

2013 Current Fiscal Year Report: Advisory Committee on Electronic Records Archives

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1. Department or Agency	2. Fiscal Year
National Archives and Records Administration	2013

3. Committee or Subcommittee	3b. GSA Committee No.
Advisory Committee on Electronic Records Archives	25149

4. Is this New During Fiscal Year?	5. Current Charter	6. Expected Renewal Date	7. Expected Term Date
No	08/16/2011	08/16/2013	

8a. Was Terminated During Fiscal Year?	8b. Specific Termination Authority	8c. Actual Term Date
Yes	Agency decision dated August 2013	08/14/2013

9. Agency Recommendation for Next Fiscal Year	10a. Legislation Req to Terminate?	10b. Legislation Pending?
Continue	No	Not Applicable

11. Establishment Authority	Agency Authority		
12. Specific Establishment Authority	13. Effective Date	14. Committee Type	14c. Presidential?
NARA Directive 101-Part 3, Sec 6	08/16/2005	Continuing	No

15. Description of Committee Other Committee

16a. Total Number of Reports No Reports for this Fiscal Year

17a. Open 2 **17b. Closed** 0 **17c. Partially Closed** 0 **Other Activities** 0 **17d. Total** 2

Meetings and Dates

Purpose	Start	End
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The purpose of this meeting is to advise the Archivist of the United States on technical, mission, and service issues related to electronic records archives. 11/06/2012 - 11/07/2012

The purpose of this meeting is to advise the Archivist of the United States on technical, mission, and service issues related to electronic records archives. 04/30/2013 - 04/30/2013

Number of Committee Meetings Listed: 2

	Current FY	Next FY
18a(1). Personnel Pmts to Non-Federal Members	\$0.00	\$0.00
18a(2). Personnel Pmts to Federal Members	\$0.00	\$0.00
18a(3). Personnel Pmts to Federal Staff	\$38,064.00	\$0.00
18a(4). Personnel Pmts to Non-Member Consultants	\$0.00	\$0.00
18b(1). Travel and Per Diem to Non-Federal Members	\$4,548.00	\$0.00
18b(2). Travel and Per Diem to Federal Members	\$0.00	\$0.00
18b(3). Travel and Per Diem to Federal Staff	\$0.00	\$0.00
18b(4). Travel and Per Diem to Non-member Consultants	\$0.00	\$0.00
18c. Administrative Costs (FRNs, contractor support, In-person/hybrid/virtual meetings)	\$0.00	\$0.00
18d. Other (all other funds not captured by any other cost category)	\$877.00	\$0.00
18e. Total Costs	\$43,489.00	\$0.00
19. Federal Staff Support Years (FTE)	0.30	0.00

20a. How does the Committee accomplish its purpose?

The Electronic Records Archives (ERA) system

will be a comprehensive, systematic, and dynamic means for storing, preserving, and accessing virtually any kind of electronic record, free from dependence on any specific hardware or software. ERA will make it easy for NARA customers to find the records they want and easy for NARA to deliver those records in formats suited to customers' needs. The Advisory Committee on Electronic Records Archives (ACERA) allows the Government to gain regular and invaluable advice at a low cost for one of NARA's most integral program areas - the preservation of and access to electronic records. ACERA advises the Archivist on issues related to the implementation, maintenance, and use of the ERA system.

20b. How does the Committee balance its membership?

Committee membership is balanced in terms of professional expertise and personal qualifications. The members represent the viewpoints of all levels of government, private sector, archival, historical, political science, and genealogical communities.

20c. How frequent and relevant are the Committee Meetings?

The committee meets twice a year to discuss relevant topics for the advancement of NARA's ERA program.

20d. Why can't the advice or information this committee provides be obtained elsewhere?

By advising NARA on the ERA program, the Committee's unique expertise will improve our response to the multi-faceted challenges posed by the increasing volume, variety, and complexity of electronic records created as government relies more and more on information and networking

technologies and thereby fill a void in this emerging field of technology.

20e. Why is it necessary to close and/or partially closed committee meetings?

N/A

21. Remarks

Designated Federal Officer

Michael Wash Executive for Information Services\Chief Information Officer

Committee Members	Start	End	Occupation	Member Designation
Campbell, Laura	10/30/2005	10/30/2013	Library of Congress	Special Government Employee (SGE) Member
Dawes, Sharon	10/30/2005	10/30/2014	Center for Technology in Government	Special Government Employee (SGE) Member
Day, Dennis	07/30/2010	11/01/2014	US Air Force	Special Government Employee (SGE) Member
Handfield, Jerry	10/30/2009	11/01/2014	Washington State Archives	Special Government Employee (SGE) Member
Kahn, Robert	10/30/2005	10/30/2013	President, Corporation for National Research Initiatives	Special Government Employee (SGE) Member
Maltz, Andy	10/30/2005	10/30/2014	Academy of Motion Picture Arts and Sciences	Special Government Employee (SGE) Member
Pitti, Daniel	11/01/2010	10/30/2014	University of Virginia	Special Government Employee (SGE) Member
Redgrave, Jonathan	10/30/2009	04/30/2014	Nixon Peabody	Special Government Employee (SGE) Member

Rencher, David	10/30/2005	10/30/2014	Federation of Genealogical Societies	Special Government Employee (SGE) Member
Woestman, Kelly	10/01/2012	11/01/2014	Pittsburg State University	Special Government Employee (SGE) Member

Number of Committee Members Listed: 10

Narrative Description

The Advisory Committee on the Electronic Records Archives shall serve as a deliberative body to advise the Archivist of the United States, on technical, mission, and service issues related to Electronic Records Archives (ERA).

What are the most significant program outcomes associated with this committee?

	Checked if Applies
Improvements to health or safety	<input type="checkbox"/>
Trust in government	<input checked="" type="checkbox"/>
Major policy changes	<input type="checkbox"/>
Advance in scientific research	<input type="checkbox"/>
Effective grant making	<input type="checkbox"/>
Improved service delivery	<input checked="" type="checkbox"/>
Increased customer satisfaction	<input checked="" type="checkbox"/>
Implementation of laws or regulatory requirements	<input type="checkbox"/>
Other	<input type="checkbox"/>

Outcome Comments

NA

What are the cost savings associated with this committee?

	Checked if Applies
None	<input type="checkbox"/>
Unable to Determine	<input checked="" type="checkbox"/>
Under \$100,000	<input type="checkbox"/>
\$100,000 - \$500,000	<input type="checkbox"/>

- \$500,001 - \$1,000,000
- \$1,000,001 - \$5,000,000
- \$5,000,001 - \$10,000,000
- Over \$10,000,000
- Cost Savings Other

Cost Savings Comments

NA

What is the approximate Number of recommendations produced by this committee for the life of the committee?

0

Number of Recommendations Comments

Committee gives advice rather than formal recommendations.

What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?

0%

% of Recommendations Fully Implemented Comments

NA

What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?

0%

% of Recommendations Partially Implemented Comments

NA

Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?

Yes No Not Applicable

Agency Feedback Comments

The agency provides the committee with feedback which is listed on the ACERA website at Archives.gov

What other actions has the agency taken as a result of the committee's advice or recommendation?

Checked if Applies

- Reorganized Priorities
- Reallocated resources
- Issued new regulation
- Proposed legislation
- Approved grants or other payments
- Other

Action Comments

NA

Is the Committee engaged in the review of applications for grants?

No

Grant Review Comments

NA

How is access provided to the information for the Committee's documentation?

Checked if Applies

- Contact DFO
- Online Agency Web Site
- Online Committee Web Site
- Online GSA FACA Web Site
- Publications
- Other

Access Comments

N/A