

## 2021 Current Fiscal Year Report: Advisory Committee on the Records of Congress

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<b>1. Department or Agency</b>		<b>2. Fiscal Year</b>	
National Archives and Records Administration		2021	
<b>3. Committee or Subcommittee</b>		<b>3b. GSA Committee No.</b>	
Advisory Committee on the Records of Congress		1064	
<b>4. Is this New During Fiscal Year?</b>	<b>5. Current Charter</b>	<b>6. Expected Renewal Date</b>	<b>7. Expected Term Date</b>
No	04/13/2020	04/13/2022	
<b>8a. Was Terminated During FiscalYear?</b>	<b>8b. Specific Termination Authority</b>	<b>8c. Actual Term Date</b>	
No			
<b>9. Agency Recommendation for Next FiscalYear</b>	<b>10a. Legislation Req to Terminate?</b>	<b>10b. Legislation Pending?</b>	
Continue	No	Not Applicable	
<b>11. Establishment Authority</b> Statutory (Congress Created)			
<b>12. Specific Establishment Authority</b>	<b>13. Effective Date</b>	<b>14. Committee Type</b>	<b>14c. Presidential?</b>
44 U.S.C. 2701	11/05/1990	Continuing	No
<b>15. Description of Committee</b> Non Scientific Program Advisory Board			
<b>16a. Total Number of Reports</b>	No Reports for this FiscalYear		
<b>17a. Open Meetings and Dates</b>	<b>17b. Closed</b>	<b>17c. Partially Closed</b>	<b>Other Activities</b>
No Meetings	0	0	0
			<b>17d. Total</b>
			0

	Current FY	Next FY
<b>18a(1). Personnel Pmts to Non-Federal Members</b>	\$0.00	\$0.00
<b>18a(2). Personnel Pmts to Federal Members</b>	\$0.00	\$0.00
<b>18a(3). Personnel Pmts to Federal Staff</b>	\$0.00	\$0.00
<b>18a(4). Personnel Pmts to Non-Member Consultants</b>	\$0.00	\$0.00
<b>18b(1). Travel and Per Diem to Non-Federal Members</b>	\$0.00	\$0.00
<b>18b(2). Travel and Per Diem to Federal Members</b>	\$0.00	\$0.00
<b>18b(3). Travel and Per Diem to Federal Staff</b>	\$0.00	\$0.00
<b>18b(4). Travel and Per Diem to Non-member Consultants</b>	\$0.00	\$0.00
<b>18c. Other(rents,user charges, graphics, printing, mail, etc.)</b>	\$0.00	\$0.00
<b>18d. Total</b>	\$0.00	\$0.00

**19. Federal Staff Support Years (FTE)**

0.00 0.00

**20a. How does the Committee accomplish its purpose?**

The Committee advises Congress on the preservation and administration of its official records. The December 1991, Report; the Second Report, December 31, 1995; the Third Report, December 31, 2000; the Fourth Report, December 31, 2006; the Fifth Report, December 2012; and the Sixth Report, December 2018 provide the basis for its recommendations. Committee recommendations are implemented by the Center for Legislative Archives, the Secretary of the Senate and the Clerk of the House, Standing Congressional Committees and Legislative Agencies, and special task forces.

**20b. How does the Committee balance its membership?**

The Advisory Committee is comprised of the officials in Congress responsible for its records (Secretary of the Senate, Clerk of the House, Senate Historian, the Archivist who administers the records (the Archivist of the United States) and the scholars who utilize the records (noted historians and political scientists). Each group brings its unique perspective and expertise, but the committee functions collectively.

**20c. How frequent and relevant are the Committee Meetings?**

The Committee meets twice a year as required by law. The Committee, which is mandated by Act of Congress, continues to work actively to promote a more complete documentation of the legislative process.

**20d. Why can't the advice or information this committee provides be obtained elsewhere?**

The Committee's uniqueness is the deliberative element of the three groups described in 20b. There is no other forum for the dynamic interaction of these components.

**20e. Why is it necessary to close and/or partially closed committee meetings?**

The meetings have never been closed or partially closed.

