

2003 Current Fiscal Year Report: Electronic Transmission and Storage of Drug Testing Results Advisory Committee

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1. Department or Agency	2. Fiscal Year
Department of Transportation	2003
3. Committee or Subcommittee	3b. GSA Committee No.

Electronic Transmission and Storage of Drug Testing Results Advisory Committee	12002
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4. Is this New Fiscal Year?	5. Current Charter	6. Expected Renewal Date	7. Expected Term Date
No	12/11/2001	12/11/2003	12/11/2003

8a. Was Terminated During Fiscal Year?	8b. Specific Termination Authority	8c. Actual Term Date
Yes		09/30/2003

9. Agency Recommendation for Next Fiscal Year	10a. Legislation Req to Terminate?	10b. Legislation Pending?
Terminate		

11. Establishment Authority	Agency Authority
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12. Specific Establishment Authority	13. Effective Date	14. Committee Type	14c. Presidential?
		Continuing	No

15. Description of Committee	Other Committee
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16a. Total Number of Reports	No Reports for this Fiscal Year
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17a. Open	2	17b. Closed	0	17c. Partially Closed	0	Other Activities	0	17d. Total	2
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Meetings and Dates

Purpose	Start	End
Discussion of electronic transmission and storage of drug testing data.	04/07/2003	04/08/2003

To further review issues to be included in final recommendation.

09/22/2003 - 09/23/2003

Number of Committee Meetings Listed: 2

	Current FY	Next FY
18a(1). Personnel Pmts to Non-Federal Members	\$0.00	\$0.00
18a(2). Personnel Pmts to Federal Members	\$0.00	\$0.00
18a(3). Personnel Pmts to Federal Staff	\$0.00	\$0.00
18a(4). Personnel Pmts to Non-Member Consultants	\$0.00	\$0.00
18b(1). Travel and Per Diem to Non-Federal Members	\$0.00	\$0.00
18b(2). Travel and Per Diem to Federal Members	\$0.00	\$0.00
18b(3). Travel and Per Diem to Federal Staff	\$0.00	\$0.00
18b(4). Travel and Per Diem to Non-member Consultants	\$0.00	\$0.00
18c. Other(rents,user charges, graphics, printing, mail, etc.)	\$20,000.00	\$0.00
18d. Total	\$20,000.00	\$0.00
19. Federal Staff Support Years (FTE)	0.00	0.00

20a. How does the Committee accomplish its purpose?

The committee acts in an advisory capacity to the Secretary of Transportation and the Secretary's Office of Drug and Alcohol Policy and Compliance, providing recommendations and reports intended to improve the security of transmission and storage of drug testing electronic records from drug testing laboratories to Medical Review Officers. The Department established procedures for transportation workplace drug and alcohol testing programs by regulation in 1989.develop

recommendations for minimum standards under which drug testing information required by DOT Regulations will be transmitted stored, and safeguarded. The duties and responsibilities are to develop recommendations for minimum standards under which drug testing information required by DOT regulations will be transmitted stored, and safeguarded.

20b. How does the Committee balance its membership?

The member represent the major stakeholders, i.e., technical/computer companies, laboratories, Medical Review Officers, trade associations, contractors or third party administrators, employers, and labor.

20c. How frequent and relevant are the Committee Meetings?

Estimated Number of Meetings per Year - 4
Estimated Total Meetings - 4

20d. Why can't the advice or information this committee provides be obtained elsewhere?

This committee is essential because the Department has statutory responsibility for implementing procedures for transportation workplace drug and alcohol programs. Advice of the committee is not available from other sources because the Department has no other committee or forum in place to provide required advice and assistance.

20e. Why is it necessary to close and/or partially closed committee meetings?

21. Remarks

Designated Federal Officer

Don Shatinsky Drug and Alcohol Policy Advisor

Committee Members	Start	End	Occupation	Member Designation
Bedros, Karam	03/18/2001	12/31/2003	MedTox Laboratories	Special Government Employee (SGE) Member
Boone, Wanda	03/18/2001	12/31/2003	Laboratory Corporation of America	Special Government Employee (SGE) Member
Byrd, LaMont	03/18/2001	12/31/2003	International Brotherhood of Teamsters	Special Government Employee (SGE) Member
Day, Victoria	03/18/2001	12/31/2003	Air Transport Association	Special Government Employee (SGE) Member
Feldman, Michael	03/18/2001	12/31/2003	Northwest Toxicology, Inc.	Special Government Employee (SGE) Member
Fortner, Neil	03/18/2001	12/31/2003	PharmChem, Inc.	Special Government Employee (SGE) Member
Grabo, Scott	03/18/2001	12/31/2003	Employee Health Programs	Special Government Employee (SGE) Member
Henry, Robin	03/18/2001	12/31/2003	Washington Metropolitan Transit Authority	Special Government Employee (SGE) Member
Hess, Eric	03/18/2001	12/31/2003	U.S. Investigative Services	Special Government Employee (SGE) Member
Murdoch, Julie	03/18/2001	12/31/2003	Bensinger, Dupong and Associates	Special Government Employee (SGE) Member
Osiecki, David	03/18/2001	12/31/2003	American Trucking Association	Special Government Employee (SGE) Member
Quilter, Eric	03/18/2001	12/31/2003	Compliance Information Systems	Special Government Employee (SGE) Member

