

2009 Current Fiscal Year Report: General Services Administration Small Business Advisory Committee

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1. Department or Agency

General Services Administration

2. Fiscal Year

2009

3. Committee or Subcommittee

General Services Administration Small Business Advisory Committee

3b. GSA Committee No.

25122

4. Is this New During Fiscal Year?

No

5. Current Charter

08/29/2007

6. Expected Renewal Date

08/29/2009

7. Expected Term Date

8a. Was Terminated During Fiscal Year?

Yes

8b. Specific Termination Authority

8c. Actual Term Date

08/29/2009

9. Agency Recommendation for Next Fiscal Year

Terminate

10a. Legislation Req to Terminate?

No

10b. Legislation Pending?

11. Establishment Authority

Agency Authority

12. Specific Establishment Authority

Charter dated August 29, 2005

13. Effective Date

08/29/2005

14. Committee Type

Continuing

14c. Presidential?

No

15. Description of Committee

Non Scientific Program Advisory Board

16a. Total Number of Reports

1

16b. Report Date

09/30/2009

16c. Report Title

Not Applicable for FY 2009.

Number of Committee Reports Listed: 1

17a. Open 3 17b. Closed 0 17c. Partially Closed 0 Other Activities 0 17d. Total 3

Meetings and Dates

Purpose

Meeting of the SBAC Subcommittee on Service-Disabled Veteran-Owned Small Businesses Regular SBAC Meeting.

Meeting of the SBAC Subcommittee onf Service-Disabled Veteran-Owned Small Businesses

Start

01/13/2009

06/08/2009

06/08/2009

End

- 01/13/2009

- 06/08/2009

- 06/08/2009

Number of Committee Meetings Listed: 3

	Current FY	Next FY
18a(1). Personnel Pmts to Non-Federal Members	\$0.00	\$0.00
18a(2). Personnel Pmts to Federal Members	\$0.00	\$0.00
18a(3). Personnel Pmts to Federal Staff	\$7,456.00	\$7,456.00
18a(4). Personnel Pmts to Non-Member Consultants	\$0.00	\$0.00
18b(1). Travel and Per Diem to Non-Federal Members	\$27,500.00	\$30,000.00

18b(2). Travel and Per Diem to Federal Members	\$2,000.00	\$0.00
18b(3). Travel and Per Diem to Federal Staff	\$5,000.00	\$6,000.00
18b(4). Travel and Per Diem to Non-member Consultants	\$0.00	\$0.00
18c. Other(rents,user charges, graphics, printing, mail, etc.)	\$10,000.00	\$13,000.00
18d. Total	\$51,956.00	\$56,456.00
19. Federal Staff Support Years (FTE)	0.50	0.50

20a. How does the Committee accomplish its purpose?

The Committee will provide advice and recommendations on a broad range of policy issues that affect small business and its role in providing goods and services to the General Services Administration (GSA) and the Federal Government through GSA. The Committee will provide advice and recommendations only. As part of the GSA's 21 Gun Salute Initiative to meet and exceed its 3-percent Service-Disabled Veteran-Owned Small Business goal the Subcommittee on Service-Disabled Veteran-Owned Small Businesses, will advise the SBAC.

20b. How does the Committee balance its membership?

Membership is balanced between special government employees with individual expertise in starting, owning, operating and managing small businesses, and representatives of associations comprised of procurement preference program members. There is also balance by geography, with all parts of the country represented.

20c. How frequent and relevant are the Committee Meetings?

The Committee meets approximately twice a year to provide advice and recommendations on issues affecting small business outreach, best practices for doing business with the Federal government, increasing Federal procurement opportunities and other policy issues. The subcommittee on Service-Disabled Veteran-Owned Small Businesses (SDVOSBs), formed in January 2009 to advise the SBAC will meet approximately one or twice a year also.

20d. Why can't the advice or information this committee provides be obtained elsewhere?

The General Services Administration determined that direct input from the private and non-profit sectors would improve the agency's performance in contracting with small businesses. This input is candid advice on issues affecting the small business community at large, as well as issues that affect small businesses doing business with the Federal government.

20e. Why is it necessary to close and/or partially closed committee meetings?

N/A

21. Remarks

Pending appointment of the Administrator, renewal of the charter will be completed in 2010. The Associate Administrator decided on 12/04/2009 not to re-establish the GSA Small Business Advisory Committee.

