

2017 Current Fiscal Year Report: Homeland Security Information Network Advisory Committee

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1. Department or Agency

Department of Homeland Security

2. Fiscal Year

2017

3. Committee or Subcommittee

Homeland Security Information Network
Advisory Committee

3b. GSA

Committee No.

30657

4. Is this New During Fiscal Year?

No

5. Current Charter

09/08/2015 09/08/2017

6. Expected Renewal Date

7. Expected Term Date

8a. Was Terminated During Fiscal Year?

Yes

8b. Specific Termination Authority

Termination Memo
on Sept 26, 2017

8c. Actual Term Date

09/08/2017

9. Agency Recommendation for Next Fiscal Year

Terminate

10a. Legislation Req to Terminate?

No

10b. Legislation Pending?

Not Applicable

11. Establishment Authority

Agency Authority

12. Specific Establishment Authority

Secretarial Memorandum

13. Effective Date

01/09/2006

14. Committee Type

Continuing

14c. Presidential?

No

15. Description of Committee

National Policy Issue Advisory Board

16a. Total Number of Reports

16b. Report Date

10/18/2016

Report Title

HSINAC FY16 Recommendations
for DHS Secretary

Number of Committee Reports Listed:

17a. Open

1

17b. Closed

0

17c. Partially Closed

0

Other Activities

0

17d. Total

1

Meetings and Dates

Purpose	Start	End
To discuss HSIN's FY17 objectives and provide executive stakeholders an overview of the ongoing work in progress.	09/06/2017	09/06/2017

Number of Committee Meetings Listed: 1

	Current FY	Next FY
18a(1). Personnel Pmts to Non-Federal Members	\$0.00	\$0.00
18a(2). Personnel Pmts to Federal Members	\$0.00	\$0.00
18a(3). Personnel Pmts to Federal Staff	\$7,254.00	\$0.00
18a(4). Personnel Pmts to Non-Member Consultants	\$14,635.00	\$0.00
18b(1). Travel and Per Diem to Non-Federal Members	\$0.00	\$0.00
18b(2). Travel and Per Diem to Federal Members	\$0.00	\$0.00
18b(3). Travel and Per Diem to Federal Staff	\$0.00	\$0.00
18b(4). Travel and Per Diem to Non-member Consultants	\$0.00	\$0.00
18c. Other(rents,user charges, graphics, printing, mail, etc.)	\$0.00	\$0.00
18d. Total	\$21,889.00	\$0.00
19. Federal Staff Support Years (FTE)	0.10	0.00

20a. How does the Committee accomplish its purpose?

The HSINAC provides organizationally independent advice and recommendations to the leadership of the Department of Homeland Security, particularly the Chief Information Officer, Homeland Security Office of the Chief Officer (OCIO) on the requirements of end users within State, Local, Federal, Territorial, Tribal, and International governments and the Private Sector regarding the Homeland Security Information

Network (HSIN). The scope of advisory support includes: operational requirements necessary for effective information sharing and incident management; compatibility and interoperability between the information network and relevant information networks, databases, and resources of other State, Local, Federal, Tribal, and Private Sector entities; and the security, integrity, and safety of the information network resources and contents. The HSINAC periodically reports, as appropriate, to the CIO on matters within the scope of those advisory functions. The HSINAC serves solely as an advisory body with the goal of providing advice and recommendations predicated upon the requirements of the HSIN community of users.

20b. How does the Committee balance its membership?

HSINAC committee members are outstanding within their specialty field and have the degree of experience and depth within their fields that ensures the Director and DHS leadership is informed of the needs and requirements of the information network users and communities of users. Because a balance of perspectives is essential to ensure that HSINAC is truly representative of the HSIN community of users, HSINAC membership expressly includes representatives from State, Tribal, Local, and International governments and the Private Sector, including:

- Three members from State, tribal, or local law enforcement;
- One member from Federal law enforcement;
- Two members from Homeland Security Advisors (HSAs);
- Two members from emergency managers;
- Two members from fire services;
- Two members from public health or agriculture sectors;
- Three members from across the identified Critical Infrastructure/Key

Resources;• One member representing the Chief, National Guard Bureau;• One member from State or local Chief Information Security Officer or cyber-related position within State or local government;• One member from local, county/parish, or city government;• One member from tribal government;• One member from any discipline with relevant expertise in State, local, tribal, or territorial homeland security; and• One international member representing international law enforcement and/or security agencies in active partnership with the Department of Homeland Security.

20c. How frequent and relevant are the Committee Meetings?

Number of Meetings per Year - 2 or 3 as needed. Meetings are scheduled to coincide with policy and operational decisions under consideration with respect to development of the HSIN platform.

20d. Why can't the advice or information this committee provides be obtained elsewhere?

The HSINAC is an independent vehicle for the HSIN community of users to communicate with the Department regarding HSIN and Departmental policies affecting their use of HSIN. The HSINAC serves as a vital “people to technology” bridge between the Department and its HSIN stakeholders. The HSINAC is free to inquire into pending information network and program activities and is expected to provide recommendations reflecting the input of the entire community of HSIN users. Maintaining a viable and active HSINAC ensures that the partnerships developed through HSIN are able to leverage all available technological tools to best support homeland security information sharing among DHS and its diverse mission partners.

