

## 2007 Current Fiscal Year Report: Board of Visitors for the Emergency Management Institute

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### 1. Department or Agency

Department of Homeland Security

### 2. Fiscal Year

2007

### 3. Committee or Subcommittee

Board of Visitors for the Emergency  
Management Institute

### 3b. GSA

### Committee No.

134

### 4. Is this New Fiscal Year?

No

### 5. Current Charter

01/04/2005

### 6. Expected Renewal Date

01/04/2007

### 7. Expected Term Date

10/01/2003

### 8a. Was Terminated During Fiscal Year?

Yes

### 8b. Specific Termination Authority

AGEN

### 8c. Actual Term Date

02/06/2007

### 9. Agency Recommendation for Next Fiscal Year

Terminate

### 10a. Legislation Req to Terminate?

No

### 10b. Legislation Pending?

### 11. Establishment Authority

Agency Authority

### 12. Specific Establishment Authority

Executive Order 13017

### 13. Effective Date

09/29/1983

### 14. Committee Type

Continuing

### 14c. Presidential?

No

### 15. Description of Committee

Non Scientific Program Advisory  
Board

### 16a. Total Number of Reports

No Reports for  
this Fiscal Year

### 17a. Open

0

### 17b. Closed

0

### 17c. Partially Closed

0

### Other Activities

0

### 17d. Total

0

### Meetings and Dates

No Meetings

Current Next  
FY FY

<b>18a(1). Personnel Pmts to Non-Federal Members</b>	\$0.00 \$0.00
<b>18a(2). Personnel Pmts to Federal Members</b>	\$0.00 \$0.00
<b>18a(3). Personnel Pmts to Federal Staff</b>	\$0.00 \$0.00
<b>18a(4). Personnel Pmts to Non-Member Consultants</b>	\$0.00 \$0.00
<b>18b(1). Travel and Per Diem to Non-Federal Members</b>	\$0.00 \$0.00
<b>18b(2). Travel and Per Diem to Federal Members</b>	\$0.00 \$0.00
<b>18b(3). Travel and Per Diem to Federal Staff</b>	\$0.00 \$0.00
<b>18b(4). Travel and Per Diem to Non-member Consultants</b>	\$0.00 \$0.00
<b>18c. Other(rents,user charges, graphics, printing, mail, etc.)</b>	\$0.00 \$0.00
<b>18d. Total</b>	\$0.00 \$0.00
<b>19. Federal Staff Support Years (FTE)</b>	0.00 0.00

**20a. How does the Committee accomplish its purpose?**

The board shall review the programs of the Emergency Management Institute (EMI) and make comments and recommendations to the EMI Superintendent as delegated by the Under Secretary, FEMA, regarding the operations of the Institute and any improvements therein which the Board deems appropriate. The Board shall draw on the expertise of its members and with the approval of the Superintendent, EMI such other experts as may be considered appropriate in order to provide advice and make recommendations to the Superintendent, EMI. The Board shall annually submit a written report through the Superintendent, EMI, to the Under Secretary, FEMA, no later then April of each year. This report

shall provide detailed comments and recommendations regarding the operation of the Institute.

**20b. How does the Committee balance its membership?**

The Board of Visitors will be comprised of nine members, including a chairperson. The Secretary shall appoint the members of the Board from the nominations of qualified persons submitted by the EMI Superintendent. The members of the Board shall be selected from among professionals in the fields of emergency management, education, public administration, industry, fire, and from such professional organizations as will ensure a balanced representation of interest.

**20c. How frequent and relevant are the Committee Meetings?**

The board did not meet in FY 2006.

**20d. Why can't the advice or information this committee provides be obtained elsewhere?**

The committee is necessary to advise on whether the Institute's programs further the basic mission of the EMI, and to review other appropriate subject areas that are related to the effectiveness of the delivery of the Institute's programs.

**20e. Why is it necessary to close and/or partially closed committee meetings?**

The meetings are not closed.

**21. Remarks**

The EMI Board of Visitors (BOV) has been inactive due to a number of organizational changes that EMI has experienced. The establishment of the National Advisory Council required by the DHS FY 07 Appropriations Bill

represents a duplication of the feedback resulting from the EMI BOV charter. Therefore, we are recommending termination.

### **Designated Federal Officer**

Richard W Callis Deputy Superintendent,  
Emergency Management Institute

### **Narrative Description**

EMI collects information from its students 90 days following their participation to validate its long term goal of 85% of respondents reporting that they are better prepared to respond to disasters and emergencies as a result of EMI training.

### **What are the most significant program outcomes associated with this committee?**

	Checked if Applies
Improvements to health or safety	<input checked="" type="checkbox"/>
Trust in government	<input type="checkbox"/>
Major policy changes	<input type="checkbox"/>
Advance in scientific research	<input type="checkbox"/>
Effective grant making	<input type="checkbox"/>
Improved service delivery	<input checked="" type="checkbox"/>
Increased customer satisfaction	<input checked="" type="checkbox"/>
Implementation of laws or regulatory requirements	<input type="checkbox"/>
Other	<input checked="" type="checkbox"/>

### **Outcome Comments**

The EMI BOV's review of EMI's programs and subsequent recommendations contribute to achieving EMI, FEMA and DHS goals.

### **What are the cost savings associated with this committee?**

	Checked if Applies
None	<input type="checkbox"/>

Unable to Determine	<input checked="" type="checkbox"/>
Under \$100,000	<input type="checkbox"/>
\$100,000 - \$500,000	<input type="checkbox"/>
\$500,001 - \$1,000,000	<input type="checkbox"/>
\$1,000,001 - \$5,000,000	<input type="checkbox"/>
\$5,000,001 - \$10,000,000	<input type="checkbox"/>
Over \$10,000,000	<input type="checkbox"/>
Cost Savings Other	<input type="checkbox"/>

### Cost Savings Comments

NA

**What is the approximate Number of recommendations produced by this committee for the life of the committee?**

0

### Number of Recommendations Comments

The board did not meet during FY 2006

**What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?**

0%

### % of Recommendations Fully Implemented Comments

NA

**What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?**

0%

### % of Recommendations Partially Implemented Comments

NA

**Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?**

Yes ☒ No ☐ Not Applicable ☐

### Agency Feedback Comments

In the past, the agency did provide feedback to the BOV on their recommendations;

however, the board did not meet during FY2006

**What other actions has the agency taken as a result of the committee's advice or recommendation?**

Checked if Applies

Reorganized Priorities	<input type="checkbox"/>
Reallocated resources	<input type="checkbox"/>
Issued new regulation	<input type="checkbox"/>
Proposed legislation	<input type="checkbox"/>
Approved grants or other payments	<input type="checkbox"/>
Other	<input type="checkbox"/>

**Action Comments**

The board did not meeting during FY 2006

**Is the Committee engaged in the review of applications for grants?**

No

**Grant Review Comments**

NA

**How is access provided to the information for the Committee's documentation?**

Checked if Applies

Contact DFO	<input type="checkbox"/>
Online Agency Web Site	<input type="checkbox"/>
Online Committee Web Site	<input type="checkbox"/>
Online GSA FACA Web Site	<input checked="" type="checkbox"/>
Publications	<input type="checkbox"/>
Other	<input type="checkbox"/>

**Access Comments**

N/A