

2003 Current Fiscal Year Report: Emergency Public Information and Communications Advisory Committee

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1. Department or Agency	2. Fiscal Year
Department of Health and Human Services	2003
3. Committee or Subcommittee	3b. GSA Committee No.
Emergency Public Information and Communications Advisory Committee	16573

4. Is this New During Fiscal Year?	5. Current Charter	6. Expected Renewal Date	7. Expected Term Date
Yes	03/26/2003		06/12/2003

8a. Was Terminated During Fiscal Year?	8b. Specific Termination Authority	8c. Actual Term Date
Yes	Public Law 107-188 section 104 (a)	06/12/2003

9. Agency Recommendation for Next Fiscal Year	10a. Legislation Req to Terminate?	10b. Legislation Pending?
Continue	No	

11. Establishment Authority	Statutory (Congress Created)		
12. Specific Establishment Authority	13. Effective Date	14. Committee Type	14c. Presidential?
Public Law 107-188 section 104 (a)	06/12/2002	Continuing	No

15. Description of Committee Other Committee

16a. Total Number of Reports	1
16b. Report Date	Report Title
06/12/2003	Final Report

Number of Committee Reports Listed: 1

17a. Open 3 17b. Closed 0 17c. Partially Closed 0 Other Activities 0 17d. Total 3

Meetings and Dates

Purpose	Start	End
Establish committee, swear in members and conduct briefings and discussions on on appropriate ways to communicate public health information regarding bioterrorism and other public health emergencies to the nation.	06/02/2003	06/03/2003
Review and discuss first draft of committee report to the HHS Secretary.	06/06/2003	06/06/2003
Complete final review of committee report to the HHS Secretary.	06/10/2003	06/10/2003

Number of Committee Meetings Listed: 3

	Current FY	Next FY
18a(1). Personnel Pmts to Non-Federal Members	\$0.00	\$0.00
18a(2). Personnel Pmts to Federal Members	\$0.00	\$100.00

18a(3). Personnel Pmts to Federal Staff	\$0.00	\$100.00
18a(4). Personnel Pmts to Non-Member Consultants	\$0.00	\$16.00
18b(1). Travel and Per Diem to Non-Federal Members	\$3,009.00	\$3,000.00
18b(2). Travel and Per Diem to Federal Members	\$0.00	\$90.00
18b(3). Travel and Per Diem to Federal Staff	\$0.00	\$0.00
18b(4). Travel and Per Diem to Non-member Consultants	\$0.00	\$0.00
18c. Other(rents,user charges, graphics, printing, mail, etc.)	\$1,558.00	\$1,558.00
18d. Total	\$4,567.00	\$4,864.00
19. Federal Staff Support Years (FTE)	0.00	116.20

20a. How does the Committee accomplish its purpose?

EPIC Committee will make recommendations in the form of a report to the Secretary of Health and Human Services on appropriate ways to communicate public health information regarding bioterrorism and other public health emergencies to the public.

20b. How does the Committee balance its membership?

The EPIC Committee is made up of:5 males, 3 females, and includes 2 minority members

20c. How frequent and relevant are the Committee Meetings?

Estimated Number of Meetings per Year - 3 Estimated Total Meetings - 3

20d. Why can't the advice or information this committee provides be obtained elsewhere?

The Committee is required as part of the Public Health Security and Bioterrorism Preparedness and Response Act of 2002, Public Law 107-188 section 104 (a) dated June 12, 2002.

20e. Why is it necessary to close and/or partially closed committee meetings?

The EPIC Meetings are to open

21. Remarks

EPIC Committee sent a report to the Secretary of Health and Human Services dated June 12, 2003.

Designated Federal Officer

Shellie Abramson Program Analyst

Committee Members	Start	End	Occupation	Member Designation
Bowens, Jacqueline	06/12/2003	06/12/2003	Vice president of Government and Public Affairs at Children's National Med. Center	Special Government Employee (SGE) Member

Moriarty, Thomas	06/12/2002	06/12/2003	Director of Health and Emergency Services at Shippensburg University	Special Government Employee (SGE) Member
Mullin, Sandra	06/12/2003	06/12/2003	Associate Commissioner and director of Office of Communications at NY City Dept.	Special Government Employee (SGE) Member
Rosenberg, Jeffrey	06/12/2002	06/12/2003	President and Owner of Rosenberg Communications, Inc.	Special Government Employee (SGE) Member
Schreiber, Merritt	06/12/2002	06/12/2003	Prpgram Manager fir the Terrorism Disaster Branch at UCLA	Special Government Employee (SGE) Member
Smith, Mark	06/12/2002	06/12/2003	Chair Dept. of Emergency Medicine At Washington Hospital Center	Special Government Employee (SGE) Member
Steib, Paula	06/12/2002	06/12/2003	Director of Communications for ASTHO	Special Government Employee (SGE) Member
Truscott, John	06/12/2002	06/12/2003	President of the John Truscott Group	Special Government Employee (SGE) Member

Number of Committee Members Listed: 8

Narrative Description

One of the stated HHS Goals in the department's strategic plan is to enhance the ability of the Nation's health care system to effectively respond to bioterrorism and other public health challenges. The Emergency Public Information and Communications Advisory Committee clearly supports this goal in making recommendations to the Secretary on appropriate ways to communicate public health information regarding bioterrorism and other public health emergencies to the public. During its chartered period of activity, the EPIC Committee assessed current practices within the public health community for communicating with the public regarding the threats posed by bioterrorism and other public health emergencies; identified those particular practices that warrant broad use within public health community and how such use might best be encouraged; and determined where new or improved communication strategies and methods are needed and how they might best be developed.

What are the most significant program outcomes associated with this committee?

Checked if Applies

- Improvements to health or safety
- Trust in government
- Major policy changes
- Advance in scientific research
- Effective grant making
- Improved service delivery
- Increased customer satisfaction
- Implementation of laws or regulatory requirements
- Other

Outcome Comments

NA

What are the cost savings associated with this committee?

Checked if Applies

None

Unable to Determine

Under \$100,000

\$100,000 - \$500,000

\$500,001 - \$1,000,000

\$1,000,001 - \$5,000,000

\$5,000,001 - \$10,000,000

Over \$10,000,000

Cost Savings Other

Cost Savings Comments

NA

What is the approximate Number of recommendations produced by this committee for the life of the committee?

27

Number of Recommendations Comments

NA

What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?

78%

% of Recommendations Fully Implemented Comments

NA

What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?

19%

% of Recommendations Partially Implemented Comments

NA

Does the agency provide the committee with feedback regarding actions taken to

implement recommendations or advice offered?

Yes No Not Applicable

Agency Feedback Comments

Although the EPIC Advisory Committee charter has terminated, an e-mail list of committee members is maintained and periodic updates on departmental activity related to their recommendations are sent out.

What other actions has the agency taken as a result of the committee's advice or recommendation?

Checked if Applies

- Reorganized Priorities
- Reallocated resources
- Issued new regulation
- Proposed legislation
- Approved grants or other payments
- Other

Action Comments

The Assistant Secretary for Public Affairs is currently in the process of awarding several FY 2003 contracts that will implement a number of the EPIC Advisory Committee recommendations.

Is the Committee engaged in the review of applications for grants?

No

Grant Review Comments

NA

How is access provided to the information for the Committee's documentation?

Checked if Applies

- Contact DFO
- Online Agency Web Site
- Online Committee Web Site
- Online GSA FACA Web Site
- Publications
- Other

Access Comments

NA