Rosenzweig, Stephen	03/18/2001	12/31/2003	Concorde 2000	Special Government Employee (SGE) Member
Sample, Barry	03/18/2001	12/31/2003	Quest Diagnostics, Inc.	Special Government Employee (SGE) Member
Smith, Donna	03/18/2001	12/31/2003	Substance Abuse Management, Inc.	Special Government Employee (SGE) Member
Stem, James	03/18/2001	12/31/2003	United Transportation Union	Special Government Employee (SGE) Member
Tarnai, Lisa	03/18/2001	12/31/2003	Scientific Testing Laboratories	Special Government Employee (SGE) Member
Thomasino, Joseph	03/18/2001	12/31/2003	JAT Medical Officer Review, Inc.	Special Government Employee (SGE) Member
Washington, Michael	03/18/2001	09/30/2003	Tumbleweed Communications	Special Government Employee (SGE) Member
Weiser, Russel	03/18/2001	12/31/2003	Digital Signature Trust	Special Government Employee (SGE) Member
Wright, Tamara	03/18/2001	12/31/2003	American Airlines, Inc.	Special Government Employee (SGE) Member

Number of Committee Members Listed: 21

Narrative Description

The purpose of the Committee is to recommend to the Department of Transportation the type and level of electronic security that should be used for the transmission and storage of drug testing information, to assess the type of format and methodology that would be appropriate, and to recommend the level and type of electronic signature technology that would support the procedures used in the DOT drug and alcohol program.

What are the most significant program outcomes associated with this committee?

Checked if
Applies

Improvements to health or safety	<input type="checkbox"/>
Trust in government	<input type="checkbox"/>
Major policy changes	<input type="checkbox"/>
Advance in scientific research	<input type="checkbox"/>
Effective grant making	<input type="checkbox"/>
Improved service delivery	<input type="checkbox"/>
Increased customer satisfaction	<input type="checkbox"/>
Implementation of laws or regulatory requirements	<input type="checkbox"/>
Other	<input checked="" type="checkbox"/>

Outcome Comments

See above for purpose of committee.

What are the cost savings associated with this committee?

Checked if Applies

None	<input type="checkbox"/>
Unable to Determine	<input checked="" type="checkbox"/>
Under \$100,000	<input type="checkbox"/>
\$100,000 - \$500,000	<input type="checkbox"/>
\$500,001 - \$1,000,000	<input type="checkbox"/>
\$1,000,001 - \$5,000,000	<input type="checkbox"/>
\$5,000,001 - \$10,000,000	<input type="checkbox"/>
Over \$10,000,000	<input type="checkbox"/>
Cost Savings Other	<input type="checkbox"/>

Cost Savings Comments

NA

What is the approximate Number of recommendations produced by this committee for the life of the committee?

0

Number of Recommendations Comments

The committee's many recommendations are compiled in a comprehensive plan for secure electronic transmission and storage of drug testing data. The plan has not yet

been completed and presented to the agency.

What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?

0%

% of Recommendations Fully Implemented Comments

The plan is not yet complete.

What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?

0%

% of Recommendations Partially Implemented Comments

NA

Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?

Yes ☐ No ☐ Not Applicable ☒

Agency Feedback Comments

This is an ad hoc advisory committee and will terminate as soon as the recommendation is complete. Agency implementation will occur after the advisory committee has terminated.

What other actions has the agency taken as a result of the committee's advice or recommendation?

Checked if Applies

Reorganized Priorities	<input type="checkbox"/>
Reallocated resources	<input type="checkbox"/>
Issued new regulation	<input type="checkbox"/>
Proposed legislation	<input type="checkbox"/>
Approved grants or other payments	<input type="checkbox"/>
Other	<input type="checkbox"/>

Action Comments

NA

Is the Committee engaged in the review of applications for grants?

No

Grant Review Comments

NA

How is access provided to the information for the Committee's documentation?

Checked if Applies

Contact DFO	<input checked="" type="checkbox"/>
Online Agency Web Site	<input checked="" type="checkbox"/>
Online Committee Web Site	<input checked="" type="checkbox"/>
Online GSA FACA Web Site	<input checked="" type="checkbox"/>
Publications	<input type="checkbox"/>
Other	<input type="checkbox"/>

Access Comments

NA