Designated Federal Officer

Lucy J. Jenkins Designated Federal Official

Committee Members	Start	End	Occupation	Member Designation
Allen, Susan	09/01/2006	08/31/2010	President & Chief Executive Officer, USPAACC	Representative Member
Blanco, James	01/01/2009	12/31/2009	Vice President, Business Development- Vision Technologies	Special Government Employee (SGE) Member
Brown, Thomas	01/01/2009	12/31/2009	Government Employee-Director, GSA, Customer Accts and Research	Regular Government Employee (RGE) Member
Evans, W.	09/01/2006	08/31/2010	President, National Business League	Representative Member
Forest, R. C (Chuck)	01/01/2009	12/31/2009	President, KMEA	Special Government Employee (SGE) Member
Hall, Tex	04/13/2007	08/31/2010	ITEA	Representative Member
Might, Robert	01/01/2009	12/31/2009	President , Innovative Mangement Concepts, Inc.	Special Government Employee (SGE) Member
Moliere, John	02/28/2008	08/31/2010	Standard Communications, Inc	Special Government Employee (SGE) Member
Provenzano, Peter	09/01/2006	08/31/2010	President & Chief Executive Officer, SupplyCore	Special Government Employee (SGE) Member
Salus, Arthur	01/01/2009	12/31/2009	President and CEO, Duluth Travel Agency	Special Government Employee (SGE) Member
Schultz, Thomas	02/01/2009	12/31/2009	President	Special Government Employee (SGE) Member
Siker, Leni	02/28/2008	08/31/2010	SFS Group, Inc.	Special Government Employee (SGE) Member
Stewart, Kay	02/28/2008	08/31/2010	Peachtree Telecommunications	Special Government Employee (SGE) Member
Sullivan, Ann	02/28/2008	08/31/2010	Madison Services Group	Special Government Employee (SGE) Member
Trapani, Vince	09/01/2006	03/31/2010	Businessman	Special Government Employee (SGE) Member
Villarreal, Massey	09/01/2006	12/31/2010	President & CEO, Precision Task Group	Special Government Employee (SGE) Member
Weidman, Rick	01/01/2009	12/31/2009	President	Representative Member

Number of Committee Members Listed: 17

Narrative Description

The Committee will provide recommendations and advice that will improve the agency's performance in contracting with small businesses. This will further the agency's strategic

goal of fulfilling social, environmental, and other responsibilities.

What are the most significant program outcomes associated with this committee?

Checked if Applies

- Improvements to health or safety
- Trust in government
- Major policy changes
- Advance in scientific research
- Effective grant making
- Improved service delivery
- Increased customer satisfaction
- Implementation of laws or regulatory requirements
- Other

Outcome Comments

NA

What are the cost savings associated with this committee?

Checked if Applies

- None
- Unable to Determine
- Under \$100,000
- \$100,000 - \$500,000
- \$500,001 - \$1,000,000
- \$1,000,001 - \$5,000,000
- \$5,000,001 - \$10,000,000
- Over \$10,000,000
- Cost Savings Other

Cost Savings Comments

NA

What is the approximate Number of recommendations produced by this committee for the life of the committee?

4

Number of Recommendations Comments

In FY09, the Committee formed a recommendation related to the SBA Small Business Recertification Plan. SBA was proposing recertifying as a small business annually, where

the Committee recommended that recertification be done on a tri-annual (three year) basis.

What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?

0%

% of Recommendations Fully Implemented Comments

The FY09 recommendation is under agency consideration. Committee provided comments addressing SBA Size recertification rule. The agency incorporated the recommendation into agency comments submitted in response to the proposed rule.

What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?

0%

% of Recommendations Partially Implemented Comments

The FY09 recommendation is under agency consideration. The Committee provided comments addressing SBA Size recertification rule. The agency incorporated the recommendation into agency comments submitted in response to the proposed rule.

Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?

Yes No Not Applicable

Agency Feedback Comments

Agency discussed the proposed rule at subsequent meetings and noted the outcome of the proposed rule was less stringent than the committee recommendation.

What other actions has the agency taken as a result of the committee's advice or recommendation?

Checked if Applies

- Reorganized Priorities
- Reallocated resources
- Issued new regulation
- Proposed legislation
- Approved grants or other payments
- Other

Action Comments

NA

Is the Committee engaged in the review of applications for grants?

No

Grant Review Comments

NA

How is access provided to the information for the Committee's documentation?

Checked if Applies

- Contact DFO
- Online Agency Web Site
- Online Committee Web Site
- Online GSA FACA Web Site
- Publications
- Other

Access Comments

N/A