazardous Waste Electronic Manifest System Advisory Board (e-Manifest Board) to assess the effectiveness of the electronic manifest system and make recommendations to the EPA Administrator for improving the system.

20e. Why is it necessary to close and/or partially closed committee meetings?

Not Applicable

21. Remarks

All members are Tier 1 (parent committee members). There are no Tier 2 (subcommittee) members serving.

Designated Federal Officer

Fred Jenkins DFO

Committee Members	Start	End	Occupation	Member Designation
Baker, Thomas	02/26/2016	02/25/2019	Tier 1, Vice President, Environment & Transportation, Veolia North America, New York, NY	Representative Member
Burman, Joshua	02/26/2016	02/25/2019	Tier 1, Pollution Control Specialist, Minnesota Pollution Control Agency, Mankato, MN	Representative Member
Hurley, Micheal	02/26/2016	02/25/2019	Tier 1, ERP Data Manager, Massachusetts Department of Environmental Protection, Boston, MA	Representative Member
Johnson, Barnes	02/26/2016	02/25/2019	Tier 1, Director, (Delegated Chair) US Environmental Protection Agency, Washington, DC	Regular Government Employee (RGE) Member
Walczak, Cynthia	02/26/2016	02/25/2019	Tier 1, Environmental Project Manager, MPS Group, Farmington Hills, MI	Representative Member
Wilson, Justin	02/26/2016	02/25/2019	Tier 1, Senior Manager II, Environmental Compliance, Wal-Mart Stores Inc., Bentonville, AR	Representative Member

Number of Committee Members Listed: 6

Narrative Description

The Hazardous Waste Electronic Manifest Establishment Act, 42 USC § 6939g (e-Manifest Act) directs the EPA Administrator to establish the Hazardous Waste Electronic Manifest System Advisory Board (e-Manifest Board) to assess the effectiveness of the electronic manifest system and make recommendations to the EPA Administrator for improving the system.

What are the most significant program outcomes associated with this committee?

Checked if Applies

Improvements to health or safety



- Trust in government
- Major policy changes
- Advance in scientific research
- Effective grant making
- Improved service delivery
- Increased customer satisfaction
- Implementation of laws or regulatory requirements
- Other

Outcome Comments

Compliance with the e-Manifest Act of 2012

What are the cost savings associated with this committee?

Checked if Applies

- None
- Unable to Determine
- Under \$100,000
- \$100,000 - \$500,000
- \$500,001 - \$1,000,000
- \$1,000,001 - \$5,000,000
- \$5,000,001 - \$10,000,000
- Over \$10,000,000
- Cost Savings Other

Cost Savings Comments

The EPA estimates e-Manifest will ultimately reduce the burden associated with preparing shipping manifests between 300,000 and 700,000 hours, saving state and industry users, on average, an annualized \$65 million per year over the first six years of system operation, and more than \$90 million once electronic manifests have been widely adopted. The e-Manifest Advisory board's function is to support EPA's successful implementation of the e-Manifest project.

What is the approximate Number of recommendations produced by this committee for the life of the committee?

2

Number of Recommendations Comments

What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?

50%

% of Recommendations Fully Implemented Comments

What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?

0%

% of Recommendations Partially Implemented Comments

Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?

Yes No Not Applicable

Agency Feedback Comments

The Agency's response to the Board's recommendations are posted in the public docket at: <http://www.regulations.gov> under docket no. EPA-HQ-OLEM-2016-0695. The Agency's response to the e-Manifest Advisory Board recommendations from the September 26-28, 2017 meeting are published in www.regulations.gov, public docket, EPA-HQ-OLEM-2017-0368.

What other actions has the agency taken as a result of the committee's advice or recommendation?

Checked if Applies

Reorganized Priorities	<input type="checkbox"/>
Reallocated resources	<input type="checkbox"/>
Issued new regulation	<input type="checkbox"/>
Proposed legislation	<input type="checkbox"/>
Approved grants or other payments	<input type="checkbox"/>
Other	<input type="checkbox"/>

Action Comments

Not Applicable

Is the Committee engaged in the review of applications for grants?

No

Grant Review Comments

Not Applicable

How is access provided to the information for the Committee's documentation?

Checked if Applies

- | | |
|---------------------------|-------------------------------------|
| Contact DFO | <input checked="" type="checkbox"/> |
| Online Agency Web Site | <input checked="" type="checkbox"/> |
| Online Committee Web Site | <input checked="" type="checkbox"/> |
| Online GSA FACA Web Site | <input checked="" type="checkbox"/> |
| Publications | <input checked="" type="checkbox"/> |
| Other | <input checked="" type="checkbox"/> |

Access Comments

-e-Manifest Advisory Board

website:<https://www.epa.gov/hwgenerators/hazardous-waste-electronic-manifest-system-e-mani>

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