**21. Remarks**

N/A

**Designated Federal Officer**

Richard Hunt Director, Center for Legislative Archives

<b>Committee Members</b>	<b>Start</b>	<b>End</b>	<b>Occupation</b>	<b>Member Designation</b>
Adams, Julie	05/01/2020	04/30/2022	Secretary of the Senate	Ex Officio Member
Bell, Dana	05/01/2020	04/30/2022	Educational Resource Specialist, Library of Congress	Regular Government Employee (RGE) Member

Ferriero, David	05/01/2020	04/30/2022	Archivist of the United States	Ex Officio Member
Hibay, Denise	05/01/2020	04/30/2022	Director for Collections and Research at the NY Public Library	Representative Member
Johnson, Cheryl	05/01/2020	04/30/2022	Clerk of the House	Ex Officio Member
Koed, Betty	05/01/2020	04/30/2022	Senate Historian	Ex Officio Member
Lawrence, John	05/01/2020	04/30/2022	Visiting Faculty at U California, DC Campus	Representative Member
Skaggs Speth, Deborah	05/01/2020	04/30/2022	University of Louisville McConnell Center	Representative Member
Vogt, Sheryl	05/01/2020	04/30/2022	Director, Richard B. Russell Library for Political Research and Studies, University of Georgia Libraries	Representative Member
Waibel, Guenter	05/01/2020	04/30/2022	Associate Vice Provost and Executive Director of the California Digital Library, University of California	Representative Member
Wasniewski, Matthew	05/01/2020	04/30/2022	Historian, U.S. House of Representatives	Ex Officio Member

**Number of Committee Members Listed: 11**

**Narrative Description**

The Advisory Committee on the Records of Congress advises Congress and the Archivist of the United States on the preservation and management of the official records of Congress. As required by statute, the committee has published reports on December 1991 (First Report), December 1995 (Second Report), December 2000 (Third Report), December 2006 (Fourth Report) and December 2012 (Fifth Report.)

**What are the most significant program outcomes associated with this committee?**

	Checked if Applies
Improvements to health or safety	<input type="checkbox"/>
Trust in government	<input checked="" type="checkbox"/>
Major policy changes	<input type="checkbox"/>
Advance in scientific research	<input type="checkbox"/>
Effective grant making	<input type="checkbox"/>
Improved service delivery	<input type="checkbox"/>
Increased customer satisfaction	<input checked="" type="checkbox"/>
Implementation of laws or regulatory requirements	<input checked="" type="checkbox"/>
Other	<input type="checkbox"/>

**Outcome Comments**

NA

**What are the cost savings associated with this committee?**

	Checked if Applies
None	<input type="checkbox"/>
Unable to Determine	<input checked="" type="checkbox"/>
Under \$100,000	<input type="checkbox"/>

- \$100,000 - \$500,000
- \$500,001 - \$1,000,000
- \$1,000,001 - \$5,000,000
- \$5,000,001 - \$10,000,000
- Over \$10,000,000
- Cost Savings Other

**Cost Savings Comments**

NA

**What is the approximate Number of recommendations produced by this committee for the life of the committee?**

50

**Number of Recommendations Comments**

After a thorough review of meeting minutes and associated documents from the establishment of the advisory committee, NARA determined that there had been 49 recommendations completed and fully implemented.

**What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?**

99%

**% of Recommendations Fully Implemented Comments**

The National Archives has implemented all recommendations provided by the committee through the life of the committee until this current fiscal year. The recommendation that came out of the committee last year is currently a work in progress.

**What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?**

1%

**% of Recommendations Partially Implemented Comments**

The National Archives continues working towards implementing the committee's latest recommendation.

**Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?**

Yes  No  Not Applicable

### Agency Feedback Comments

The National Archives and Records Administration provides the committee with feedback through the DFO.

### What other actions has the agency taken as a result of the committee's advice or recommendation?

	Checked if Applies
Reorganized Priorities	<input checked="" type="checkbox"/>
Reallocated resources	<input checked="" type="checkbox"/>
Issued new regulation	<input type="checkbox"/>
Proposed legislation	<input checked="" type="checkbox"/>
Approved grants or other payments	<input checked="" type="checkbox"/>
Other	<input type="checkbox"/>

### Action Comments

NA

### Is the Committee engaged in the review of applications for grants?

No

### Grant Review Comments

NA

### How is access provided to the information for the Committee's documentation?

	Checked if Applies
Contact DFO	<input checked="" type="checkbox"/>
Online Agency Web Site	<input checked="" type="checkbox"/>
Online Committee Web Site	<input type="checkbox"/>
Online GSA FACA Web Site	<input checked="" type="checkbox"/>
Publications	<input checked="" type="checkbox"/>
Other	<input type="checkbox"/>

### Access Comments

N/A