20e. Why is it necessary to close and/or partially closed committee meetings?

N/A

21. Remarks

Acting Secretary Elaine Duke terminated the HSINAC via Termination Memo dated September 26, 2017.

Designated Federal Officer

Maria Petrakis Policy Manager

Committee Members	Start	End	Occupation	Member Designation
Dorsey, Robert	12/04/2012	09/08/2017	Northern Nevada Regional Intelligence Center	Special Government Employee (SGE) Member
Freed, Judson	09/18/2014	09/08/2017	Emergency Management	Special Government Employee (SGE) Member
Fronk, Monte	12/04/2012	09/08/2017	Mille Lacs Band Department of Public Safety	Special Government Employee (SGE) Member
Hahn, David	09/30/2015	09/08/2017	American Public Transportation Association	Special Government Employee (SGE) Member
Leavell, Ron	12/04/2012	09/08/2017	Seattle Police Department	Special Government Employee (SGE) Member
Milstead, Michael	12/04/2012	09/08/2017	Minnehah County Sheriff's Office	Special Government Employee (SGE) Member
Pope, Patrick	09/30/2015	09/08/2017	National Guard Bureau	Special Government Employee (SGE) Member
Rivero, Rolando	12/04/2012	09/08/2017	Department of Homeland Security, FEMA	Regular Government Employee (RGE) Member
Sands, Thomas	12/04/2012	09/08/2017	Michigan Department of State Police	Special Government Employee (SGE) Member

Tishuk, Brian	09/18/2014	09/08/2017	Finance	Special Government Employee (SGE) Member
Tubbs, Chris	09/30/2015	09/08/2017	Southern Marin Fire District	Special Government Employee (SGE) Member

Number of Committee Members Listed: 11

Narrative Description

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What are the most significant program outcomes associated with this committee?

	Checked if Applies
Improvements to health or safety	<input checked="" type="checkbox"/>
Trust in government	<input type="checkbox"/>
Major policy changes	<input type="checkbox"/>
Advance in scientific research	<input type="checkbox"/>
Effective grant making	<input type="checkbox"/>
Improved service delivery	<input checked="" type="checkbox"/>
Increased customer satisfaction	<input checked="" type="checkbox"/>
Implementation of laws or regulatory requirements	<input type="checkbox"/>
Other	<input type="checkbox"/>

Outcome Comments

N/A

What are the cost savings associated with this committee?

Checked if Applies

None	<input type="checkbox"/>
Unable to Determine	<input checked="" type="checkbox"/>
Under \$100,000	<input type="checkbox"/>
\$100,000 - \$500,000	<input type="checkbox"/>
\$500,001 - \$1,000,000	<input type="checkbox"/>
\$1,000,001 - \$5,000,000	<input type="checkbox"/>
\$5,000,001 - \$10,000,000	<input type="checkbox"/>
Over \$10,000,000	<input type="checkbox"/>
Cost Savings Other	<input type="checkbox"/>

Cost Savings Comments

N/A

What is the approximate Number of recommendations produced by this committee for the life of the committee?

36

Number of Recommendations Comments

Five new recommendations have been added to the HSINAC's compiled recommendations list from their meeting in Q4 FY16.

What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?

45%

% of Recommendations Fully Implemented Comments

In 2014, the HSINAC had a meeting at the end of April, as the result of which the committee issued 4 new recommendations. The HSIN program has implemented several of these recommendations as of the close of the fiscal year. In 2016, the HSINAC added five new recommendations for the Program and of those recommendations one has been fully implemented.

What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?

50%

% of Recommendations Partially Implemented Comments

In 2014, the HSIN submitted four recommendations to the HSIN Program Office. Of those four recommendations there is one that is currently in process. In 2016, the HSINAC added five new recommendations of which two are in partially implemented.

Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?

Yes ☒ No ☐ Not Applicable ☐

Agency Feedback Comments

We routinely provide updates to the HSINAC in the form of briefings at the HSINAC committee meetings.

What other actions has the agency taken as a result of the committee's advice or recommendation?

Checked if Applies

Reorganized Priorities	<input checked="" type="checkbox"/>
Reallocated resources	<input checked="" type="checkbox"/>
Issued new regulation	<input type="checkbox"/>
Proposed legislation	<input type="checkbox"/>
Approved grants or other payments	<input type="checkbox"/>
Other	<input type="checkbox"/>

Action Comments

N/A

Is the Committee engaged in the review of applications for grants?

No

Grant Review Comments

N/A

How is access provided to the information for the Committee's documentation?

Checked if Applies

Contact DFO	<input type="checkbox"/>
Online Agency Web Site	<input type="checkbox"/>
Online Committee Web Site	<input checked="" type="checkbox"/>

Online GSA FACA Web Site



Publications



Other



Access Comments

HSINAC Internal Website:

<https://hsin.dhs.gov/collab/HSINAC/Pages/default.aspx>HSINAC External

Website:<http://www.dhs.gov/hsin-advisory-committee>